

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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DECEMBER 12, 2019
COUNCIL ACTION

I. PROCEDURES

A. Call to Order 7:00 PM

Mayor Moore called the meeting to order.

B. Pledge of Allegiance and Invocation

The pledge of allegiance was recited and George Glen provided the invocation.

C. Roll Call

Present: Mayor John W Moore, Vice Mayor Don Dent, Councilmember Frank McNelly, Councilmember Lee Payne, and Councilmember Dawn Trapp. Councilmember Bernie Hiemenz was absent.

Present from City Staff, City Manager Chase Waggoner, Police Chief Herman Nixon, and City Clerk/HR Director Pamela Galvan.

D. Approval of Minutes for November 14, 2019 both Work Session and Regular Meeting

Motion: To approve the Minutes of November 14, 2019 Work Session and Regular meeting, and December 4th, 2019 Executive Session as presented.

Action: Approved

Moved by Councilmember Payne, Seconded by Councilmember McNelly

Motion passed unanimously.

Mayor Moore called a recess at 7:02PM

E. Swearing in of newly appointed Council member Mike Cowen.

Mayor Moore swore in Mike Cowen.

The regular meeting reconvened at 7:04PM

Mayor Moore asked for a revised Roll Call.

F. Revised Roll Call

Present: Mayor John W. Moore, Vice Mayor Don Dent, Councilmember Mike Cowen, Councilmember Frank McNelly, Councilmember Lee Payne, and Councilmember Dawn Trapp.

Councilmember Bernie Hiemenz was absent.

G. Adopt Agenda

Motion: To adopt the agenda as presented.

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Action: *Adopted*

Moved by *Vice Mayor Dent, Seconded by Councilmember Trapp.*

Motion passed unanimously.

II. PRESENTATIONS –

Proclamation for the City of Williams Vikings football A1 State Championship win.

Mayor Moore announced the Vikings win this year and asked the City Clerk to read the proclamation.

The City Clerk read the Proclamation in its entirety.

Mayor Moore invited Coaches Brownley and Grantham to share a few words.

Both spoke of community's support and their appreciation of the City's acknowledgement of the team's achievement.

Representatives from Williams High School are here to present Grad Night 2020.

Students from the Class of 2020 came to present to Council their request for support of the 2020 Grad Night.

Chief Nixon reminded the past loss of life in years past and how this donation helps to encourage a safe Grad Night for the students.

The City has participated yearly in encouraging a safe Grad Night, and wishes to participate again this year with a \$2,500.00 donation.

PUBLIC PARTICIPATION – None

IV. CONSENT AGENDA ITEMS

A. Approval of check register for month ending November 30, 2019.

Vice Mayor Dent inquired on checks 98711, online continuation education, and 98775 MAP.

Motion: *To approve Consent Agenda Items.*

Action: *Approved*

Moved by *Councilmember McNelly, Seconded by Councilmember Payne.*

Motion passed unanimously.

III. NON-CONSENT AGENDA ITEMS

- B. Council may discuss and approve Resolution No. 1383 authorizing the City Manager to enter into a marketing agreement with the National League of Cities Service Line Warranty Program. C. Waggoner**

The City Manager explained the program to Council and how it works.

No motion; died for lack of motion.

- C. Council may discuss and approve Resolution No. 1384 approving funding for the WIFA loan for the Million Gallon Tank and connecting water lines and the Sedimentation/Flocculation Basing Rehab for the water plant. M. Woodson/Woodson Engineering**

Motion: To read Resolution No. 1384 by number and title only.

Moved by Councilmember Payne, Seconded by Councilmember Cowen.

The City Clerk read Resolution No. 1384 by number and title only.

Motion: To Approve Resolution No. 1384 by number and title only.

Action: Approved

Moved by Councilmember Trapp, Seconded by Councilmember McNelly.

Roll Call Vote: Councilmember Trapp: Yes, Councilmember McNelly; Yes, Councilmember Cowen; Yes, Vice Mayor Dent; Yes, and Councilmember Payne; Yes.

Mayor Moore would have voted yes.

- D. Council may discuss and may approve Resolution No. 1385 authorizing the City Manager to implement an electronic checking signature program. C. Waggoner**

The City Manager explained the process on electronic signature program to Council.

No motion; died for lack of motion.

- E. Council will discuss and hear the third and final reading of Ordinance No. 976 repealing sections 36.15 through 36.24 of the City Code of the City of Williams and enacting in lieu thereof thirteen new sections relating to purchasing procedures.**

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Mayor Moore asked the Clerk to read Ordinance No. 976 by number and title only.

The City Clerk provided the third and final reading of Ordinance No. 976 by number and title only.

Motion: *To adopt Ordinance No. 976 repealing sections 36.15 through 36.24 of the City Code of the City of Williams and enacting in lieu thereof thirteen new sections relating to purchasing procedures.*

Action: *Adopted*

Moved by *Councilmember McNelly, Seconded by Councilmember Payne.*

Roll Call Vote: **Councilmember McNelly; Yes, Councilmember Payne; Yes, Councilmember Cowen; Yes, Vice Mayor Dent; Yes and Councilmember Trapp; Yes.**

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

Mayor and Council

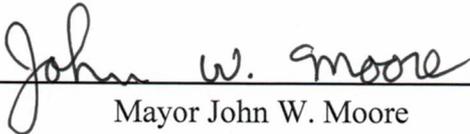
- Mayor Moore welcomed new Councilmember Mike Cowen to the Council.
- Mayor compliments staff on excellent job in removing snow this past storm.

Staff

None

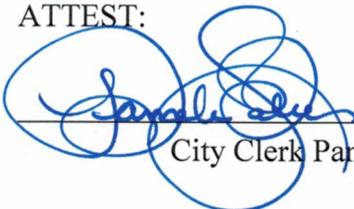
John Haro of APS thanked the city for their patience during this recent storm.

VII. ADJOURN – 7:33 PM



Mayor John W. Moore

ATTEST:



City Clerk Pamela Galvan

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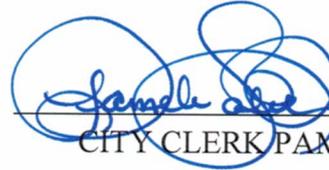
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CERTIFICATION

State of Arizona,)
) ss.
Coconino County,)

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on December 12, 2019. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 13th day of December 2019.



CITY CLERK PAMELA GALVAN