

***I. PROCEDURES***

- A. Call to Order                      Chairperson Hudson called the meeting to order at 10:00 a.m.
- B. Roll Call                              Commissioners Yvette Hudson (Chairperson), Jim Bultema, Andrea Dunn, Mike Besler and Clyde Polson were present and constituted a quorum. Commissioner Al Dunaway and Norma McDowell were not in attendance. Representing City Staff was City Building Inspector Tim Pettit and Administrative Assistant Pamela Galvan.
- C. Adopt Agenda                      Commissioner Dunn made a motion to approve the Agenda, Commissioner Bultema seconded the motion, and it carried 5-0.
- D. Approval of  
Minutes: January 10,  
2012                                      Commissioner Polson moved to approve the minutes as presented. Commissioner Besler seconded, and the motion carried 5-0.

***II. AGENDA ITEMS***

- A. Discussion and decision regarding the addition of an awning on signage previously approved; change in location. *John Holst*
- Mr. Holst explained because of the neighboring businesses new structure going up, it is necessary for him to change his signage.
  - Lighting was discussed and confirmed that it will be the same warehouse style light.
- Commissioner Dunn made the motion to approve the change in location of the Red Garter Inn sign. Commissioner Besler seconded the motion and it carried 5-0.
- B. Discussion and decision for signage and awnings at 201W. Route 66: Colors of the West (*Mike Besler*)
- *Commissioner Besler recused himself from the Commission to present Item B.*
  - Mr. Besler discussed his proposed awning, referencing the photos provided.
- Commissioner Bultema made a motion to approve the change of awnings at 201 W. Route 66. Commissioner Dunn seconded the motion and it carried 4-0. (Commissioner Besler did not vote.)
- Mr. Besler presented his sign request and its concept following the Thunderbird. He further discussed the location(s) of the signs; one along Route 66 and the other on 2<sup>nd</sup> Street. He explained the method by which these are to be attached to the building.
  - He was reminded that the signs must not breach the top of the parapet.
- Commissioner Polson made a motion to accept the signs for 201 W. Route 66. Commissioner Dunn seconded the motion and it carried 4-0.

*Commissioner Besler rejoined the Commission.*

C. Discussion on  
Babbitt-Polson  
Warehouse  
Museum.

- Chairperson Hudson spoke of her presentation to the Council on January 26, 2012, and the items required in making this happen. After the meeting she met with the Chamber of Commerce President/CEO regarding storage space.
- The need to refurbish was mentioned and discussed.
- Fundraising, grants and various modes of obtaining monies were mentioned.
- A request to set up a meeting at the Babbitt-Polson Warehouse to view, discuss and determine what is to go into the building, electrical, cabinetry etc.
- It was suggested that the Commissioners view other local museums.

**III. REPORTS AND INFORMATIONAL ITEMS**

A. Commissioners

- Chairperson Hudson will be attending the State Preservation conference.
- Singing Pig has a sign up that needs to be addressed; City Building Inspector will review.
- Mannequin is on sidewalk outside of Dreamworks business; City Building Inspector will review.
- Noted: American Flyer and the Quilt Shop have been sold.
- Chairperson Hudson read the City's lighting code and discussion ensued regarding several of the local businesses and their lighting.

B. Staff Reports

- Tim Pettit began by asking if there were any questions regarding the city sign code. He stated that Williams doesn't have anything in it regarding electronic signage. He presented a color picture of a proposed sign to be erected on Grand Canyon Blvd. near the new Babbitt-Polson Warehouse stage. Its purpose is to advertise to the public current and up and coming events in the city.
- It is constructed of metal and electronic led lighting.

- City code does not allow for off premises signs.
- The cost for the new sign is approximately \$50,000.00.
- This new sign will be presented to P&Z.
- There was extensive discussion about the new type of sign.

**IV.** Commissioner Bultema made a motion to adjourn. Commissioner  
**ADJOURN** Polson seconded, and the meeting adjourned at 11:10 a.m.