

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**NOVEMBER 8, 2018  
COUNCIL ACTION**

***I. PROCEDURES***

**A. Call to Order**

Mayor Moore called the meeting to order at 7:00 p.m.

**B. Pledge and Invocation**

The pledge of allegiance was recited and George Glen provided the invocation.

**C. Roll Call**

Mayor John W. Moore, Vice-Mayor Don Dent, Council members Bernie Hiemenz, Frank Mc Nelly, Lee Payne and James Wurgler were present and constituted a quorum. Council member Dawn Trapp was absent. Present from City Staff was Acting City Manager and Finance Director Keith Buonocore, Police Chief Herman Nixon, City Attorney Brandon Kavanagh (arrived at 7:10) and City Clerk/HR Director Pamela Galvan.

**D. Approval of Minutes: October 25, 2018**

Council member McNelly made a motion to approve the minutes of October 25, 2018 as presented. Council member Hiemenz seconded the motion, and it carried.

***II. ADJOURNMENT SINE DIE – 7:04***

*Swearing in of Mayor and Council Members elect for new terms.*

***CALL THE MEETING BACK TO ORDER – 7:06***

**Roll Call**

Mayor John W. Moore, Vice-Mayor Don Dent, Council members Bernie Hiemenz, Frank Mc Nelly, Lee Payne and James Wurgler were present and constituted a quorum. Council member Dawn Trapp was absent.

**A. Adopt Agenda**

Council member Payne made a motion to adopt the Agenda as presented. Council member Wurgler seconded the motion, and it carried.

***III. PRESENTATIONS – None***

***IV. PUBLIC PARTICIPATION - None***

***V. CONSENT AGENDA ITEMS***

**A. Approval of Purchase Orders: K. Buonocore**

**B. Check register for month ending October 31, 2018: K. Buonocore**

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

NOVEMBER 8, 2018  
COUNCIL ACTION

The PO for the water pumps will be charged to the water department, as was originally.

Council member Payne made a motion to approve the consent agenda items as presented. Council member Hiemenz seconded the motion, and it carried.

**VI. NON-CONSENT AGENDA ITEMS**

***C. Council may discuss and possible action with an appointment to the Planning and Zoning Commission. J. Moore***

Mayor Moore noted that Mr. Harry Schmitz resigned from the Planning and Zoning a few months back, and it left a vacancy. He confirmed the City had received only one application from Mr. George Glen for the Planning and Zoning.

Council member McNelly made a motion to appoint George Glenn to the Planning and Zoning Commission. Council member Payne seconded the motion, and it carried.

***D. Council may discuss and take action with the new 2019 WIFA loan through the adoption of Resolution No. 1374. Included in the WIFA funding is the City Engineers final planning and design phase of the Dogtown Water line replacement project. K. Buonocore***

Mayor Moore explained where in the process the city currently is, and what of planning and design still needs completion.

Council member Payne made a motion to have Resolution No 1374 read by number and title only. Vice-Mayor Dent seconded the motion, and it carried.

**The City Clerk read the Resolution No. 1374 by number and title only**

Council member McNelly made a motion to adopt Resolution No 1374 approving the 2019 WIFA loan, and the approval to move forward with the final phase of the Dogtown Water line replacement project. Council member Payne seconded the motion, and a roll call vote was taken.

Council member McNelly – Yes  
Council member Hiemenz – Yes  
Vice-Mayor Dent – Yes

Council member Payne – Yes  
Council member Wurgler – Yes

For the record, Mayor Moore would have voted yes.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

NOVEMBER 8, 2018  
COUNCIL ACTION

Council member McNelly commented on Keith's hard work and staying on top of this project.

*E. Council may hear, discuss and take action with a recommendation from the Golf Advisory Committee with regard to an RFP for Elephant Rocks Golf Course.*

Mayor Moore had previously asked council member Dent and Trapp to meet with the Golf Advisory Committee to review and devise an RFP for the management of Elephant Rocks Golf Course.

Mayor Moore asked Vice-mayor Dent to explain to everyone what has transpired. He explained that this RFP is pretty close to the RFP that was done 6 years ago. The Committee had made some adjustments, but otherwise it is the same.

Mayor Moore noted that this is just to receive proposals and the actual contract for service will come later.

There was a question about rates, and is noted that the Golf Committee meets typically in the fall and discussions begin then for the following season.

Council member Wurgler made a motion to go forward with the RFP process. Council member Hiemenz seconded the motion, and it carried.

***VII. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS***

**Mayor and Council:**

- Vice-Mayor Dent commented on Marty Yerian's appreciation of the new golf course maintenance equipment that has been arriving.
- Mayor Moore congratulated the new seated Council and pointed out that they have a busy two years ahead of them. He is also very impressed with all of the improvements that have transpired.
- Council member McNelly noted how the town has done well and it is a testament to the staff despite the absence of a full-time City Manager.
- Council member Payne wanted to thank the crew who put up the High School signs.

**Staff Reports:**

- Chief Pearson said the Fire Department continues the program push of carbon monoxide detector placement in homes.
- Chief Nixon spoke of the toy drive for needy families, and asked folks to direct those in need to the Williams Police Department, or if someone knows of a family to please advise them.
- George Glen thanked everyone for his or her support in passing the Hospital initiative at the November 6th election.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

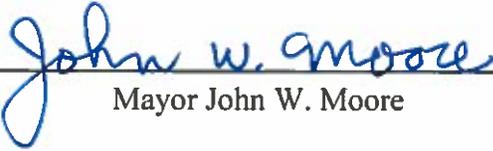
PAGE 4

NOVEMBER 8, 2018  
COUNCIL ACTION

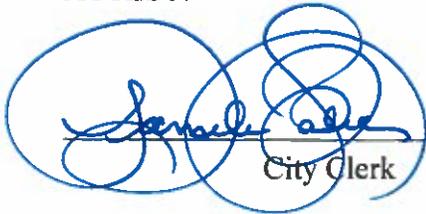
He noted a report from the general contractor for the hospital, that they are in the final 11 months for completion, and North Country anticipates no loss in service with the exception of a single weekend (3 days) of closure. He also noted that they are in the interior design phase.

**VIII. ADJOURN**

The meeting adjourned at 7:30 p.m.

  
\_\_\_\_\_  
Mayor John W. Moore

ATTEST:

  
\_\_\_\_\_  
City Clerk

CERTIFICATION

State of Arizona,     )  
                                  )     ss.  
Coconino County,    )

I, PAMELA GALVAN, do hereby certify that I am the City Clerk of the City of Williams, County of Coconino, State of Arizona, and that the above Minutes are a true and correct

**CITY OF WILLIAMS CITY COUNCIL**

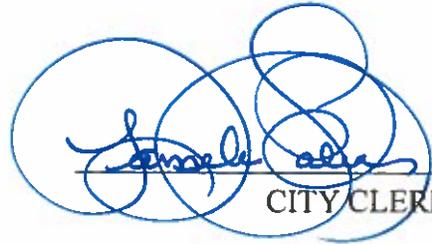
**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 5**

**NOVEMBER 8, 2018  
COUNCIL ACTION**

summary of the Meeting of the Council of the City of Williams held on November 8, 2018. I further certify that the Meeting was duly called and held and that a quorum was present.

Dated this 9th day of November 2018.

  
CITY CLERK