

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

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**JANUARY 10, 2019  
COUNCIL ACTION**

***I. PROCEDURES***

**Call to Order**

**7:02 PM**

Mayor Moore called the meeting to order.

**A. Pledge and Invocation**

**7:03 PM**

The pledge of allegiance was recited and George Glen provided the invocation.

Mayor Moore requested all remain standing for a moment of silence for the loss of two very active members of our community, Chuck Brookbank and Gabe Ayala.

**B. Roll Call**

**7:03 PM Roll Call.**

**Present: Hiemenz, Bernie Council Member, McNelly, Frank Council Member, Payne, Lee Council Member, Trapp, Dawn Council Member, Wurgler, James Council Member, Moore, John Mayor, Dent, Don Vice-Mayor.**

Present from City Staff was Acting City Manager and Finance Director Keith Buonocore, Police Chief Herman Nixon, and City Clerk/HR Director Pamela Galvan.

**C. Approval of Minutes: December 13, 2018**

**7:04 PM Motion: To approve the Minutes as presented.**

**Action: Approve**

**Moved by Council Member James Wurgler, Seconded by Council Member Frank McNelly.**

**Motion passed unanimously.**

**D. Adopt Agenda**

**7:05 PM Motion: To Adopt the Agenda.**

**Action: Approve**

**Moved by Council Member Frank McNelly, and Seconded by Council Member Bernie Hiemenz.**

**Motion passed unanimously.**

***II. PRESENTATIONS – None***

**7:05 PM**

***III. PUBLIC PARTICIPATION*** - Loretta Yerian from the Grand Canyon Newspaper introduced Blake DeWitt as the newspapers new Publisher.

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**IV. CONSENT AGENDA ITEMS**

- A. Approval of Purchase Orders: K. Buonocore**
- B. Check register for month ending December 31, 2018: K. Buonocore**

No comments

**7:06 PM Motion: To approve the consent agenda items.**

**Action: Approve**

**Moved by Council Member Frank McNelly, and Seconded by Council Member Bernie Hiemenz.**

**Motion passed unanimously.**

**V. NON-CONSENT AGENA ITEMS**

- C. Council may discuss and take action with the Elephant Rocks Golf Course contract. D. Dent/D. Trapp**

**7:06 PM**

Mayor Moore explained that Vice-Mayor Dent and Council Member Trapp worked to put this contract along with Gemini Golf, Scott Little, and the advice of the city's Golf Advisory Committee.

Vice-Mayor Dent provided 24 pages of information along with the contract that they had put together. He went through his financial discoveries with the council.

There are some small changes in the wording, but it is otherwise the same contract that was in place for the last several years. It does have a provision to item #9, on page 5, the terms were changed from expires in 5 years, to a 5 year contract, with mutual option for an additional 5 year term.

Keith Buonocore invited all of Council to stop by his office so that he could provide them with the city's financial records of the golf course.

Council Member Payne noted item #10, on page 5, a discrepancy in the insurance amount. One instance it is noted \$30,000, and another \$20,000. This will be addressed and corrected.

Council Member Dawn Trapp mentioned discussion of having a community event at the course to create more awareness at the golf course.

**7:28 PM Motion: To approve entering into a contact of agreement with Scott Little for the management of Elephant Rocks Golf Course, with the caveat, that the City's legal counsel provides approval.**

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*Action: Approve*

*Moved by Council Member Frank McNelly, and Seconded by Council Member James Wurgler.*

*7:29 PM Vote: Motion carried by unanimous roll call vote (summary: Yes = 7).*

*Yes: Council Member Bernie Hiemenz, Council Member Frank McNelly, Council Member Lee Payne, Council Member Dawn Trapp, Council Member James Wurgler, Vice-Mayor Don Dent, and Mayor John W. Moore would have also voted, Yes.*

**D. Council shall discuss and take action on how to direct staff in filling the Magistrates position.**

Mayor Moore explained the city is currently operating with a protem since the expiration of the previous Magistrates contact on December 31, 2018. In order to fill the Magistrates position the city must put out an RFQ to fill it.

*7:30 PM PM Motion: Directed staff to put out an RFQ for the position of the city Magistrate.*

*Action: Approve*

*Moved by Council Member Frank McNelly, and Seconded by Council Member Bernie Hiemenz.*

**E. Council may discuss and take action in accepting the property boundary description, Special Warranty Deed and Public Utility Easement with Defeasance and Reversion Clause for the future placement of the million-gallon tank.**

*7:31 PM*

Mayor Moore explained the location of the property; up on the hill, just east of Red Roof Inn. This is donated property and our engineerings have identified this to be the best location for the water tank within the city of Williams.

Mayor explained, "Before you is a copy of the property description. We need a vote to approve this description, and for the Mayor to accept and sign the Warranty Deed making us full fledged owners of the property".

Mayor confirmed with Keith Buonocore that we need to own this property in order for WIFA funds to receive final approval.

Council Member Lee Payne commented on how this is a significant step in resolving the city's water storage issue.

*7:33 PM Motion: To accept the Property Boundary Description and Special Warranty Deed and the Public Utility Easement with Defeasance and Reversion Clause for the million-gallon tank.*

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*Action: Approve*

*Moved by Council Member Lee Payne, and Seconded by Council Member Bernie Hiemenz.*

*7:33 PM Vote: Motion carried by unanimous roll call vote (summary: = 7).*

*Yes: Council Member Lee Payne, Council Member Bernie Hiemenz, Council Member Frank McNelly, Council Member Dawn Trapp, Council Member James Wurgler, Vice-Mayor Don Dent, and Mayor John W. Moore would have also voted, Yes.*

**VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS**

**Mayor and Council:**

Mayor Moore explained that codification of the city codes is now complete. You may come by the the Clerk's office to review the book. Council will need to approval/adoption the codification of codes through an ordinance at the next Council meeting.

Council Member James Wurgler noted a recent conversation with a juror on the Gutierrez trial. The individual mentioned how impressed they were, with how well the two officers during apprehension, Romero and Wygal, maintained their composure during the event.

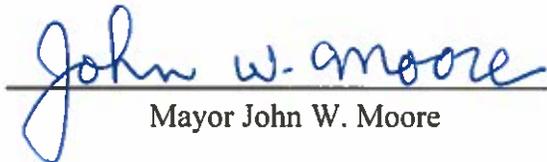
**Staff Reports:**

Keith Buonocore stated the Grand Canyon Boulevard project bid is out and the project is due to begin in March 2019.

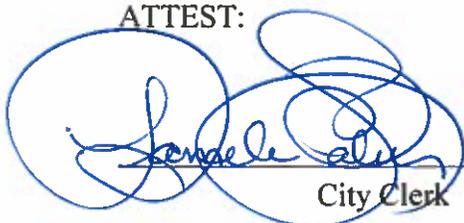
**VII. ADJOURN**

**7:40 PM Motion: To Adjourn**

**Action: Adjourn**

  
\_\_\_\_\_  
Mayor John W. Moore

ATTEST:

  
\_\_\_\_\_  
City Clerk

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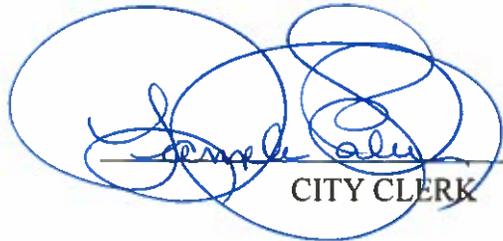
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**CERTIFICATION**

State of Arizona,     )  
                                  )     ss.  
Coconino County,    )

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct summary of the Meeting of the Council of the City of Williams held on January 10, 2019. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 11th day of January 2019.

  
\_\_\_\_\_  
CITY CLERK