

I. PROCEDURES

- A. Call to Order In the absence of a Chairperson and Vice-Chairperson, City Clerk Susan Kerley called the meeting to order at 10:00 a.m. and asked that a temporary Chairperson be selected for this meeting. Norma McDowell nominated Mike Besler, and it was seconded by Al Dunaway and agreed upon by all present.
- B. Pledge of Allegiance The group recited the Pledge of Allegiance.
- C. Roll Call Commissioners Mike Besler, Al Dunaway, Norma McDowell and Clyde Polson were present and constituted a quorum. Commissioners Jim Bultema and Andrea Dunn were not in attendance. Representing City Staff was City Building Inspector Tim Pettit and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes: June 18, 2012 Commissioner Dunaway moved to approve the minutes as presented. Commissioner McDowell seconded, and the motion carried 4-0.
- E. Adopt Agenda Commissioner Dunaway made a motion to approve the Agenda, Commissioner Polson seconded the motion, and it carried 4-0.

II. AGENDA ITEMS

- A. Discussion and decision on signage at 325 W. Railroad Ave., Farmers Insurance Group: Brian Prager Tara Woods, licensed CSR for Farmers Insurance, 325 W. Railroad Avenue, appeared in Brian Prager's absence. Commissioner McDowell made a motion to approve moving the Farmers' sign from Third and Grant to 325 W. Railroad Avenue. The motion was seconded by Al Dunaway, and it carried 4-0.

III. REPORTS AND INFORMATIONAL ITEMS

- A. Commissioners None
- B. Staff Reports None
- C. Public Reports Jeremy Hassen, Addicted to Deals on Route 66, brought photos of stuff going on in the Historic District, mainly items on the sidewalks in front of businesses that he believes aren't allowed. These included benches, inappropriately hung flag and miscellaneous items in front of Sundancer's, Dream Catchers, Camp Civitan and Roxie's.

(Note: This report should have been brought to the Building Inspector for enforcement rather than to the Commission. Tim Pettit will follow up with violations he observes.)

IV. ADJOURN

Commissioner McDowell made a motion to adjourn. Commission Dunaway seconded, and the meeting adjourned at 10:16 a.m.

Chairman

Attest
