



**REQUEST FOR AGENDA ITEM
WILLIAMS CITY COUNCIL**

Name: _____ Date of request: ____ / ____ / _____

Request received by: ____ phone ____ email ____ fax ____ in person

Date of Council Meeting: ____ / ____ / _____ Organization: _____

Proposed Agenda Wording (City Clerk): _____

Comments or Background Information: _____

Phone # Home (____) ____ - _____ Work (____) ____ - _____

Cell (____) ____ - _____ Fax (____) ____ - _____

* * * * *

Determination: ____ Approved ____ Denied By: _____

Mayor

Determination: ____ Approved ____ Denied By: _____

City Manager

OR THREE COUNCILMEN

Determination: ____ Approved By: _____

Councilman

Determination: ____ Approved By: _____

Councilman

Determination: ____ Approved By: _____

Councilman

Typically, Council Meetings are on the second and fourth Thursday of each month. In order to be placed on the agenda, your request must be made one week prior to Council meeting.

Request, with all supporting documentation to be distributed to Council and Staff must be turned in to the City Clerk no later than the first or third Thursday of the month, for the Council meeting of the 2nd or 4th Thursday.

City of Williams
113 S. 1st Street
Williams, AZ 86046