

I. PROCEDURES

- A. Call to Order Chairperson Yvette Hudson called the meeting to order at 10:00am.
- B. Pledge of Allegiance The Pledge of Allegiance was recited.
- C. Roll Call Chairperson Yvette Hudson, Commissioners Norma McDowell, and Andrea Dunn were present, and they constituted a quorum. Absent was Vice-Chair Besler and Commissioner Hangan. Present from City Staff, Building Inspector Dan Gordon, and Deputy City Clerk Sue Bennett.
- D. Approval of minutes for June 12, 2018 Chairperson Hudson asked for motion to approve the Regular Meeting Minutes from July 10, 2018 and the Special Meeting Minutes on July 27, 2018 as presented. Commissioner McDowell made a motion to approve the minutes. Commissioner Dunn seconded the motion, and it carried.
- E. Adopt Agenda Commissioner Dunn made a motion to adopt the Agenda. Commissioner McDowell seconded the motion, and it carried.

II. AGENDA ITEMS

- A. Discussion and possible decision for a new business sign mounted onto Polymetal backer Piece – Painted Yellow with Black Lettering at 221 W. Railroad Ave “Quilts on Route 66”: (*Ed Duke*) Ms. Duke presented her request along with samples of materials and lettering for their new business sign. Sign will be yellow same color as the awning on the front window. The sign will be mounted in the mortar and the lighting will be moved from their current location to about 6 inches above the sign facing downwards. Commissioner McDowell asked if they would be painting the exterior and discussed that they would not. Historic Brick will not be sandblasted or painted. Dan Gordon stated that the sign dimensions are within the City Codes and if the lights are on continuously, they need to be off by 11:00pm each night to meet the dark sky ordinance. Chairperson Hudson asked if there were any further questions regarding Ms. Duke for a new business sign, if not she asked for a motion to approve. Commissioner Dunn motioned to approve the sign, Commissioner McDowell seconded and it carried.

III. REPORTS AND INFORMATIONAL ITEMS

- A. Commissioners • None.
- B. Staff Reports • None.

IV. ADJOURN

Commissioner McDowell made the motion to adjourn the meeting, and Commissioner Dunn seconded it. The meeting adjourned at 10:17a.m.

Chairperson

Attest:

Deputy City Clerk

DRAFT