

***I. PROCEDURES***

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:03 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the Pledge.
- C. Roll Call Commissioners Jim Bultema (Vice-Chairperson), Norma McDowell, Andrea Dunn and Mike Besler were present and constituted a quorum. Commissioners Al Dunaway was not in attendance. Representing City Staff was Administrative Assistant Pam Galvan.
- D. Approval of minutes: April 9, 2013 Commissioner McDowell made a motion to approve the minutes of April 9th. It was seconded by Commissioner Besler and carried 4-0.
- E. Adopt Agenda Commissioner Dunn made a motion to approve the Agenda, Commissioner McDowell seconded the motion, and it carried 4-0.

***II. AGENDA ITEMS***

- A. Discussion and decision for double sided sign for Treat N Treasures at 309 W. Route 66. (Linda)
- Linda mentioned originally they were going to go with neon but due to cost, they opted for the sign they are presenting. They intend to use the existing lighting for their sign.
  - Commissioner Besler inquired on the “grade” of plywood they would be using and expressed his concerns regarding deterioration over time.
  - Linda was not sure of grade except that it is approx. 1 inch thick. She expressed that her husband does exceptional work and proceeded to show the Commission some of her husband’s work via her ipad.
  - Commissioner McDowell suggested they keep an eye on it.
  - Commissioner Bultema suggested they might want to use sign grade wood for their sign or in the future.
  - Commissioner Besler expressed his dislike for the sign stating he felt “it doesn’t fit the district.”
- Commissioner Dunn made a motion to approve the sign and lighting as presented. Commissioner McDowell seconded the motion, and it carried 4-0.
- B. Discussion and decision on a. Signage, b. Benches and planters at Ivos BBQ located at 122 Route 66. (Ivos)
- There was extensive discussion on Ivos signs; both the wall sign and the awning sign. It was explained to Ivos that the City allows only one sign per business. As far as the awning, the side designs, he needs to apply for them for it to be considered. He acknowledged the requirements and will comply.
  - Commissioner Besler expressed his dislike for the wall sign “FOOD”, didn’t feel that it fit the district; “looks used.”
  - Ivos explained that he didn’t have the time to do anything other than what it there.

- Commissioner McDowell suggested to table the sign request until Ivos can present a sign with more detail.
- Ivos expressed that “Yes” he would like more time to work on the round sign and return to the Commission at another time (10/15/13).
- Ivos will return to the Commission in three months’ time with another application and sign details.

Commissioner Besler made a motion to approve the existing sign for three months’ time until 10/15/13, allowing Ivos to come back in October to present a new sign to the Commission. If at that time, the current sign is not improved and found acceptable it must come down. Commissioner McDowell seconded the motion, and it carried 4-0.

- Commissioner Bultema then directed Ivos to the request for benches and planters.
- Ivos explained that he sells coffee and benches allow people to rest.
- Commissioner Dunn made a motion to accept the benches and planters as presented. Commissioner McDowell seconded the motion.
- Commissioner Besler inquired on the BBQ in Ivos picture rendering as to whether the BBQ is actually used.
- Ivos stated that “yes” he uses the BBQ in the morning and then it is turned off.
- There was additional discussion regarding the BBQ, benches and planters.
- Commissioner Dunn withdrew her motion to approve the benches and planters until further information (photos etc.) are presented regarding the items.
- The Commission requested that Ivos come back next month with pictures of the actual benches and planters; Ivos acknowledged them and will return with the requested items.

C. Discussion and decision on signage on 145 W. Route 66; Squirring Squirrel Trading Post (*Rick Forman*)

- Mr. Foreman began by informing the Commission that his sign is made up of plywood and explained how it is to hang. He noted that the artist is a former Disney cartoonist and would be painting their sign.
- Commissioner Bultema noted the lights need to be “down lights.”
- Mr. Foreman sister Alex said they can obtain the appropriate bulbs that are required.
- There was discussion on the background color yellow.

Commissioner Dunn made a motion to approve the sign as presented. Commissioner McDowell seconded the motion and it carried 4-0.

Commissioner Besler made a motion to approve the lighting contingent on the approval from City Building Inspector Tim Pettit. Commissioner Dunn seconded the motion and it carried 4-0.

**III. REPORTS AND INFORMATIONAL ITEMS**

- A. Commissioners
- Commissioner Bultema inquired on a response from Clyde Polson. Pam Galvan said there had been no response.
  - Commissioner Bultema asked that there be some sort of communication between the City and HPC when individuals on the Commission are named in conflict letter(s) to the City.
  - The Commission requests there be an additional requirement added to the Historic Preservation District Application. It is to require a color photo of building with/including rendering of work to be done.
  - Commissioner Dunn requests that Tim Pettit address the Winchester House giant gun on Route 66; be removed. Pam Galvan will bring it to Mr. Pettit's attention.
  - There was discussion regarding the sidewalk furniture at Treat N Treasures not being the approved furniture. Pam Galvan will request Mr. Pettit to address it.
  - Commissioner Besler suggested that the State Historic Commission be invited to come to our City and talk to our Commission.
  - Commissioner Besler would like to discuss the business alcoves and what can be put into them. (Ivos BBQ)
- B. Staff Reports
- None

**IV.** Councilman Dunn made a motion to adjourn. It was seconded by  
**ADJOURN** Councilman McDowell. The meeting adjourned at 11:02 a.m.

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Chairperson

Attest

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