

I. Procedures

Call to Order

7:00 PM

Chairman Buck Williams called the meeting to order

A. Pledge of Allegiance

B. Roll Call

7:05 PM Roll Call.

Present: Buck Williams, George Glen, Robert Hupp, Barbara Brutvan, Tony Robertson, Brad Massey. Present from City Staff was Sue Bennett Deputy City Clerk/HR Assistant

Absent: Phil LaGro. Absent from City Staff: Tim Pettit, Chief Building Inspector/Public Works Director

C. Adopt Agenda

Motion: To adopt the agenda as presented.

Approve: Approved with the one correction "City of Williams Storm Water Master Plan" instead of City of Williams Water Master Plan.

Moved by Commissioner Bob Massey, Seconded by Commissioner Barbara Brutvan

D. Approval of Minutes: July 27, 2018

Motion: To approve the minutes from July 27, 2018.

Action: Approve

Moved by Commissioner Robert Hupp, Seconded by Commissioner Barbara Brutvan

II. PUBLIC PARTICIPATION - None - 7:10pm

III. Request the approval and adoption of the Storm Water Master Plan as part of the General Plan and declares the City of Williams Storm Water Master Plan a public record. 7:11 PM

A. Report to the Planning & Zoning Commission: 7:35 PM

Mike Janes from Woodson Engineering presented his (Draft) Storm Water Master Plan, binder copies distributed to the Commissioners for review. The City of Williams Storm Water System to his knowledge has never been mapped or surveyed. The City of Williams wanted to have it evaluated to properly understand the system, evaluate the condition and evaluate the accuracy of the system. Woodson Engineering documented the existing run offs around most of the City and the existing infrastructure conducting a basic broad overview. Mike explained a little how the storm system works using maps showing the different locations. They broke it

down to 7 major basins around the City, generally the basins run from South to North, all the basins generally discharged to Cataract Creek with the exception of Pine Creek. The major drainages through town is obviously Cataract Creek most of the storm water eventually gets to Cataract Creek. Only deficiency is that Cataract Creek could not handle a 100-year Storm. Commissioner Massey asked if we have ever had a storm similar to the projected 100-year old storm. Mr. Janes was told that the Cataract Creek has indeed overflowed during a major storm many years ago.

Overall our current system is generally in pretty good condition, just general cleaning and maintenance on manholes and grating.

Current Project Recommendations:

1. Fifth Street box culvert – issues were evaluated and recommendation was to repair cracking roughly around \$70,000.
2. Cataract Creek – recommendation to put in rip-wrap with rocks but no filters underneath at the boxes.
3. Sanitary Sewer that crosses Cataract Creek in several places that have been incased in concrete. Concrete washed out and to keep the sewer from washing out, fill in those areas with rip-wrap as well.
4. Cataract Creek Culverts – general maintenance and cleaning of box culverts which will be quite the task.
5. Hancock to Sheridan – 1- block of severe shrubs, overgrown grass extremely tall. Pick up debris that has been dumped by other residents.
6. Manholes – near cataract creek do not have watertight lids, they are not bolted down.
7. Lewis Street – Sign shop location just north of this location is a channel that runs down north and blew mud out onto road. Would need to stabilize this channel.
8. Cataract Creek Channel – Lining recommended approximately 5 million dollars from the bottom of Santa Fe Dam all the way to I-40. This could be done over several years. Catch stations and grating need repair.
9. Bearizona Blvd – Dirt road was recently built up but next big storm and this area will be washed out again. Looked into putting a big box culvert, but it would be huge and we would have to rebuild the roadway. Best scenario would be to put concrete on the water crossing 55 ft. wide.

Most of the project recommendation are currently underway by the city. The Larger projects will be contracted out.

B. Recess to Public Hearing: 7:38PM – Jeanna Stevenson asked for clarification on the basin location near her resident. Mr. Janes was able to assist her on which basin was near her property.

C. Reconvene Regular Planning & Zoning Session: 7:40PM

E. Discussion and Decision: 7:42PM

Mark Woodson offered a little information regarding Grants available through the Coconino County to help fund some of these projects. This Storm Water Plan will assist greatly on any future grant requests, in showing the areas of concern during a 100-year Storm projection. Commissioner Hupp asked if we build more homes in the future, would this plan be part of the future infrastructure. Woodson stated that it would not be part of this Plan, this plan is for all current infrastructure, but all new buildings do go through their own water, sewer plans and are approved through the standard building codes and variances, so a study or survey would be conducted during that time.

Commissioner Brutvan asked with the recommendations noted, and with the City making the recommendations and maintaining proper maintenance would this affect the flood insurance rate mass. Parts of town could be remapped defining channels, which could affect the flood insurance rating. The National Flood Insurance program ratings that's put on the community could be better.

Motion: to approve the Storm Water Master Plan as part of the General Plan as presented with recommendation to Council.

Action: Approve

Moved by: Commissioner Robert Hupp, ***Seconded by*** Commissioner Tony Robertson

IV. STAFF REPORT – Chairman Williams introduced our newly appointed Commissioner; George Glen, he was received well.

V. ADJOURN: 7:45 PM

Buck Williams, Chairman

ATTEST

Sue Bennett, Deputy City Clerk

DRAFT