

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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JANUARY 9, 2020
COUNCIL ACTION

I. PROCEDURES

A. Call to Order 7:00 PM

Mayor Moore called the meeting to order.

B. Pledge of Allegiance and Invocation

The pledge of allegiance was recited and Kerry-Lynn Moede provided the invocation.

C. Roll Call

Present: Mayor John W Moore, Vice Mayor Don Dent, Council member Mike Cowen, Council member Bernie Hiemenz, Council member Frank McNelly, Council member Lee Payne, and Council member Dawn Trapp.

Present from City Staff, City Manager Chase Waggoner, Interim Finance Director Barbara Ashley, Police Chief Herman Nixon, and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes for December 12, 2019.

Motion: *To approve the Minutes of December 12, 2019 Work Session and Regular meeting, and December 12th, 2019 as presented.*

Action: *Approved*

Moved by *Council member McNelly, Seconded by Council member Trapp.*

Motion passed unanimously.

E. Adopt Agenda

Motion: *To adopt the agenda as presented.*

Action: *Adopted*

Moved by *Vice Mayor Dent, Seconded by Council member Payne.*

Motion passed unanimously.

II. PRESENTATIONS – Mark Cox, CEO of the Flagstaff Boys and Girls Club is here to provide the City Council with an update on their local participation and future plans.

He noted the program provides a place for children to go to after school. Children from Williams to Holbrook participate in the program with Flagstaff being the hub.

The City of Williams is the newest addition, and began in September 30th being held at the elementary/middle school. The funding allowed for 90 children and staff which is smaller so they have the opportunity to build relationships.

He noted the schools have a Monday-Thursday schedule and wanted to make all aware that they provide an after school program on Fridays as well.

He noted the various programs they have available to the children.

They are here for the city's support for their programs.

Trina Siegfried, Science teacher at the Williams Elementary Middle school explained how the school district was awarded a large grant from the state for 21st Century. She went on to report on the various activities the children are involved in after school.

They have a relationship with St. Mary's out of Phoenix providing all children with free meals after school.

They are assisted with their homework then attend an academic enrichment, they call it "disguised learning". Because this is a new program in Williams, they are in the process of refining it, working with all the groups.

They are incorporating some volunteer high school students to participate in between the time they get out of school and their own activities begin. She asked for additional volunteers to come participate in these programs, and invited all to come see the program in action; to see the benefits it provides.

III. PUBLIC PARTICIPATION – None

IV. CONSENT AGENDA ITEMS

A. Approval of check register for month ending December 31, 2019.

Two checks were inquired upon: #99111 to TCG, and #99009 for Special Use Permit.

Motion: *To approve Consent Agenda Items.*

Action: *Approved*

Moved by *Vice Mayor Dent*, **Seconded by** *Council member McNelly*.
Motion passed unanimously.

V. NON-CONSENT AGENDA ITEMS

- B. Council may discuss and take action to adopt Resolution No. 1386 Designating the City Manager Chase Waggoner as Alternate to the Rural Arizona Group Health Trust (RAGHT).**

Motion: *To read Resolution No. 1386 by number and title only.*
Moved by *Council member Payne*, **Seconded by** *Vice Mayor Dent*.

The City Clerk read Resolution No. 1386 by number and title only.

Motion: *To Approve Resolution No. 1386 by number and title only.*
Action: *Approved*

Moved by *Council member Payne*, **Seconded by** *Council member McNelly*.

- C. Council may discuss and take action to adopt Resolution No.1387 Authorizing the City Manager to accept a \$450,000 Grant from the Arizona Department of Transportation for an Airport Master Planning Project and to contract with Coffman Associates Inc. as the Project Consultant.**

Motion: *To read Resolution No. 1387 by number and title only.*
Moved by *Vice Mayor Dent*, **Seconded by** *Council member Payne*.

The City Clerk read Resolution No. 1387 by number and title only.

Motion: *To Approve Resolution No. 1387 by number and title only.*
Action: *Approved*

Moved by *Vice Mayor Dent*, **Seconded by** *Council member Hiemenz*.

- D. Council may discuss and take action to adopt Resolution No. 1388 declaring the support of the City's desire to work cooperatively with the U.S. Military for Training Operations in the Williams area.**

Mayor Moore met with a Captain from the US Army today to find out what exactly the military intended to do in Williams. And it is his understanding that geographically Williams fits what they are looking for. They want to come in to work quietly with city officials, community, police department and

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our leadership. They will interview people and will tie it all together so they are better equipped to deal with military exercises that would take place in similar size cities or towns in other countries. After meeting with the captain, he is in support of their exercise, and noted, they will supply a report when they are complete providing us what they learned and what would benefit us in what we do.

Council inquired on the amount of time and staff will it cost the city?

The City Manager approximates 3-4 employees and 2-3 hours. They will be in Williams for a week and perform 3 to 4 meetings.

Motion: *To read Resolution No. 1388 by number and title only.*

Moved by *Council member McNelly, **Seconded by** Council member Trapp.*

The City Clerk read Resolution No. 1388 by number and title only.

Motion: *To Approve Resolution No. 1388 by number and title only.*

Action: *Approved*

Moved by *Council member McNelly, **Seconded by** Council member Cowen.*

- E. Council may discuss and take action to adopt Resolution No. 1389 authorizing the City Manager to enter into an agreement with property owners in the Lazy E Subdivision to provide city water.**

Council member Cowen recused himself from Item E. as he is a property owner. *(He left the Council Chamber).*

There was much discussion on the subject.

Item E. died for lack of a motion.

(Council member Cowen was brought back into the regular session.)

Motion: *To go into executive Session*

Moved by *Council member Payne, **Seconded by** Council member Cowen.*

CONVENE TO EXECUTIVE SESSION – 7:52 PM (began at 7:54 PM)

Pursuant to A.R.S. §38-431.03 (A)(1), Council discuss potential Finance Directors.

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Motion: *To reconvene to regular session*
Moved by *Council member McNelly, **Seconded by** Council member Hiemenz.*

RECONVENE TO REGULAR SESSION – 8:15 PM

F. Council may appoint a Finance Director or take other actions based on results of the Executive session.

Council did not appoint or take any action.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

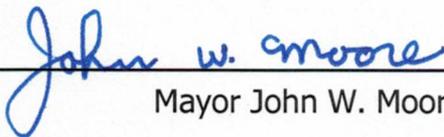
Mayor and Council

- The Mayor has committed 1,500.00 dollars to the school Booster Club to support the championship rings.
- Mayor appointed Dawn Trapp to the Theme Park Board.
- Council member Payne pointed out the outstanding effort put in by our water department team regarding the break they repaired on Grant St.

Staff - None

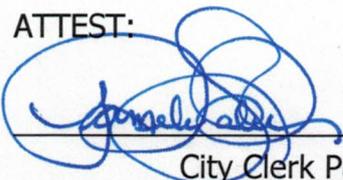
- The fire department has implemented a new training program on-line.
- Loretta Yerian is now an EMT.
- He would like to get the "tinder" on the next agenda for discussion, and would like to move forward with the Fire Inspector position fulfillment.
- Cameron Mabee has gone on a 90-day leave of absence which may turn into his resignation pending the results of the incentive program.

VII. ADJOURN – 8:19 PM



Mayor John W. Moore

ATTEST:



City Clerk Pamela Galvan

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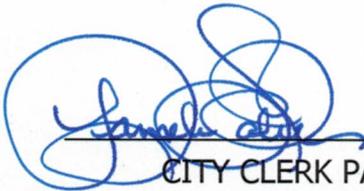
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CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on January 9, 2020. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 10th day of January 2020.



CITY CLERK PAMELA GALVAN