

I. PROCEDURES

A. Call to Order 7:00 PM

Vice Mayor Dent called the meeting to order.

B. Pledge of Allegiance and Invocation

The pledge of allegiance was recited, and Kerry-Lynn Moede provided the invocation.

C. Roll Call

Present: Vice Mayor Don Dent, Councilmember Mike Cowen, Councilmember Bernie Hiemenz, Councilmember Frank McNelly, Councilmember Lee Payne, and Councilmember Dawn Trapp. Mayor Moore was absent.

Present from City Staff, Finance Director Barbara Bell, Police Chief Herman Nixon, and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes for July 28, 2020, Special Emergency Budget Work Session and August 27, 2020 Regular Meeting.

Motion: *To approve the July 28, 2020, Special Emergency Budget Work Session and August 27, 2020 regular meeting.*

Action: *Approved*

Moved by *Councilmember McNelly, Seconded by Councilmember Trapp.*

Motion passed unanimously.

E. Adopt Agenda

Motion: *To adopt the agenda.*

Action: *Adopted*

Moved by *Councilmember Payne, Seconded by Councilmember Cowen.*

Motion passed unanimously.

II. PRESENTATIONS – Police Chief Herman Nixon is presenting employees with Lifesaving awards.

Police Chief Herman Nixon awarded Samantha Sandoval and Ofc. Tracy Cooper each with a lifesaving award for participating in saving the life of a choking child. Ms. Sandoval, after losing contact with the caller, telephoned them back and assisted the mother over the phone through the ordeal until emergency help arrived. Officer's arrived and the child was not doing well. They administered CPR in an attempt to dislodge the

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obstruction. Ofc. Cooper rode in the ambulance with the child to the hospital. Because of everyone's efforts the child survived.

Chief Herman Nixon pointed out that our officers and staff are out there every day trying to save lives, but these individuals truly went above and beyond to be awarded this award.

Another is Ofc. Dwaine Simpson, he too was awarded a lifesaving award as he was called for an unresponsive man. Upon arrival Ofc. Simpson jumped in and spent 30 minutes applying CPR, and because of his efforts he was able to obtain a heartbeat and get the man breathing again.

III. PUBLIC PARTICIPATION – *Kerry-Lynn Moede thanked Council for the no camping signs being placed in the Dairy Queen parking lot. Secondly, she had suggested looking into what she had seen on a television program. In took place in Savannah, GA and how they handle their vacation rentals. In Savannah Georgia they found that the vacation rentals were taking away from their housing that was available. So they put a limit on them allowing only 20% to be vacation rentals, they also charge an annual fee for a permit to each of the vacation rentals, each of them is registered, and they pay taxes. Third, she was curious if there's been any follow-up on absorbent banking fees charged to the city. She acknowledged that it will be addressed in item E tonight.*

IV. CONSENT AGENDA ITEMS –

- A. Approval of check register for month ending August 31, 2020.
- B. Approval of purchase order.

Motion: *To approve consent agenda items as presented.*

Action: *Approved*

Moved by *Councilmember Payne*, **Seconded by** *Councilmember Cowen.*

Motion passed unanimously.

V. NON-CONSENT AGENDA ITEMS

- C. Council may discuss and take possible action with reimbursement to the Arizona State Railroad Museum Foundation for parts and materials for the restoration of historic artifacts on hand, restoration work, labor and

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materials on artifact 1941 Reconnaissance Car, supervision, administration and preparation performed.

Councilmember McNelly asked for confirmation that the monies requested are a pass-through with the grant, that the city is reimbursed. The response was "yes", and the city's portion is just under 6% that we put in.

Motion: *To approve reimbursement to Arizona State Railroad Museum Foundation.*

Action: *Approved*

Moved by *Councilmember McNelly, Seconded by Councilmember Cowen.*

Motion passed unanimously.

- D. Council may discuss and take possible action with the IGA between City of Williams and Woods Fire District for fire and emergency medical services.

Council members Dent, Cowen and Payne met with the fire department at their last meeting noting this item was discussed with them. There were questions that the Chief Nixon had with regards to dispatch, but all the issues have been addressed and answered. The conclusion was that this amounts to a call or two a year.

Councilmember Payne expressed concern because they have expressed very clearly, that they are shorthanded; trouble getting volunteers and making calls. He wishes somebody could have been here to discuss the reports he has received.

Motion: *To approve the IGA between the City of Williams and Woods Fire District for fire and emergency medical services.*

Action: *Approved*

Moved by *Councilmember McNelly, Seconded by Councilmember Hiemenz.*

Motion passed unanimously.

- E. Council may discuss opportunities to enhance revenues and decrease expenditures.

Finance director Barbara Bell passed other summary of cash flow report that she had created showing that the revenues are greater than expenditures at this time. This report will be updated every month for Council. Vice Mayor Dent proceeded to go over the report that was presented.

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Vice Mayor Dent thanked Barbara for the time she has put in creating this report for Council.

With regards to enhancing revenues, tackling the sanitation rate structure, rate considerations have already begun and Tim is going to meet with the council members next week to give his recommendation. He's also been asked to make sure that we are running that department as efficiently as we can. They have some changes there working on that may provide greater efficiencies. They anticipate having a rate recommendation within the next couple of weeks for council to review. He reminded everyone that the county used to participate in supplementing the city for our county trash collection, but this is the last year they are supplementing us, therefore, the city needs to review its rates and make any necessary adjustments. He also noted that rates have not been raised in 16 years.

Finance director Barbara Bell has started reviewing the bank fees and rates. They are looking into consolidating some of the costs, noting that some of those costs are related to bonds and are mandatory fees associated.

The second rate structure they will be addressing is the electric. Some of the work on this is being done with our consultants right now. It's been about 10 years since the city has adjusted those rates. Some of our rates are as much as 20% below what APS is in the outlying areas. We know there is room to adjust the rates we just want to look at what is realistic, what can we do, and what should we do.

- F. Council may discuss and take possible action with a contract extension with Coconino County Humane Society.

This is an annual renewal.

Motion: *To approve the contract extension with Coconino County Humane Society.*

Action: *Approved*

Moved by *Councilmember Payne*, **Seconded by** *Councilmember McNelly*.

Motion passed unanimously.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

Mayor and Council

- Councilmember Cowen returned from travel in AZ, UT, ID, MT and WY,

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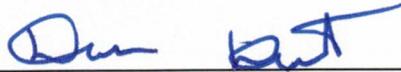
and reported that it's very busy out there with local travelers just as it is here in Williams.

- Councilmember Hiemenz noted that we have State Sen. Sonny Borrelli from Lake Havasu here with us tonight, and welcomed him. Sen. introduced himself and gave us some of his background. He noted that in the small rural towns is where the lifeblood of this country is at. He commended Chief Nixon on his acknowledgment of his officers and staff daily efforts in a time where our men and women in uniform are not being represented properly by the media which is a travesty.
- Councilmember Cowen wanted to add that there is a rhyme and a reason in the report Barbara Bell has created, and he is very thankful as it allows him and Council to make good decisions for the city.

Staff

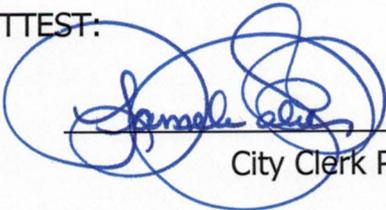
- Barbara Bell announced that they have chosen a replacement for the Account Clerk II utility billing position.
- Aaron Anderson reported that the street project on Route 66 is a bit behind schedule, but that the water department is going to work on Saturday to get that completed, so that they are able to move on.
- Chief Nixon reported that there is a football scrimmage tomorrow afternoon at 4 o'clock at the high school. We have one (1) probable COVID 19, not confirmed, and feels it will stay that way.

II. ADJOURN – 7:37 PM



Vice Mayor Don Dent

ATTEST:



City Clerk Pamela Galvan

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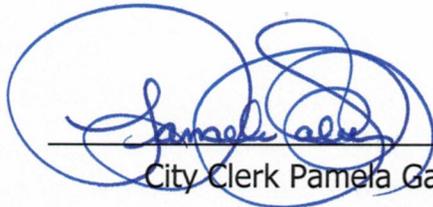
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CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on September 24, 2020. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 25TH day of September 2020.



City Clerk Pamela Galvan