

I. PROCEDURES

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:12 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the Pledge.
- C. Roll Call Commissioners Jim Bultema (Vice-Chairperson), Norma McDowell, Andrea Dunn and Al Dunaway were present and constituted a quorum. Commissioners Mike Besler and Clyde Polson were not in attendance. Representing City Staff was City Building Inspector Tim Pettit and Administrative Assistant Pam Galvan.
- D. Approval of minutes: April 9, 2013 Commissioner McDowell made a motion to approve the minutes of April 9th. It was seconded by Commissioner Dunaway and carried 4-0.
- E. Adopt Agenda Commissioner Dunaway made a motion to approve the Agenda, Commissioner Dunn seconded the motion, and it carried 4-0.

II. AGENDA ITEMS

- A. Discussion and decision for signage with two led lights at 216 W. Route 66. (*Peasley*)
- John handed out a new picture of the sign to be hung and confirmed that there will be two led lights facing down as well.
 - Property Plus will be doing the installation.
- Commissioner Dunaway made a motion to approve the sign and lighting as presented. Commissioner McDowell seconded the motion, and it carried 4-0.
- B. Discussion and possible decision on proposals for Saddlebag Sandwich Shop at 320 W. Route 66.
- Mr. Hoy presented for 320 W. Route 66. The first to be discussed was the A. Front of the building: Item i. Awning: Mr. Hoy brought forward a couple of samples of the canvas for the Commission to see. He noted that A-Shade Beyond out of Prescott will be making and installing the awning for them.
- Commissioner McDowell made a motion to approve the awning for south side of the Saddlebag Sandwich Shop. Commissioner Dunn seconded the motion, and it carried 4-0.
- Commissioner Bultema then directed Mr. Hoy to Item ii. Lighting: Mr. Hoy said it would be 3 down lights; same as the neighboring business, Café 66.
 - Commissioner McDowell inquired on the installation of the lighting and asked if they would be drilling through the wall to install. Mr. Hoy was unsure of the installation and the exact dimensions of the lighting itself. The Commission likes the concept and asked that he come back and present to the Commission when he has the specifications for the lighting; he agreed.
 - Item iii. Paint and column design was discussed. Mr. Hoy

explained the color to be brown with starts as presented in the picture. Commissioner McDowell inquired on the color brown and Mr. Hoy directed her to the samples provided for the actual color brown to be painted.

- Commissioner Bultema reminded the Commission that the existing brick is currently painted.

Commissioner Dunn made a motion to approve the paint color and design as presented. Commissioner McDowell seconded the motion, and it carried 4-0.

- Item iv. Wainscot metal: Mr. Hoy explained that it is basically just like the Bistro 66. It is to be installed under the windows; will be replacing the rotted wood that is currently there.

Commissioner McDowell made a motion to approve the application for corrugated steel, (Wainscot) for the front. Commissioner Dunaway seconded the motion, and it carried 4-0.

- Item v. Sign: This is a circular sign illuminated internally with either led or fluorescent lighting with a ring of red neon around the exterior of the sign. The bracket to be used will be attached to the left hand side column and they expect the wiring will come from the same source as the 3 down lights on front of business; conduit over the top of the building.

Commissioner Dunn made a motion to approve the light up signs as presented. Commissioner Dunaway seconded the motion, and it carried 4-0.

- The wall sign is made up of individual letters that will be mounted with glue.

Commissioner McDowell made a motion to approve the front south wall sign made up of individual letters to be glued or fastened to the building. Commissioner Dunn seconded the motion, and it carried 4-0.

- B. Back of building (north facing) Item i. Porch design: Mr. Hoy proposed to change the current roll-up door by removing and reframing to install a man door on the right hand side and a window and additional door in the area of the current roll-up door. Item ii. Color: brown same as the front of the store with green doors. Item iii. Porch roof same material as the Wainscot (corrugated steel) on the front of the building. Lighting in the back was questioned and Mr. Hoy replied the only lighting will be what the City requires; a single light over a door.
- Mr. Hoy noted that he is in the process of trying to obtain bus parking either over by the recreation center or perhaps working something out with the banks parking.

Commissioner McDowell made a motion to approve the application for north side of building to include porch design, doors, paint and roof as

proposed. Commissioner Dunaway seconded the motion, and it carried 4-0.

- C. Mr. Hoy would like to remove the existing sign and put up the Saddlebag Sandwich Shop sign and paint the building to match the rest. Also, to move the electrical service into the larger service area shared with the bank; will work it out with APS. The reason is to clean up the side of the building.

Commissioner Dunn made a motion to approve the paint color as presented on the sample card and replace sign on the east side of the building. Commissioner Dunaway seconded the motion, and it carried 4-0.

III. REPORTS AND INFORMATIONAL ITEMS

- A. Commissioners
- Commissioner Bultama inquired on the response to a letter that was to have been sent to Clyde Polson. Pam Galvan will inquire with Susan Kerley on the response and report next meeting.
 - Commissioner Bultama praised Mr. Polson's participation with the Historic Preservation Commission over the years.
- B. Staff Reports
- None

IV. Councilman Dunn made a motion to adjourn. It was seconded by
ADJOURN Councilman McDowell. The meeting adjourned at 10:50 a.m.

Chairperson

Attest
