

I. PROCEDURES

A. Call to Order 7:00 PM

Mayor Moore called the meeting to order.

B. Pledge of Allegiance and Invocation

The pledge of allegiance was recited, and Alyson Fritsinger provided the invocation.

C. Roll Call

Present: Mayor Moore, Vice Mayor Don Dent, Council member Mike Cowen, Council member Bernie Hiemenz, Council member Frank McNelly, Council member Lee Payne, and Council member Dawn Trapp.

Present from City Staff, Finance Director Barbara Bell, Police Chief Herman Nixon, and City Clerk/HR Director Pamela Galvan.

Approval of Minutes for June 25, 2020.

Motion: *To approve the Minutes of June 25, 2020 as presented.*

Action: *Approved*

Moved by *Vice Mayor Dent*, **Seconded by** *Council member Hiemenz.*

Motion passed unanimously.

E. Adopt Agenda

Motion: *To adopt the agenda as presented.*

Action: *Adopted*

Moved by *Council member Payne*, **Seconded by** *Council member Cowen.*

Motion passed unanimously.

II. PRESENTATIONS –

III. PUBLIC PARTICIPATION – *Robin Begay, Rural Victim Advocate from the Victim Witness Services came to inform the Council that they have a few open seats on their board of directors, and are looking for local individuals to represent the seats. She stated they meet once a month via zoom.*

Lisa Txxx, Williams Case worker at our Senior Center. She assists individuals and is there 7 days a week, full-time. She asked if you know anyone who needs assistance to please send them her way.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 2

JULY 9, 2020
COUNCIL ACTION

She has a few cases in Williams she is handling. Police Chief Herman Nixon invited her to come to the station and make a presentation to the officers, as his officers are not aware of her services.

IV. CONSENT AGENDA ITEMS –

- A. Approval of check register for month ending June 30, 2020.

Motion: *To approve the check register for month ending June 30, 2020.*

Action: *Approved*

Moved by *Council member McNelly, Seconded by Council member Trapp.*

Motion passed unanimously.

V. NON-CONSENT AGENDA ITEMS

- B. Council may discuss and take possible action regarding Ordinance No 977, levying upon the assessed valuation of the property within the Williams Community Facilities District.

Vice Mayor Dent explained what the levy within the Community Facilities District (Downtown) is applied to; street lights, sidewalks, etc.

Motion: *To approve Ordinance No 977, including declaring an emergency*

Moved by *Vice Mayor Dent, Seconded by Council member Cowen.*

The City Clerk read Ordinance No 977 by number and title only.

Motion: *To approve Ordinance No 977 levying upon the assessed valuation of the property within the Williams Community Facilities District.*

Action: *Approved*

Moved by *Council member Cowen, Seconded by Council member Payne.*

Vote: *Motion carried by unanimous roll call vote (summary: Yes = 7).*

Yes: *Council member Mike Cowen, Council member Lee Payne, Council member Bernie Hiemenz, Council member Frank McNelly, Council member Dawn Trapp, Vice-Mayor Don Dent. If Mayor Moore were voting, his vote would be yes.*

- C. Council may discuss and take possible action regarding Ordinance No 978, levying upon the assessed valuation of the property within the City of Williams.

Council member Cowen inquired if this establishes the rate or give us the authority to do this. Vice Mayor Dent clarified, no, because the rate is in it.

Vice Mayor Dent explained that our proposed budget does not have different options. The property tax rate last year was 1.2806, and it raised \$617,000.00 dollars. He would like to leave the tax rate the same as last year, which would raise approximately \$82,000.00 dollars extra. The only increase people will see on their property tax is the assessed valuation increase. This is in an effort to prepare financially for what might come, because of the decreased revenues we are experiencing due to the pandemic.

Mayor Moore asked if this is an urgent matter right now, and if not, to table it until the next Council meeting.

Motion: *To table Ordinance No 978 until the next regular Council meeting.*

Action: *Approved*

Moved by *Council member Cowen, Seconded by Council member Hiemenz.*

Motion passed unanimously.

- D. Council may discuss and take possible action in regards to Resolution No 1397 authorizing the City Manager or Finance Director to enter into a loan agreement with the Water Infrastructure Finance Authority (WIFA).
(Dogtown Water line replacement project)

The City Clerk read Resolution No 1397 by number and title only.

Motion: *To approve Resolution No 1397, as read and authorizing the City Manager or Finance Director to enter into a loan agreement with the Water Infrastructure Finance Authority (WIFA) on behalf of the City of Williams.*

Action: *Approved*

Moved by *Vice Mayor Dent, Seconded by Council member McNelly.*

Vote: *Motion carried by unanimous roll call vote (summary: Yes = 7).*

Yes: *Vice-Mayor Don Dent, Council member Frank McNelly, Council member Mike Cowen, Council member Bernie Hiemenz, Council member Lee Payne, Council member Dawn Trapp. If Mayor Moore were voting, his vote would be yes.*

- E. Council may discuss and take possible action with the issuance of a liquor license (#11 Hotel/Motel) to Amy S Nations for Wild West Junction, 321 E. Route 66.

Mayor Moore explained that this is a formality because this liquor license has been in place with Amy Nations for some time now.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 4

JULY 9, 2020
COUNCIL ACTION

Motion: *To approve issuance of a liquor license (#11 Hotel/Motel) to Amy S Nations for Wild West Junction, location 321 E. Route 66.*

Action: *Approved*

Moved by *Council member Cowen, Seconded by Council member Hiemenz.*

Motion passed unanimously.

F. Council to discuss vacancy of the City Manager position.

Mayor Moore and Vice Mayor Dent discussed briefly as to the direction they want to go, what and how they want to proceed. Do they want to take any action now in hiring or continue on as we are for now? He has had some discussion with department heads to obtain their opinions; theirs were to leave things alone for a while. As a Council, we may have a different opinion.

- Vice Mayor Dent said in some ways he agrees however, without a City Manager we miss some communication between Council members and staff. If we are not going to hire a manager we need to come up with a way of greater communication; to be kept on track. He is concerned with the city having brought back furloughed employees without the Councils say, which is frustrating for him. Needs to have a specific mean of communication so that everybody has a say in what we are doing.
- Council member Hiemenz believes the city should begin its search for a new manager now because of the time it takes.
- Council member McNelly feels we should review the job description; it may need some revisions.
- Chief Nixon suggested for their communication concerns to have department heads meet on Council meeting weeks again. This allowed departments to brief each other on their projects and assist each other if necessary. This information could then be forwarded onto Council until we get a City Manager.
- Council member Payne feels there is a misconception of Williams. Being a small town with just over three thousand residents, new managers do not realizing all the needs and intensity at which it operates.
- HR Director Pam Galvan asked if Council might consider hiring an executive firm to assist in the placement of the next City Manager; she has several firms they may choose from.
- She has been asked to provide Council with the current job description for the City Manager position, and to obtain more information about the executive search firms for Council.
- Mayor Moore does not feel an interim City Manager is necessary at this time, he just asks what Council wants or needs for him to do in the

meantime. Work still needs to get done. Mayor will make sure Council gets a weekly report of what is transpiring. He will continue on until he is told otherwise.

- Vice Mayor Dent asks that if there is any contemplated personnel moves to let them know. He was of the understanding that they froze any hiring. Thinks the Council should have a say in that, until we get through this budget crunch.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

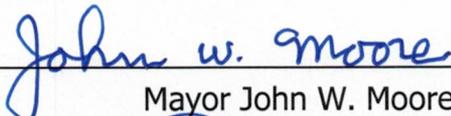
Mayor and Council

- Mayor Moore mention COVID-19 and of the test being reported as false/positives now. We receive daily COVID-19 reports, and Williams after its busy weekends, has not had a large breakout in spite of what people say, and that is not to say we won't, we just have not to date.
- He mentioned Governor Ducey's executive order made today to reduce the number of occupants in restaurants to less than 50%. He expressed concern that if this is to continue, we will lose businesses, they just cannot operate at that capacity.

Staff

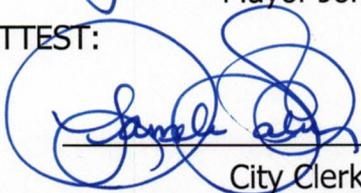
- Chief noted the school board met online.
- Chief noted there are 20 cases in the 86046 zip code, and out of the 20, 7 cases are within the city limits. He receives daily updates on the numbers.
- Mayor Moore asked Mike Janes the city's engineer to report. Mr. Janes noted WIFA is good and the EA is moving forward, they are finishing up on the Dogtown plans and in early fall it will be ready to go out to bid. Everything is moving along. Million gallon tank they will be onsite on Monday.

II. ADJOURN – 7:54 PM



 Mayor John W. Moore

ATTEST:



 City Clerk Pamela Galvan

