

I. PROCEDURES

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:00 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the Pledge.
- C. Roll Call Commissioners Jim Bultema (Vice-Chairperson), Al Dunaway, Andrea Dunn and Mike Besler were present and constituted a quorum. Absent was Commissioner Norma McDowell. Present from City Staff were Tim Pettit, Building Inspector, and Susan Kerley, City Clerk/HR Director.
- D. Approval of minutes: November 12, 2013 Commissioner Dunn made a motion to approve the minutes. It was seconded by Commissioner Dunaway and carried 4-0.
- E. Adopt Agenda Commissioner Besler made a motion to approve the Agenda, Commissioner Dunaway seconded the motion, and it carried 4-0.

II. AGENDA ITEMS

- A. Discussion and possible decision on signage for the Grand Canyon Winery's new location at 138 W. Route 66 (John Kennelly).
- John Kennelly stated that they are changing locations and want to add a projecting sign that will be within the size requirements. They want to add a hanging part under the main sign with chains to display their logo. The sign would be made of the same materials as the signs at Pancho's and The Bistro. It would be three-dimensional and weatherproof. It will be textured (painted) to look like old, weathered wood.
- Tim Pettit stated that the requested sign does not exceed the approved size. He asked that the chain only hang by one chain link to keep the hanging portion as tight to the main sign as possible. He explained that the existing black metal bracket will be used.
- John Kennelly said that the lights are already on the building, facing downward.
- The first motion was made by Commissioner Dunaway to approve the sign request. It was seconded by Andrea Dunn. An amended motion was made by Commissioner Dunaway to approve the request with approval to hang a second sign as tightly as possible to the sign above it.
- Commissioner Dunn seconded this amended motion, and it carried 4-0.

III. REPORTS AND INFORMATIONAL ITEMS

- A. Commissioners •
- B. Staff Reports • Tim Pettit report that Ivos was supposed to return to HPC in March for approval of a new sign. He is working with Circle K on their storage container. The Sign Committee is re-doing the Sign Code. A Work Session with HPC and P & Z will be scheduled.

IV. ADJOURN

Commissioner Dunn made a motion to adjourn. It was seconded by Commissioner Besler. The meeting adjourned at 10:17 a.m.

Chairperson

Attest
