

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 1

**August 2, 2012
COMMISSION ACTION**

I. PROCEDURES:

- A. Call to Order Chairperson Carol Glassburn called the meeting to order at 10:00 a.m.
- B. Pledge of Allegiance The group recited the Pledge of Allegiance.
- C. Roll Call Present were Chairperson Glassburn and Commissioners Teresa Rodriguez, Patty Williams, Bobby Patricca and Tad Wygal. This constituted a quorum. Commissioner D'Arpa was not in attendance. Al Richmond was present. Staff members present were Recreation Director Rose Newbold and City Manager Brandon Buchanan,
- D. Approval of Minutes: May 3, 2012 & May 29, 2012 Teresa Rodriguez made a motion to approve the minutes of May 3, 2012 and May 29, 2012. The motion was seconded by Bobby Patricca, and it carried 5-0.
- E. Adopt Agenda Teresa Rodriguez made a motion to adopt the agenda as presented. The motion was seconded by Bobby Patricca, and it carried 4-0.

II. PUBLIC PARTICIPATION NONE

- F. Update current status of landscape plan of 'Stage' area: Brandon Buchanan Almost done – waiting for Larry Pittenger's crew to finish up drainage ditch area. Then some trees and ground cover will be planted. This should pretty well finish up the project. The 3-D Smokey the Bear did not work on the north side of the building, so it was installed at the corner of the Visitors' Center Building at Railroad Avenue and Grand Canyon Blvd. along with a sign that shows the current fire danger.
- G. Update current status of Cataract Lake County Park: Carol Glassburn Carol Glassburn, Tad Wygal, Rose Newbold, and Brandon Buchanan attended the groundbreaking which was a good one. Work was scheduled to begin on the Park this week. Brandon Buchanan said the City will pay the \$6,000 it will cost to run electric lines to the bathrooms. Because of available credits, this amount came in less than the \$15,000 originally estimated. This will leave some money for contingencies or for some extra amenities.
- H. Update current status of Monument Park landscaping: Brandon Buchanan Copies of Park plans were distributed. Rather than relocate the statue of Bill Williams, its current location will be reinforced. The biggest expense will be concrete for the ramps. This year the hope is to do the planter and get the dirt leveled up so the trees are healthy. In addition, a Veterans' statue will be installed. Once preparations are completed for Labor Day, this project will be started.

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

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PAGE 2

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- M. New Business Carol Glassburn asked if she might move to this Agenda item. There was no objection. Al Richmond presented a preliminary idea for the Railroad Museum. They have the remainder of a transportation grant with which they've been bringing in all the rolling stock for the Museum. The Transportation Enhancement Review Committee decided it wanted something built with these funds, approximately \$37,000. There are two potential sites on the east end of Glassburn Park for what is being proposed. With BNSF's approval, a temporary display can be constructed and moved when necessary. The proposal is to bring in two cars – one is a box car and one is a tank car that is almost a hundred years old. The original lettering will be restored, and interpretative signage will accompany the display. The box car will deal with Arizona's history. Logos of the State's major railroads will appear on the box car. A little landscaping and a driveway leading from Railroad Avenue to the display will be added. There are two potential sites, one closer to the east end of the Park and another closer to the west end of the Park. Either would give visitors a good photo opportunity.
- Another set of cantilevers has been obtained, and a second archway can be constructed at the east entry into town, like the one on Grand Canyon Blvd.
- No recommendation to Council by this Commission was requested. The purpose of the presentation was just to get the idea considered. The Commissioners all agreed that this is a great idea. Al Richmond said that if everything comes together, this project could be completed by the end of October, or it may take until early next year.
- I. Review inspections of the City's park areas for potential projects: Carol Glassburn The Commission has a three-year Plan. Copies will be provided for the Commissioners who don't have one. Carol Glassburn asked everyone to review the Plan. Inspections were done of all the park areas, and this Plan resulted. Questions arose about collection cans initially sponsored by the now-defunct Elks Club. Brandon Buchanan will see if they're being emptied by the City's Maintenance Department. Carol Glassburn said this Plan was done in 2009, and the Commissioners should review it for potential updates or changes. She asked for Brandon Buchanan's input. After the Plan is discussed, she will complete a 2012 Revised Plan. This will appear as an Agenda item for the next meeting.
- J. Discussion and recommendations for 2013 Cowpunchers Rodeo Grounds improvements for their 'In-Kind' fees: Carol Glassburn In the past the Commission has worked with the Cowpunchers on improvements. However, Brandon Buchanan and Gene Owens have gone over to the Rodeo Grounds and reviewed with the Cowpunchers improvements that are desired. She asked Brandon what the Commission's role will be in this. He said that the Commission's suggestions are welcomed. Rose Newbold suggested that Gene Owens assess what improvements are needed each year, have

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PAGE 3

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Brandon Buchanan sign off on his list, and give the list to the Commissioners to work out with the Cowpunchers. Brandon Buchanan reminded that the City will be spending about \$5,000 for pigeon remediation at the Rodeo Grounds. It was noted that pigeons are also roosting at the rear of the new Community Stage.

K. Report from
Recreation Director:
Rose Newbold

- Today is the last day of the Summer Recreation Program.
- Next week will be the last week of the pool's current schedule. After that, it will go to a Friday, Saturday, Sunday schedule. There will be people there a couple of days during the week prior to hibernation of the pool to accommodate the High School Physical Education Department.
- The HOG Rally went off without a hitch. It will not be held here next year.
- The Railhead Shooters was a success as usual.
- The Agility Competition at Cureton Park was a success, and they plan to return at the end of September.
- HAMFEST has already signed a contract for next year.
- A music festival is planned at the Stage on Labor Day Weekend.
- Patty Williams suggested that signage be placed at the Stage parking lot, reminding that no overnight parking is allowed.
- In September, there will be a Junior Rodeo and World Softball Tournament the week after Labor Day.
- Patty Williams will get with Rose Newbold to discuss celebrating "Day of the Cowboy" next year.

L. Old Business None

N. Set next meeting The next meeting is scheduled for September 6, 2012, at 10:00 a.m.
date, time, location
and assignments

III. ADJOURN The meeting was adjourned at 10:51 a. m.

Chairperson Carol Glassburn

ATTEST:

City Clerk