

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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SEPTEMBER 27, 2018  
COUNCIL ACTION

**I. PROCEDURES**

**A. Call to Order**

Mayor Moore called the meeting to order at 7:00 p.m.

**B. Pledge and Invocation**

The pledge of allegiance was recited and George Glen provided the invocation.

**C. Roll Call**

Mayor John W. Moore, Vice-Mayor Don Dent, Council members Frank Mc Nelly, Lee Payne and Dawn Trapp were present and constituted a quorum. Council members Hiemenz and Wurgler were absent. Present from City Staff was Acting City Manager and Finance Director Keith Buonocore, and City Clerk/HR Director Pamela Galvan.

**D. Approval of Minutes: September 6, 2018 Work Session and September 13, 2018 Regular Meetings**

Council member McNelly made a motion to approve the minutes of September 6, 2018, work session and September 13, 2018 regular, as presented. Council member Trapp seconded the motion, and it carried.

**E. Adopt Agenda**

Council member Payne made a motion to adopt the Agenda as presented. Vice-Mayor Dent seconded the motion, and it carried.

**II. PRESENTATIONS - None**

**III. PUBLIC PARTICIPATION – None**

**IV. CONSENT AGENDA ITEMS**

**A. Approval of Purchase Orders: - None**

**V. NON-CONSENT AGENA ITEMS**

**B. Council may discuss and adopt Resolution No. 1371 approving the expense and revenue modifications and adjustments for the fiscal year 2017/2018 Budget, reflecting the actual financial activity for this fiscal year.**

Vice-Mayor Dent inquired on several items within the general fund, first confirming that these were adjustments made for this past year.

He asked about the recovery and reimbursements and, the miscellaneous revenue line items.

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Mr. Buonocore explained this puts our 2017/2018 Budget year in financial order; it is housekeeping.

- Recovery and reimbursements were from insurance.
- Miscellaneous anything we receive including the \$25,000 from the zip line and the sale of assets was the APS building downtown.

It was asked if the funds from the sale of the APS building, and monies returned to us from APS, are we holding those monies aside to be spent on the electric system. The reply was yes. Also asked about the transfers, increase budget expenditures, and capital development line item of 106,000.00. Reply: This is the reinstatement of the public works position so they increased that line item.

Council member Payne made a motion to have the resolution ready by number and title only. Council member Trapp seconded the motion and it carried.

The City Clerk read the resolution by number and title only.

Vice-Mayor Dent made a motion to pass Resolution No. 1371 read by number and title only. Council member Payne seconded the motion, and it carried.

***C. Council may discuss and take action by approving the purchase of new golf carts and golf course maintenance equipment.***

Mayor Moore noted that this item also has a Resolution No 1372 requiring action but it will be addressed with Item D. If we approve the purchase of the equipment we will need to approve the resolution to obtain financing for this equipment this includes the new sanitation truck.

Council member McNelly asked if items C and D are related; C to approve purchase and D to fund? Mr. Buonocore replied, correct.

In addition, there is \$87,000.00 that would not be covered by the current rate of the golf cart rental. We are going to try in March, when the golf course opens for the season, to make that adjustment to rates to afford the extra \$87,000.00

Vice-Mayor Dent noted some of the rates have been adjusted this year. Currently, the course is within \$7,000.00 of topping last year's numbers with five weeks to go. The revenues are almost a match to last year totals. Cart and green fee rates will be adjusted next year to make up any difference.

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Council member McNelly made a motion to take action in approving the purchase of new golf carts and golf course maintenance equipment. Council member Payne seconded the motion, and it carried.

***D. Council may discuss and take action by approving the funding arrangement for golf carts, golf maintenance equipment and a new sanitation truck.***

Mayor Moore noted the information is in their packets from JP Morgan Chase Bank.

Mayor inquired when it became the normal to provide resolutions for financing.

Mr. Buonocore said it has been about year now; we never used to, but it is now required to obtain financing.

Council member Trapp made a motion to have the resolution read by number and title only. Council member McNelly seconded the motion, and it carried.

The City Clerk read the resolution by number and title only.

Vice-Mayor Dent confirm the actual cost for the Sanitation truck. Approximately \$214,000.00 for the truck and \$396,000.00 for the golf equipment.

Vice-Mayor Dent made a motion to approve Resolution No. 1372 as presented. Council member Trapp seconded the motion, and it carried.

***E. Council may discuss and take action on the Airport Pavement preservation Project.***

This is an FAA and ADOT participation grant and we do about a 5% match.

Council confirmed the project is redoing the runways, paving. It includes the entire pavement. This project has been scratched for the past five years. We have been working with the FAA and ADOT for the past two months and they have agreed to do it but it needs to be done this year.

The price is around \$900,000 so our part is \$45,000.00; correct.

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Council member Trapp made a motion to approve the commencement of the Airport Pavement preservation project. Council member McNelly seconded the motion, and it carried.

**VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS**

**Mayor and Council:**

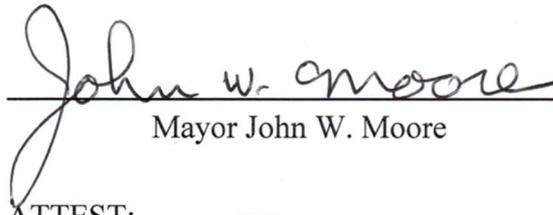
- Council member McNelly noted the roadwork on road 51 is continuing. We have inquired on our permit for the Dogtown Well replacement line. We are still awaiting a response from the forest service.
- Council member Payne noted that our boys are number one in the state and it is home coming tomorrow night.

**Staff Reports:**

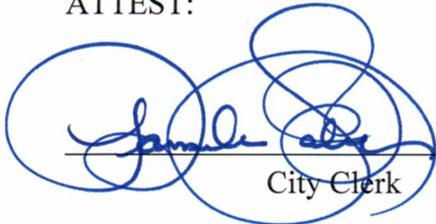
- Fire Chief Pearson updated on the status of engine #7 and its progress. He is finishing up on ICS 300 class tomorrow, and on October 13, it is the Community Safety Day at the fire station on Rodeo Rd. This year's theme is Look, Listen and learn fire can happen anywhere.

**VII. ADJOURN**

The meeting adjourned at 7:19 p.m.

  
\_\_\_\_\_  
Mayor John W. Moore

ATTEST:

  
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City Clerk

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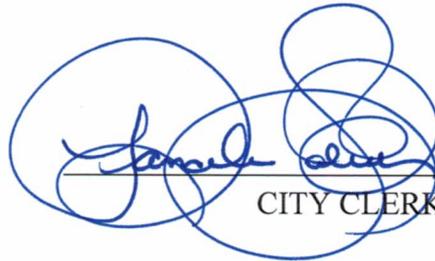
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CERTIFICATION

State of Arizona,     )  
                                  )     ss.  
Coconino County,     )

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on September 27, 2018. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 28th day of September 2018.

  
CITY CLERK