

**CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION**

**ANNOTATED MINUTES  
AGENDA ITEM**

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**February 7, 2013  
COMMISSION ACTION**

***I. PROCEDURES:***

- A. Call to Order Carol Glassburn called the meeting to order at 10:00 a.m..
- B. Pledge of Allegiance The group said the Pledge of Allegiance
- C. Roll Call Chairperson Carol Glassburn and Commissioners Bobby Patricca, Teresa Rodriguez, Patty Williams and Tad Wygal were present. Mike Dulay was also present.
- D. Approval of Minutes: Tad Wygal made a motion to approve the minutes of December 6, 2012. Work Session Retreat – December 6, 2012 The motion was seconded by Patty Williams and carried 4-0.
- E. Adopt Agenda Bobby Patricca made a motion to adopt the Agenda, and it was seconded by Patty Williams. The motion carried 4-0.

***II. PUBLIC PARTICIPATION NONE***

***III. AGENDA ITEMS***

- F. Cataract Lake County Park: Carol Glassburn & Brandon Buchanan
- The Grand Opening ceremony is scheduled for Saturday, April 13<sup>th</sup> at 11:00 a.m. From 12:00 p.m. – 3:00 p.m. a community event will be held. The American Legion will cook, and Clean & Beautiful will help. They are expecting 300-500 people. County Parks & Rec will arrange for programs and speakers. However, the City's help with food will be needed. Rotary Club will serve the pop and water the County provides. Kiwanis will serve food, and the Lions may serve dessert.
  - Brandon Buchanan said the majority of the work at the Park is done. Carol Glassburn added that Morgan O'Connor is arranging for recycling bins for the Park.
- G. Assign duties to Commissioners for Cataract Park Grand Opening: Carol Glassburn
- Patty Williams will be in charge of desserts; Bobby Patricca will take care of the trash; and Mike Dulay will work with Gioia Goodrum from the Chamber of Commerce to make certain the speakers are working.
- H. Discussion of Cowpunchers in lieu of rental: Brandon Buchanan
- Gene Owens and Brandon Buchanan will work directly with the Cowpunchers.
- I. Update on raising Recreation fees: Rose Newbold
- In December Council agreed to the new fees and seasonal passes at the pool. The new fees are now in effect. Rose Newbold is advising those with contracts for events of the increases.

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- J. Discussion of appointment of new commissioners: Carol Glassburn
  - The appointment of Mike Dulay is on City Council’s Agenda for February 14, 2013.
  
- K. Review of schedule for Monument Park: Brandon Buchanan
  - Brandon Buchanan said that the City’s part will be done before the dedication scheduled for Memorial Day. He needs to talk with those working with the statue to know what’s needed for preparation work.
  
- L. Update on plan for Cureton Park: Brandon Buchanan
  - Carol Glassburn said she has the drawing of plans for the Park. She asked Brandon Buchanan to attend the Clean & Beautiful meeting to talk about the Park.
  
- M. Friends of the Aquatic Center update: Bobby Patricca
  - Bobby Patricca said that March 20<sup>th</sup> would be Arizona Gives Day – one day where people can go on-line to make donations to various organizations. ([www.arizonagives.org](http://www.arizonagives.org)) Friends of the Aquatic Center will be on there. They are talking with Patricia Helgeson on giving pointers regarding grants and fund-raising. Some grants ask for support – either financial or in-kind.
  
- N. Report from Recreation Director: Rose Newbold
  - See Attached
  
- O. Old Business
  - None
  
- P. New Business
  - Patty Williams commended Gene Owens and the maintenance crew. She said they are the best one around. She sees them in the heat and cold outside working.
  - Carol Glassburn will attend the Coconino County Parks & Rec meeting this afternoon. They are in the process of raising fees.
  
- Q. Set next meeting date, time, location and assignments
  - The next meeting will be on March 7<sup>th</sup> at 10:00 a.m. in Council Chambers.
  
- IV. ADJOURN**
  - Patty Williams made a motion to adjourn, seconded by Bobby Patricca. The motion carried 5-0. The meeting was adjourned at 10:32 a.m.

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Chairperson Carol Glassburn

ATTEST:

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City Clerk