

I. PROCEDURES

- A. Call to Order Vice-Chairperson Bultema called the meeting to order at 10:00 a.m.
- B. Roll Call Vice-Chairperson Jim Bultema, Commissioners Mike Besler, Al Dunaway, Andrea Dunn, and Norma McDowell were present and constituted a quorum. Commissioner Clyde Polson was not in attendance. Representing City Staff was City Building Inspector Tim Pettit and City Clerk/HR Director Susan Kerley.
- C. Approval of Minutes: October 9, 2012 Commissioner Dunaway moved to approve the minutes as presented. Commissioner McDowell seconded, and the motion carried 4-0.
- D. Adopt Agenda Commissioner McDowell made a motion to approve the Agenda, Commissioner Dunaway seconded the motion, and it carried 4-0.

II. AGENDA ITEMS

- A. Discussion and possible decision on bench placement on sidewalk at 129 W. Route 66; Camp Civitan No one appeared for Camp Civitan. They will be contacted to see if they can appear at the next meeting.
- B. Discussion and possible decision on bench placement on sidewalk at 133 W. Route 66; Roxie's Clothing (Andrea Peasley) No one appeared for Roxie's Clothing. They will be contacted to see if they can appear at the next meeting.
- C. Discussion and possible decision of new construction on store front at 218 W. Route 66; (John Peasley) Josh Peasley appeared along with contractor Cameron Maebe. The plan for reconstructing the front of this building includes using veneer to cover the façade and the same awning as Mike Besler used down the street. The windows will be dual-paned and the front door will be steel.
Unfortunately, the applicants did not provide a sample of the brick or awning fabric they want to use or enough details for the Commissioners to be informed enough to make a decision.
Vice-Chairperson Bultema asked them to return with current photographs, details, samples of materials in colors selected, historical elements of the building they plan to keep, specifications on windows, etc.
Commissioner McDowell made a motion to table this request until Tuesday, November 20th at 10:00 a.m..

Commissioner Dunn seconded the motion, and it carried 4-0.

D. Discussion and possible decision on bench and two whiskey barrels placement at 316 W. Route 66; Western Outfitters (Tamera Bloomberg)

Tamara Bloomberg requested having one bench and two whiskey barrels placed on the sidewalk in front of her business. She and Al Dunaway assured Commissioners that this leaves more than the required 4' of sidewalk free. Commissioner McDowell made a motion to approve the requested bench and barrels. Commissioner Dunn seconded the motion, and it carried 4-0.

E. Discussion and possible decision on additional signage to be hung at 316 W. Route 66; (Tamera Bloomberg)

Tamara Bloomberg requested permission to move her existing sign (after it is refurbished) to 316 W. Route 66. She will leave the existing black iron bracket and will have another one fabricated for 316 W. Route 66. Commissioner Dunaway made a motion to approve moving the existing sign to 316 W. Route 66. Commissioner McDowell seconded the motion, and it carried 4-0.

III. REPORTS AND INFORMATIONAL ITEMS

A. Commissioners Vice-Chairman Bultema asked the City Clerk to make certain color pictures, samples of materials to be used, and more details are included by applicants before they are put onto the Commission's Agenda. Also, application forms must be completed in detail. If applicants do not wish to offer complete information as required, they should not be placed on the Agenda.

B. Staff Reports None

IV. ADJOURN

Commissioner Dunaway made a motion to adjourn. Commissioner McDowell seconded, and the meeting adjourned at 10:50 a.m.

Chairman

Attest