

Parks and Rec Commission
Meeting Minutes February 4, 2011
Williams Recreation Center

Roll Call.

Present: Commissioner Glassburn , Commissioner Redfeather, Commissioner Williams, ,
Commissioner Patricca, Commissioner Winbourn, Commissioner Rodriguez, Director Newbold

Absent:

Guests: Sue Atkinson, Councilman Jim Wurgler MD, Laura Duncan, Brad Richmond, Jeff D'Arpa, Jack & Stacy Fuller, Councilman Frank McNelly, AJ Minor, John Peters from the city maintenance department.

Meeting called to order by Commissioner Glassburn at 10:00am

Agenda: Motion made by Commissioner Williams to approve the agenda moving guest reports first to accommodate their schedules. It was seconded by Commissioner Winbourn and unanimously approved.

Minutes: Motion was made by Commissioner Winbourn to accept the minutes from the special meeting January 28th. It was seconded by Commissioner Redfeather and unanimously approved.

City Sign Master Plan

Commissioner Glassburn handed out the proposed signage plan. (on file) This will be presented to City Council on Thursday. Laura Duncan did proof and edit the plan. Signage she recommended the following at Santa Fe Dam. They should be standard size signs, No Camping, No Campfires, No Littering and No Fireworks. She presented a map of the proposed sign locations. Commissioner Glassburn stated that the Dam will be top priority for signage and she will include the map with the plan.

Commissioner Glassburn stated that this was a comprehensive plan for all the Parks. There are no funds to implement the plan at this time but at least it will be in place.

Commissioner Williams asked if we should secure estimates or if we knew of someone who could donate materials and labor for the TOTS Park metal sign could we pursue that?

Director Newbold had done some preliminary research and 4'x3' standard metal sign will run about \$288. Metal posts will run about \$75 each.

Commissioner Glassburn stated that some signs like the one on the front cover could be done in house by Marty at the Golf Course

Both AJ and Laura presented ideas of a No Fireworks sign. Commissioner Glassburn thanked both Laura and asked AJ to thank Kelly for designing the signs and stated that the Commission would look at all the designs next meeting.

Commissioner Glassburn asked the Commission to review the plan prior to the City Council meeting February 10th.

Skate Park Improvements

Jeff D'Arpa presented figures on replacing and improving the skate ramps in the skate park. If all the boards on the ramps were replaced we would need 42. There are two different options presented.

First was to use a material called Skate Light which runs \$123 for a 4'x8' sheet.

Second was a Russian Birch that would run \$35 for the same size sheet. Also a special paint would have to be applied at a cost of \$375 for 5 gallons. It preserves the wood and emulates the Skate Light wood.

Coping would run about \$100 and about \$100 for galvanized screws.

All the transitions are reusable. Jeff figured and estimate of approximately \$2,493. Jeff will email quote to Commissioner Glassburn.

All the boards could be replaced at once or done in stages replacing the worst ones first.

Jeff went on to say the Railway could donate \$500 and he personally could donate \$100.

Director Newbold added that Amanda's Beauty Box will be doing a fundraiser on February 19th and all the haircut proceeds will go to WYCP. Jeff will also talk to Rotary about a donation.

Commissioner Glassburn will talk to Kiwanis and Clean & Beautiful.

Jeff went on to say that birch is a very strong wood and will hold up well.

John added that all the high impact areas have been reinforced with 2x6's. John stated that you might find more damage to the ramps once you start opening them up and it might take longer to repair than first thought.

Commissioner Glassburn added that the Commission needs to ask Joe at the City if they could put in half the money we could probably raise the rest.

Donated labor will not be an issue.

Director Newbold added that on average they have over 15 skaters in the Park per day. Brad liked the idea of getting the kids involved in making the repairs. They will have more respect for the Park.

Jeff will make up a materials list to present to the Commission.

Commissioner Glassburn asked that this be added to the next agenda. She asked the Commission if they thought this repairs could be completed by April.

Commissioner Patricca thought asking for donations at the Middle and High School.

Brad thought a fundraiser at the Rec Center in March. Director Newbold indicated that the 12th or 19th would work. Commissioner Glassburn stated we should put this out to the kids. Let them give us ideas of what they want.

Jeff will talk to the newspaper and get an article regarding the proposed work and needing donations.

Bleacher Cover – Rodeo Grandstands Cowpunchers Reunion Rodeo

Jack Fuller started by saying that he was aware that the canvas covers would not be put up this year for their event now that it has been moved to mid June.

John stated that there will be a mesh shade cover on one of the grandstands.

Jack stated that Cowpunchers have been discussing purchasing another one for the other grandstand. They probably couldn't cover the entire \$5,000 to purchase one by themselves. Commissioner Glassburn reminded Jack that their event did about \$2,500 worth of in-kind work last year at the grounds.

Jack stated that they (Cowpunchers) could commit \$2,500 towards another shade cover.

Commissioner Glassburn indicated that the Commission should recommend to City Council that for 2011 the Cowpunchers in-kind work be changed to financial assistance to purchasing a new additional shade cover.

Councilman Wurgler asked if there will still be some in-kind maintenance work at the Grounds.

Jack confirmed that yes; maintenance was still on the agenda for this year. They would like to add a porch and concrete pad in front of the office on the south side of the building.

John indicated that there will be the 30'x45' tent up behind the grandstands too.

Commissioner Winbourn made the motion to recommend to Council to waive fees for Cowpunchers in lieu of a payment of \$2,500 from them for the shade cover and additional maintenance work on the grounds and add a porch to the office. It was seconded by Commissioner Patricca and unanimously approved.

Commissioner Glassburn stated that once we get approval from Council we will get it ordered and Cowpunchers can reimburse the City.

Councilman McNelly added that he had a conversation with Joe Duffy who gave his support in purchasing a 2nd shade cover.

Commissioner Williams asked that agenda item H be removed from the agenda.

Sportsman's Club

Commissioner Redfeather reported that they will be voting on the bylaws at their next meeting. The next event will be the Railhead Shoot.

Cataract Lake Park

Commissioner Glassburn handed out recommendations (on file) that will be presented to City Council this Thursday.

Recommend \$15 per site for camping effective through 10-1-11.

Recommend that proceeds from camping will go the Aquatic Center. Referring to page three of the recommendation there is a potential income if 100% occupied all summer of \$68,000.

Things that need to be completed: hiring a camp host, complete rules and regulations, registration form and signage.

Commissioner Glassburn stated that the host will have to be at least 18 years of age and will also have to work with the City on compensation. Will he be hourly or on a contract basis.

Director Newbold also added that the host must be able to run equipment like a weed whacker and must have his/her own RV.

It is required by the County that there be an onsite full time host.

We also need to obtain permission from the County to allow camping.

Commissioner Glassburn stated that she is now on the Coconino County Parks and Rec Commission. The County has CPost funds to put into area Parks. They counted on State matching funds but now there is none. Now there are lots of different projects fighting for funds. The County is now "reprogramming" funds to different projects.

The City of Williams did vote yes for funds to go to Cataract.

County Supervisor Matt Ryan appointed Commissioner Glassburn to the Coconino County Commission.

Director Newbold stated that she will get both the sign and Cataract Lake recommendations over to the City to be placed on the Council agenda.

HOG Rally Improvements at the Rodeo Grounds

Director Newbold reported that she, Glenn Cornwell, Gene Owens and Sue met at the grounds to go over parking lot improvements.

The plan is to lay down AB on about 1/3 of the lot right in front of the Rodeo Barn. The City doesn't know what funds there will be to do this. The other option is to scrap the gravel off completely but if it rains it could get muddy.

The estimate cost is \$3000 to \$5000. AB has more clay in it and will compact better.

Commissioner Glassburn stated that the Mayor was the one who guaranteed that the lot would be fixed by 2011.

Director Newbold's report: She is waiting on the delivery of the air hockey table. She did receive the basketball shooting game.

All fundraising done for the Rec Center will go to the WYCP account.

A pipe finally burst at the swimming pool. The metal part of the building is iced up every morning but the pool pump is still running and unless the water level drops below a certain degree we will leave it as is as the water is maintaining 50 degrees.

The City events calendar of Events is now updated and on the City and Chamber website.

Monthly Rec Center events also posted on the website.

The High School Prom will take place at the Golf Course this year.

Old Business: none

New Business:

Commissioner Glassburn talked with Joe Duffy regarding coming up with a plan for Monument Park and Cureton Park.

Director Newbold stated that Monument Park already has a plan in place and Cureton Park need updating to fields, fencing and a little more curb appeal. Sue added the lighting needed updating.

Commissioner Glassburn will hand out prior inspection sheets at the next meeting.

Commissioner Winbourn added that the retaining wall at Monument Park needs repair work.

Motion to adjourn by Commissioner Rodriguez it was seconded by Commissioner Redfeather and unanimously approved. Meeting adjourned at 11:22am.

Next meeting set for March 4th at 10am at the Rec Center.

