

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**ANNOTATED MINUTES
AGENDA ITEM**

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**March 7, 2013
COMMISSION ACTION**

I. PROCEDURES:

- A. Call to Order Carol Glassburn called the meeting to order at 10:05 a.m..
- B. Pledge of Allegiance The group said the Pledge of Allegiance
- C. Roll Call Chairperson Carol Glassburn and Commissioners Mike Dulay, Bobby Patricca, Patty Williams, and Tad Wygal were present. Also present were City Manager Brandon Buchanan, Maintenance Superintendent Gene Owens, Recreation Director Rose Newbold, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes: Bobby Patricca made a motion to approve the minutes of February 7, 2013. – February 7, 2013 The motion was seconded by Tad Wygal and carried 4-0.
- E. Adopt Agenda Patty Williams made a motion to adopt the Agenda with one change: Item F. was duplicated as Item G – eliminate Item G. Mike Dulay seconded the motion, and it carried 4-0.

II. PUBLIC PARTICIPATION NONE

III. AGENDA ITEMS

- F. Assign duties to Commissioners for Cataract Park Grand Opening: Carol Glassburn
- Commission will take care of food.
 - Brandon Buchanan will work with the Chamber of Commerce on speakers.
 - Flyers will go out to community members.
 - Regina (County Parks & Rec) will put ad in the newspaper.
 - Patty Williams is in charge of desserts and will work with Mrs. Gillespie at the High School to make the desserts.
 - Planning will be for 400 people. The City will purchase the food, and leftovers will be purchased by Clean & Beautiful for their cook-out the following weekend.
 - Bobby Patricca will be in charge of trash.
 - The County will bring water and pop.
 - Mike Dulay will work with Gioia on the speaker system or whatever the Chamber needs.
 - Tad Wygal will coordinate parking and traffic.
 - The County will basically handle the event.
 - More information is needed, like where to set up and how many chairs to provide.
 - A plan is needed for parking and traffic.
 - Brandon Buchanan will have a conversation with Chief Nixon at the next Staff meeting. One possibility might be parking at Highland Meadows and shuttling people to the event by borrowing the Camp Civitan bus.
 - Parking passes will need to be issued for on-site parking. The

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parking spaces will be counted, reserving some for handicapped parking.

- Carol Glassburn will schedule a meeting with County Recreation to get details and to communicate with them.

G. Friends of the Williams Aquatic Center update:
Bobby Patricca

- Bobby asked Mike Dulay to give the Aquatic Center update.
- Beth from Camp Civitan will be on their Board of Directors.
- They are working on AZ Gives Day, March 20th.
- Patty Williams shared a Lions Club idea for this group: A Polar Plunge for a fundraiser.

H. Report from Recreation Director:
Rose Newbold

- See attached Report.

I. Old Business

- Some are not interested in putting the Veterans' Monument in Monument Park.
- Bobby Patricca noted that the railroad display looks good.

J. New Business

- None

K. Set next meeting date, time, location and assignments

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IV. ADJOURN The meeting was adjourned at 10:40 a.m.

Chairperson Carol Glassburn

ATTEST:

City Clerk