

***I. PROCEDURES***

- A. Call to Order                      Chairperson Hudson called the meeting to order at 10:00 a.m.
- B. Roll Call                              Commissioners Yvette Hudson (Chairperson), Jim Bultema, Al Dunaway, Norma McDowell, Andrea Dunn, and Mike Besler were present and constituted a quorum. Commissioner Clyde Polson was not in attendance. Representing City Staff was City Building Inspector Tim Pettit and Administrative Assistant Pamela Galvan.
- C. Adopt Agenda                      Commissioner Bultema made a motion to approve the Agenda, Commissioner McDowell seconded the motion, and it carried 6-0.
- D. Approval of  
Minutes: December  
13, 2011                              Commissioner Dunaway moved to approve the minutes as presented. Commissioner Dunn seconded, and the motion carried 6-0.

***II. AGENDA ITEMS***

- A. Discussion and decision regarding the addition of an awning/window share at 120/122 W. Route 66: Luis Ramallo
- Wolfgang from, A Shade Beyond represented Alien Beef Jerky.
  - Chairperson Hudson referenced Tim Pettit’s Staff Report questioning the number of anchor bolts required.
  - Wolfgang explained that it would be attached on three sides with “C” brackets.
  - Commissioner Besler questioned if it would be attached to the wood. Wolfgang replied, “Yes,” he tries not to attach it to buildings.
  - Commissioner McDowell examined the fabric to be used.
  - Chairperson Hudson asked if the Commission had any other questions and proceeds to request a motion to approve the awning to be installed at 120/122 W. Route 66, Alien Beef Jerky.
- Commissioner Dunaway made the motion to approve the awning. Commissioner Besler seconded the motion and it carried 6-0.
- B. Discussion and decision for signage at 144 Route 66: John Kennelly
- John Kennelly proceeded to explain each sign individually.
  - The first sign he presented was the neon pole sign that will be facing East and West on the corner of Route 66 and 2nd Streets.
  - Commission Besler inquired on its installation. Mike Cowan explained it would be placed into the ground and have a pole cover applied.
  - John Kennelly noted that it is the same design as the original Texaco sign.

- Tim Pettit noted that the sign complies with code.
- John Kennelly preceded with the Gift Shop sign, noting that it is double-sided with a sandblasted surface.
- Next were to two wall signs; one on the South facing wall and the other on the West facing wall. They are 3/16" thick steel with back-lit with LED lights. The signs are rustic looking to match the bistro's interior.
- Commissioner McDowell inquired on the size of the sign.
- John Kennelly confirmed that size of the signs and stated that he is going to adjust the size of the lettering within the sign. He went on to explain how the signs will be attached to the walls.

Commissioner McDowell made a motion to approve all signage for the bistro. Commissioner Besler seconded the motion and it carried 6-0.

### ***III. REPORTS AND INFORMATIONAL ITEMS***

#### **A. Commissioners**

- Chairperson Hudson announced that the State of Arizona is having their Historic Conference, June 13<sup>th</sup> through the 15<sup>th</sup> in Prescott at the Hassayampa Inn. She went over the agenda with the Commission.
- Chairperson Hudson met with the Mayor and discussed the advancement of a Babbitt Polson Warehouse Museum. She is going to bring this before the City Council on, January 26<sup>th</sup>, 2012. If approved, will begin process of procuring funds, etc. There was additional discussion of items that would go into the museum, as well as, the cost to weather-proof.
- Commissioner Bultema asked if the Chamber would be getting involved.
- Chairperson Hudson noted that this will be a challenge but that the building will be put to good use as a museum. She went on to mention that perhaps a grant might be obtained to help defer costs.
- Tim Pettit noted that the concept has already been approved by the Council.
- Commissioner Bultema brought up the town clock. He stated that it continues to have problems. It has been here now for three years and has a five year warranty; and continues to have problems functioning properly.

(Does not chime on the hour.)

- Tim Pettit suggested the Commission speak to the City Manager instead of the Mayor in addressing the problem.
- Chairperson Hudson brought up the Centennial celebration this February.

B. Staff Reports                      None

**IV.**                                      Commissioner Dunn made a motion to adjourn. Commission  
**ADJOURN**                              Dunaway seconded, and the meeting adjourned at 10:41 a.m.