

***I. PROCEDURES***

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:15 a.m.
- B. Pledge of Allegiance Vice-Chairperson Bultema led the Pledge.
- C. Roll Call Commissioners Jim Bultema (Vice-Chairperson), Mike Besler, Norma McDowell and Andrea Dunn were present and constituted a quorum. Commissioners Al Dunaway and Clyde Polson were not in attendance. Representing City Staff was City Building Inspector Tim Pettit and City Clerk/HR Director Susan Kerley.
- D. Approval of minutes: March 12, and March 14, 2013 Commissioner McDowell made a motion to approve the minutes of March 12<sup>th</sup>. It was seconded by Commissioner Besler and carried 4-0. Commissioner Dunn made a motion to approve the minutes of March 14<sup>th</sup>. Commissioner McDowell seconded the motion, and it carried 4-0.
- E. Adopt Agenda Commissioner McDowell made a motion to approve the Agenda, Commissioner Dunn seconded the motion, and it carried 4-0.

***II. AGENDA ITEMS***

- A. Discussion and decision for a) business name painted onto building, b) bistro sets on sidewalk and c) planters on sidewalk at 326 W. Route 66. (Hadder)
- a) Business name painted onto building:  
Tim Pettit assured Commissioners that the sign meets Code, and the business is using only 64 sq. ft. of its 70 sq. ft. sign allowance. Commissioner McDowell made a motion to approve the sign painted on the building, "Café 326 on 66." The motion was seconded by Commissioner Besler and carried 4-0.
- b) Bistro Sets on sidewalk:  
Eric Hadder said that there are two tables with two chairs each that have been on the sidewalk in front of the business for some time. Tim Pettit pointed out that there's a streetlight west of the front door that must have 4' clearance. Customers move a third chair to one of the tables and compromise the clearance around the streetlight. With one table with two chairs safety should be o.k.  
Commissioner Besler made a motion to approve one table with 2 chairs on the east side of the building, leaving the 4' clearance around the streetlight. Commissioner McDowell seconded the motion, and it carried 4-0.
- c) Planters on sidewalk:  
Commissioner Dunn made a motion to approve the planters as presented. Commissioner McDowell seconded the motion, and it carried 4-0.

- B. Discussion and decision for signage with two led lights at 216 W. Route 66. (*Peasley*)
- John Peasley did not appear for this meeting. The item was tabled until next meeting.

***III. REPORTS AND INFORMATIONAL ITEMS***

- A. Commissioners
- It was noted that Quilter's Mercantile cut out their name from the awning still in place in front of their previous location. The awning company advised them to follow this process so a new business could re-use the awning with its name inserted onto the awning.
  - Commissioners scheduled their May meeting for the third Tuesday, May 21<sup>th</sup> at 10:00 a.m. as two of them will be away on the second Tuesday of the month.
- B. Staff Reports
- Staff was requested to review minutes to see if Commission approved a flashing light at Addicted to Deals. Staff was asked to draft a letter to Commissioner Clyde Polson to determine his intent regarding continuing as a Commissioner. Is it possible he could become a Commissioner Emeritus so another active Commissioner could be appointed?

- IV. ADJOURN***
- Councilman Besler made a motion to adjourn. It was seconded by Councilman McDowell. The meeting adjourned at 10:55 a.m.

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Chairperson

Attest

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