

I. PROCEDURES

- A. Call to Order Vice-Chairperson Jim Bultema called the meeting to order at 10:02.
- B. Pledge of Allegiance Vice-Chairperson Jim Bultema led the Pledge.
- C. Roll Call Vice-Chairperson Jim Bultema, Commissioners Al Dunaway, Andrea Dunn and Norma McDowell were present. Commissioner Besler was not present. Present from City Staff were Harry Holmes, Planner/Abatement Coordinator, and Susan Kerley, City Clerk/HR Director.
- D. Approval of minutes: May 13, 2014 Commissioner McDowell made a motion to approve the minutes. It was seconded by Commissioner Dunn and carried 4-0.
- E. Adopt Agenda Commissioner Dunaway made a motion to approve the Agenda, Commissioner Dunn seconded the motion, and it carried 4-0.

AGENDA ITEMS

- A. Mr. Dave Laney from Cardno ATC is a consultant for Coconino County. He will be providing the Commission information regarding a program that Coconino County has for the assessment of buildings for asbestos and lead-based paint. The EPA gave a \$700,000 grant to Coconino County to assess brown field sites with perceived contaminants. Money goes toward abandoned or underutilized properties, like old gas stations and junkyards. Along Route 66 there is a fair number of restaurants and hotels. EPA expanded their "brown field" definition to include any structure for asbestos. Coconino County is making funds available to include owners of old structures. Nothing built after 1980 has a potential for asbestos, and nothing built after 1960 has a potential for lead-based paint. Mr. Laney said the grant money goes away in October of 2015 so they are trying to make citizens aware of these opportunities. Assessments take about two to four weeks, including inspection, sampling, lab analysis and providing a written report. These funds cover assessments only right now. This money does not cover abatement currently. If this process finds "friable" asbestos, then abatement is required. If asbestos is found but is not "friable," the owner has to do nothing. There is a provision in the grant that, if a building is owned by a government entity or a non-profit organization, its abatement would be covered by funds so designated. They are encouraging business owners to apply for this program.
- B. The Commission will discuss and may decide on the installation of a canvas awning for Quilts on Route 66 located at This business moved last year to 221 W. Railroad Avenue, but its owner had double kidney failure and had a lengthy hospital stay, delaying the process of awning approval and purchase until now. A Shade Beyond, a company that has installed other awnings in the Historic District, will be the vendor. The awning will be mounted through existing wood. Commissioner McDowell made a motion which she restated as a motion approving installation of the awning with Choice #1 in fabric with the addition of the business' name on the side skirts in black. Commissioner Dunn seconded the motion, and it carried 4-0.

221 W. Railroad

III. REPORTS AND INFORMATIONAL ITEMS

- A. Commissioners Vice-Chairperson Bultema called a special meeting for Tuesday, June 17th at 10:00 a.m. to consider Teresa Stevens' request for benches on Route 66 on the sidewalk in front of the Canyon Club. This was on an earlier agenda, but Ms. Stevens was a no-show.
- B. Staff Reports None

IV. ADJOURN

Commissioner McDowell made a motion to adjourn. It was seconded by Commissioner Dunn. The meeting adjourned at 10:27a.m.

Chairperson

Attest:
