

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES PAGE 1
AGENDA ITEM

FEBRUARY 27, 2020
COUNCIL ACTION

I. PROCEDURES

A. Call to Order 7:00 PM

Mayor Moore called the meeting to order.

B. Pledge of Allegiance and Invocation

The pledge of allegiance was recited and George Glen provided the invocation.

C. Roll Call

Present: Mayor John W Moore, Council member Mike Cowen, Council member Bernie Hiemenz, Council member Frank McNelly, Council member Lee Payne, and Council member Dawn Trapp.

Absent: Vice Mayor Don Dent

Present from City Staff, City Manager Chase Waggoner, Finance Director Barbara Ashley, Lt. John Romero, Public Works Director Tim Pettit, and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes for February 13, 2020.

Motion: *To approve the Minutes of February 13, 2020 as presented.*

Action: *Approved*

Moved by *Council member McNelly, Seconded by Council member Cowen.*

Motion passed unanimously.

E. Adopt Agenda

Motion: *To adopt the agenda as presented.*

Action: *Adopted*

Moved by *Council member McNelly, Seconded by Council member Trapp.*

Motion passed unanimously.

II. PRESENTATIONS – None

III. PUBLIC PARTICIPATION

IV. CONSENT AGENDA ITEMS

None

III. NON-CONSENT AGENDA ITEMS

A. Council may approve and adopt Resolution No. 1394, supporting the Second Amendment to the United States Constitution declaring the City of Williams a "Second Amendment Sanctuary City".

Mayor Moore asked if everyone had an opportunity to read it over, and said that some citizen had brought this to him; and noted it has been passed by a couple other counties currently naming Mohave and Yavapai. He thinks Williams should be one of the first cities to make this recommendation.

Mayor Moore requested the City Clerk to read Resolution No. 1394 in its entirety.

The City Clerk read Resolution No. 1394 in its entirety.

Mayor Moore asked for any discussion or questions. He noted that he had spoken with Police Chief Nixon and he too is in strong support of this resolution.

Motion: *To adopt Resolution No. 1394 declaring the City of Williams a "Second Amendment Sanctuary City.*

Action: *Adopted*

Moved by *Council member McNelly, Seconded by Council member Payne.*

Roll Call Vote:

Council member McNelly Yes Council member Payne Yes

Council member Cowen Yes Council member Hiemenz Yes

Council member Trapp Yes

Mayor Moore would have voted, yes.

Motion passed unanimously.

B. Council may discuss and take possible action in approving the amendment to the FBO (Fixed-based Operator's Lease and Agreement) with Northern Arizona Aviation Services, L.L.C.

Mayor noted that this is a housekeeping item, it simply removes, paragraph 7(F) in its entirety from the original lease agreement.

Mr. Olsen was in present and asked if he was in agreement. He motioned and

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replied, yes.

Motion: *To approve the amendment to the FBO lease agreement with Northern Arizona Aviation Services, L.L.C., removing paragraph 7(f) in its entirety.*

Action: *Approved*

Moved by *Council member Hiemenz, Seconded by Council member Trapp.*

Motion passed unanimously.

C. Council may discuss and take possible action with a Distribution Wheeling Agreement between APS and the City of Williams.

The City Manager stated basically APS has customers outside of the city limits who they provide power to by way of Williams's electrical grid. We are simply recovering expenses lost. The initial agreement will be made retro to May 1, 2018, and will compensate the city for \$61,000.00. The city's engineers estimate that this will increase the annual revenue by approximately \$35,000.00 annually.

- Council member McNelly asked if there was a sunset on this agreement. It is in place until changed. Mayor noted if housing continues to grow we will move to renegotiate our reimbursement.
- Council member Payne inquired about future rate increase made by APS, asking if the city would also raise its cost to APS at those times, generating additional reimbursement to the city as well. The City Manager was unsure of how that would transpire, stating the engineers possess greater understanding of how the structure of payment works, but he will look into it.

Motion: *To approve the Distribution Wheeling Agreement between APS and the City of Williams.*

Action: *Approved*

Moved by *Council member McNelly, Seconded by Council member Hiemenz.*

Motion passed unanimously.

D. Council may discuss and take possible action with options to the city's Collection Service and Rates.

Mayor Moore is concerned with the scattered trash around town, noting an issue with the Javalina in part, but that aside, our town does not have well-kept

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appearance. Staff has spent time on putting together options of service collection, or possible rate changes. Mayor recommends we not make a quick decision to approve this tonight. He would like a couple of council to meet with the City Manager and our waste management. Mayor is going to reach out to Fish and Game with regards to the Javalina issue we are experiencing.

Mayor requested an adhoc committee of Council members Cowen and Hiemenz to meet with the City Manager and discuss.

This item is tabled until the April 9th city council meeting.

E. Council may discuss and take possible action by approving an endorsement for Bingo at Walker Hall.

Motion: *To approve endorsement for the Bingo at Walker Hall.*

Action: *Approved*

Moved by *Council member McNelly, Seconded by Council member Payne.*

Motion passed unanimously.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

Mayor and Council

- *Mayor Moore noted the county is going to develop the south road, it will include widening and a bike route at no cost to the city. It is not scheduled until 2023. They are currently looking for a federal land access grant, in the meantime, they needed our approval to move forward, and so Mayor signed granting them authorization. They are asking for one grant of two million and another to grant to improve the road into our town, again, at no cost to the city.*
- *Mayor requests staff to evaluate the current evaluation process in place, and to create a schedule for evaluations of the appointed staff as well. Mayor asked Pam Galvan, Human Resource Director to work with Council members Payne, Trapp and Cowen to come up with an evaluation.*
- *Mayor Moore said we are keeping on top of the Corona Virus.*

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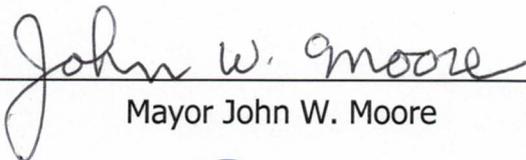
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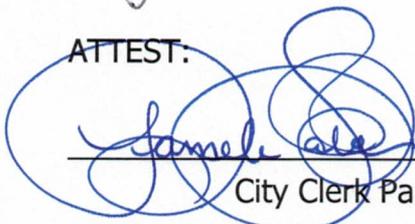
Staff

- *The City Manager mentioned the Corona virus and how it is due time to establish an emergency management agency, using the existing staff for the administrative structure. Wants to discuss at a future council meeting the ability to establish an emergency management department within the city.*
- *We have been approached by the Arizona League of Cities and Towns to hold a basic introduction to local government training for elected officials and/or any additional individuals interested in future office. He has offered our facilities for the tri-cities to attend on a Thursday evening. He is looking for Councils input.*
- *Tim Pettit noted the streetlight program is moving forward, that we have five test lights installed on rural road, at the east end of town. Mayor Moore requested that the Finance Director put aside the \$61,000.00 we are going to receive from APS to be put towards this project.*
- *Council member Cowen noted that in light of the Corona Virus outbreak we might expect a decline in our sales revenue. He commend Council on their decision during budget time 2019/2020, for increasing the advertising/marketing funds and how the short-range advertising may just help us out during this time.*

VII. ADJOURN – 7:34 PM



Mayor John W. Moore

ATTEST:


City Clerk Pamela Galvan

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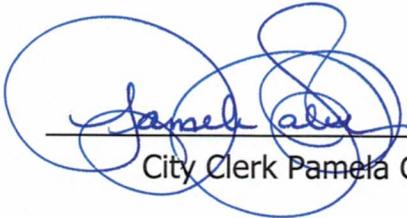
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CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on February 13, 2020. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 14th day of February 2020.



City Clerk Pamela Galvan