

CITY OF WILLIAMS PARKS AND RECREATION (P & R) COMMISSION

**ANNOTATED MINUTES
AGENDA ITEM**

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**September 6, 2012
COMMISSION ACTION**

I. PROCEDURES:

- A. Call to Order Chairperson Carol Glassburn called the meeting to order at 10:05 a.m.
- B. Pledge of Allegiance The group recited the Pledge of Allegiance.
- C. Roll Call Present were Chairperson Glassburn and Commissioners Teresa Rodriguez and Bobby Patricca. This did not constitute a quorum. Staff members present were Recreation Director Rose Newbold, City Manager Brandon Buchanan, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes: August 2, 2012 This item will be tabled until the October meeting.
- E. Adopt Agenda Quorum not present.

II. PUBLIC PARTICIPATION NONE

III. AGENDA ITEMS

- F. Update current status of Cataract Lake County Park: Carol Glassburn
- They are already calling for footing inspections – it is moving right along.
 - One surviving ramada will be used at Cureton Park with sides for storage building.
- G. Review inspections of City park areas for potential projects: Carol Glassburn
- The inspections have been done and a report given to Brandon Buchanan at the last meeting even though the City does not have money to do the projects.
 - A review of projects was completed so some might be put into the next budget.
 - Brandon Buchanan asked for help of the Commission to prioritize projects during the winter.
 - Bobby Patricca added that Friends of the Aquatic Center think the City needs to keep the Pool Pak in mind for the next budget.
 - Carol Glassburn asked if it would help for the Parks and Rec Commission to meet with the Friends of the Aquatic Center or maybe include them in the P & R Retreat to let the Friends know the facts about costs of operating the pool. She will work with Bobby Patricca to set up a joint meeting.

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- H. Discussion regarding “operator” item 13 on the Williams Facilities and Fees schedule adopted 3/11/10: Brandon Buchanan
It was determined that Item 13 should be eliminated because the City has no one available to serve as operator. The Fee Schedule will be reviewed in detail at the next meeting, and it will be a good project for the next couple of months.
- I. Report from Recreation Director:
The Report (attached) from Rose Newbold included:
 - The Taste of Williams will be at the end of the month at Bearizona.
 - The pool season ended on September 1st.A grant was received from Williams Unified School District for Wednesday night basketball and game and craft nights.
- J. Old Business
No applications for Commissioner have been received.
- K. New Business
Brandon Buchanan reported that the City has been hauling boulders into Monument Park. Phase I will be completed this year and Phase II should be completed next spring.
\$60,000 worth of stadium lights were bought for \$1,500 at an NAU auction.
Approval was received from BNSF to move the train cars to Glassburn Park.
- L. Set next meeting date, time, location and assignments
Carol Glassburn said it can be decided at the next meeting whether the Commission should meet every month or every other month during the winter. Fees need to be worked on and a retreat is needed. If the group meets and plans during the winter, then numbers for various projects will be available for the budget in the spring.
The next meeting is scheduled for October 4, 2012, at 10:00 a.m.
- IV. ADJOURN**
The meeting was adjourned at 10:45 a. m.

Chairperson Carol Glassburn

ATTEST:

City Clerk