

Parks and Rec Commission  
Meeting Minutes December 3, 2010  
Williams Rec Center

**Roll Call.**

**Present.**, Commissioner Glassburn ,Commissioner Redfeather,, Commissioner Patricca,  
Commissioner Williams, Commissioner Rodriguez, Commissioner Winbourn ,Director  
Newbold

**Guests:** Councilman James Wurgler MD, Sue Atkinson,

Meeting called to order by Commissioner Glassburn at 10:07am

Agenda: Motion was made by Commissioner Williams to adopt the agenda. It was seconded by  
Commissioner Rodriguez and unanimously approved.

Minutes: Motion was made by Commissioner Winbourn. It was seconded by Commissioner  
Patricca and unanimously approved.

**Public participation:**

None

**Santa Fe Dam**

- Commissioner Glassburn had discussions with the Mayor earlier this week who informed her that nothing is going to be done by the City in that area until spring. This area is not considered a Park and we should remove it from our agenda and wait until we are directed by City Council for any recommendations.

**Rodeo Grounds:**

- Commissioner Winbourn stated that Mr. Anderson has not contacted him to go to the grounds for the previously discussed inspection.
- Director Newbold spoke with Gene Owens who recommended we ask Councilman McNelly be asked to join the group to do the inspection. Everyone needed to be in the “know” needs to be out there to make recommendations. Commissioner Winbourn,

Councilman McNelly, Mr. Anderson (Buster), Gene Owens and Director Newbold will be a part of the inspection team.

**Director Newbold's report: (report on file)**

- The WYCP (Williams Youth Center Project) will be doing a fundraising bake sale and gift wrapping Dec. 18<sup>th</sup>. They are still waiting on a check from Williams Needs and Angel from the Halloween fundraiser done at the Middle School.
- Barky Q was very successful. About \$800 was raised.
- The pool is still in hibernation mode and steps are being taken to alleviate the condensation problem. The pump has been left on to keep the system running and the water circulating. It is costing some money to keep the pump running and will be requesting a report from APS to determine the actual cost. She figures it is about \$500 per month to run the pump opposed to \$5,000 to turn the heater on. Commissioner Williams asked about bubble cover to keep the heat and Director Newbold stated they are checking into that option as well. She went on to say that we have never had to keep the pool in hibernation mode this long before. It's a bit challenging but that have the knowledge and skill to handle the problems they are encountering.
- The Sportsman Club is holding practice sessions at the shooting range. She completed an inspection of the range with the Forest Service who was very impressed with the work that has been done out there.
- Commissioner Glassburn reported that she went with the Forest Service to Kaibab Lake Campground to view the improvement being made out there. She had made the request to the Forest Service that the surplus property resulting from the renovations be given to the City or Clean & Beautiful. This includes picnic tables, bbq's and such. We will know more in the spring. Director Newbold also went on a tour and made a similar request to the Forest Service.
- There will be a teen dance on New Years.
- The Rec Center will be closed Dec. 24 & 25 and Dec 31 and Jan 1 but will be open Mon. Dec. 20 & 27.
- She thanked Commissioner Winbourn and Gene Owens for the great job done decorating the town for Christmas.
- She will be starting the sign inventory of all the park facilities in town next week. Commissioner Glassburn mentioned the signs at Cureton Park and Buckskinner Park. Rose agreed that wood signs do not hold up well or have a long life. Nice

metal signs are needed. The Cureton Park sign appears to be ready to fall over and needs to be taken care of soon. It is a safety hazard as it is leaning towards the sidewalk and street. Commissioner Winbourn asked that if the Commission does not need City Council approval to remove it why not let Clean & Beautiful take it down right away. Councilman Wurgler felt that based on the assurance that the Cureton Park sign will be replaced, it wasn't necessary to gain Council approval for its removal.

#### **Shooting Range. Commissioner Redfeather.**

- Commissioner Glassburn commended the Club for the amount of work that has been completed out there in less than a year.
- The question of more publicity was brought up to get the word out on the range. Commissioner Redfeather stated that it is known in the shooting community that we are here. Also, this is not a public shooting range. You must be a member of the Sportsman's club to shoot out there.
- Director Newbold thought it might be a good idea to allow for a one day membership to allow people either visiting or wanting to just see what is out there to go shoot.
- There will be another training day tomorrow for more safety officers.

#### **Cataract Park Day Use.**

- The City did sign the IGA with Coconino County.
- Commissioner Glassburn wondered if the Commission should schedule an inspection in the spring and make recommendations to City Council.
- Because Kaibab Lake campground is being closed for renovations and it is unclear when it will reopen for camping, maybe a recommendation to Coconino County should be made to reopen Cataract Lake for camping even if just on a temporary basis this summer to deal with the overflow of campers from the closure of Kaibab. The Forest Service is replacing all the tables, BBQ's, ramada's and they are putting in new roads.
- Commissioner Glassburn felt that the City and Chamber should offer assistance to the Forest Service in a grand reopening when the facility is finished.

#### **Rotary Park**

- According to Commissioner Glassburn nothing has been approved by City Council. This will also be removed from the agenda and we will wait until we are instructed by City Council for recommendations.

- Commissioner Winbourn questioned whether Chief Nixon has changed his originally opinion of the Park. Commissioner Glassburn responded yes.
- Commissioner Glassburn stated that Rotary has to go through the proper process for approval of this and still did not see them going in the right direction. The need to get approval from City council for the creation of a new City Park.
- Commissioner Rodriguez stated this fact (proper procedure) at the last Rotary meeting. She received the response from Rotary that they received “approval” to go ahead.
- Commissioner Patricca was concerned that the Commission would be skipped over for any recommendations. Commissioner Glassburn felt that would not happen.

#### **New Business:**

- Commissioner Williams reported to the Commission a comment she had heard regarding the large Route 66 sign at Glassburn Park. It was asked why “Williams, AZ” was not placed on the sign. Also the Historical plaque that is down there is not marked well for people to find it.
- Director Newbold was aware of the need for a “Historical Marker sign” be placed out on Railroad Ave. This will be included in the sign inventory she will be completing. She has seen many people around the plaque and Route 66 sign taking photos.
- Commissioner Glassburn felt that the Route 66 sign should be a Clean & Beautiful committee issue. The public needs to realize that we don’t have the funding to take care of all these issues at once. The Route 66 sign was made and installed at a cost of over \$1,000. We are aware of the need and Clean & Beautiful will address those concerns.
- Commissioner Glassburn stated that there is a need to move the Parks & Rec Commission meeting date to Friday to accommodate Commissioner Williams schedule. **The motion was made by Commissioner Rodriguez to move the meeting date to Friday’s at 10am at the Rec Center. It was seconded by Commissioner Redfeather and unanimously approved.**

Meeting adjourned at 11:04 am Next meeting is scheduled for Jan. 7<sup>th</sup> at the Rec Center.