

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

REGULAR MEETING  
ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

CITY COUNCIL CHAMBERS 10:00 AM  
AUGUST 05, 2015  
COMMISSION ACTION

- I. PROCEDURES:**
- A. Call to Order Carol Glassburn called the meeting to order at 10:00 a.m.
  - B. Pledge of Allegiance The Pledge was led by Carol Glassburn.
  - C. Roll Call Chairperson Carol Glassburn, Vice Chairperson Patty Williams, Commissioners Mike Dulay (arrived 10:04) and Tad Wygal were present. Commissioners Teresa Rodriguez and Rodger Ely were absent. Also present were City Manager Brandon Buchanan, Parks and Recreation Director Rose Newbold and Deputy City Clerk Pamela Galvan.
  - D. Approval of Minutes: Regular meeting from May 6, 2015 Mike Dulay made a motion to approve the minutes. Patty Williams seconded the motion, and carried 4-0.
  - E. Adopt Agenda Mike Dulay made a motion to adopt the Agenda. Patty Williams seconded the motion, and it carried 4-0.
- II. PRESENTATIONS NONE**
- III. PUBLIC PARTICIPATION NONE**
- IV. AGENDA ITEMS**
- F. Update Cureton Park:
    - Carol Glassburn said that it looks gorgeous.
    - The final cost for the playground improvements is \$80,000.00.
    - There is \$4,300.00 for two Cureton and two Monument Park sign's.
    - Parking needs to be improved at Cureton Park for Flagstaff Kennel Club event. Edison Avenue residents were unhappy with the recent event and the parking. The school may provide parking along with directional signs to events.

*Brandon Buchanan and Rose Newbold*
  - G. Review all projects on spreadsheet: Carol Glassburn
    - No spreadsheet was available for review.
  - H. Review Glassburn Park update: Brandon Buchanan and Carol Glassburn
    - Carol Glassburn commended Brandon Buchanan on an excellent idea to place a boxcar to serve as a bridge in the Park. It will be painted and signs attached; thanks to Al and Brandon. The doors will be removed on both ends and lighting will be installed inside for nighttime illumination.
  - J. Report from
    - Rose Newbold reviewed her report with the Commission with

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

REGULAR MEETING  
ANNOTATED MINUTES  
AGENDA ITEM

CITY COUNCIL CHAMBERS 10:00 AM  
PAGE 2  
AUGUST 05, 2015  
COMMISSION ACTION

Recreation Director:  
*Rose Newbold*

emphasis on a busy and successful summer recreation program.

K. Discussion of topics to include on the November 2015 agenda: *Carol Glassburn*

- Cureton Park has a dog agility event this weekend. It begins this Friday the 7<sup>th</sup>.
- The Commission is still short a member.

L. Set next meeting date, time, location and assignments

- The next regular meeting is scheduled for Wednesday, November 4, 2015, at 10:00 a.m. in Council Chambers.

V.

**ADJOURN**

The meeting was adjourned at 10:25 a.m.

---

Chairperson Carol Glassburn

ATTEST:

---

Deputy City Clerk

DRAFT