

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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SEPTEMBER 22, 2016  
COUNCIL ACTION

### **I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Chief Nixon led the pledge, and Barbara Brutvan offered the invocation.
- C. Roll Call Mayor John W. Moore, Councilmen Craig Fritsinger, Bernie Hiemenz, Lee Payne and James Wurgler were present and constituted a quorum. Vice Mayor Don Dent and Councilman Frank McNelly were absent. Present from City Staff were City Manager Skylor Miller, Police Chief Herman Nixon, Public Works Director Kyle Christiansen, Finance Director Keith Buonocore, Sanitation Supervisor Jeff Pettit, and City Clerk/HR Director Pamela Galvan.
- D. Approval of Minutes  
September 12, 2016 Councilman Fritsinger made a motion to approve the minutes as presented. Mayor Moore requested that the Minutes from the 12<sup>th</sup> of September be amended to read: *Regular Meeting, not Special Meeting; as it was merely moved to another date.* Councilman Wurgler seconded the motion, and it carried 4-0.
- E. Adopt Agenda Councilman Hiemenz made a motion to adopt the Agenda as presented. Councilman Fritsinger seconded the motion, and it carried 4-0.

### **II. PRESENTATIONS**

- ) Dr. Colleen Smith from Coconino Community College presented to the Council and community PROP 410 that is going to be on the November 8<sup>th</sup> ballot. She was encouraging acceptance from Council and the community in support of PROP 410. She spoke of the need for workforce training, lifelong learning, and the funding that they require. She spoke about their partnership with Goodwill and others.
- ) Mr. Steve Nielson of Facilities Development Services Group presented to the Council the company's background and accomplishments. He spoke of their development and planning experience, and their history in working with smaller communities. Facilities Development works with a "Team Approach-Master Developer." He went over their keys of success, spoke of community support, and their development of a concept plan. He covered some of the conceptual plans for activities at the museum. Skylor Miller asked if a preliminary study had been done on the site. Al Richmond said that it had been well vetted. Mayor Moore asked for clarity on the ownership upon the completion of the project. The response was that it will be turned over to the Arizona State Railroad Museum Foundation.

### **III. PUBLIC PARTICIPATION**

- ) John Moede announced that on Saturday, October 15<sup>th</sup> there will be a county Safety Day from 10 a.m. to 3 p.m. at the fire station on Rodeo Road. They will be

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showcasing services available to the community.

IV. *CONSENT AGENDA ITEMS*

- A. Approval of Purchase Orders: K. Buonocore

) Councilman Payne asked if the Drill Tech purchase order is final. Kyle Christiansen noted this is the part from Dogtown Well pump #1 that failed.

Councilman Fristinger made a motion to approve the purchase order. Councilman Hiemenz seconded the motion, and it carried 4-0.

V.

*NON-CONSENT AGENDA ITEMS*

- B. Canvass of Votes for primary election held August 30, 2016, and possible approval of Resolution #1336, adopting the results. P. Galvan

) Mayor Moore explained canvass of votes to the community. He read the results aloud.

Councilman Payne made a motion declaring and adopting the results of the primary election held on August 30, 2016 Resolution #1336. Councilman Hiemenz seconded the motion, and a roll-call vote was taken.

Councilman Payne – Yes  
Councilman Hiemenz – Yes  
Councilman Fritsinger \_ Yes  
Councilman Wurgler – Yes

If Mayor Moore had voted, he would have voted, yes.

- C. Discussion and possible decision regarding a request from the Arizona State Railroad Museum Foundation to waive all fees related to the development of the museum project.: A. Richmond

) Al Richmond expressed his appreciation for the support he has received from the City. He was asking for a waiver of the building fees for the project. The building fees are: \$52,944.49, and do not include power connection costs, meters, etc.

Councilman Wurgler made a motion to waive the permit fees for the Arizona State Railroad Museum Foundation of \$52,944.49. Councilman Hiemenz seconded the motion, and a roll-call vote was taken.

Councilman Payne – Yes  
Councilman Hiemenz – Yes  
Councilman Fritsinger \_ Yes  
Councilman Wurgler – Yes

If Mayor Moore had voted, he would have voted, yes.

- D. Discussion of

Since the disbanding of the Williams Grand Canyon

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reorganization of  
Clean and Beautiful.:  
C. Glassburn

Chamber of Commerce, Carol Glassburn will file for a 501c3, and will continue to provide volunteer services to the community. The City will continue to maintain the blue highway signs and the funds collected from the businesses for the advertisement will become a budget line item for future events within the City, and not limited to the use by any one organization.

E. Discussion regarding  
proposed IGA with  
Coconino County for  
Emergency  
Management Services,  
and partnership for  
Code Red community  
notification system.:  
Chief Nixon/S. Miller

) Chief Nixon is looking to Council for their interest in participation in the Code Red system. He explained how it works and its assistance to the Emergency Management Services.  
) The County will prorate \$7,000.00 for the first year, and after that, the annual cost is \$10,000.00.  
) Mayor Moore pointed out that it is just a matter of time when we will need of a service like this; we need to move on this now.  
) Skylor Miller said this is just a draft copy for review only; it is being reviewed by legal right now.  
) Mayor asked Skylor Miller and Chief Nixon to please move forward with the IGA.

F. Council will discuss  
and may decide to  
execute a contract  
between the City of  
Williams and Chad  
Thomas for airport  
Coordinator services.:  
S. Miller

) Skylor Miller pointed out that we are looking for limited contract services at the airport. We will allow a \$500.00 a month credit for services and he will be provided a 1099 each year.  
Councilman Wurgler made a motion to approve the contract between the City of Williams and Chad Thomas for airport coordinator services. Councilman Hiemenz seconded the motion. Skylor Miller asked that the contract be subject to Mr. Thomas providing the City with a certificate of insurance coverage for the services he will be performing for the City. Councilman Wurgler asked to amend his motion to approve the contract subject to Mr. Thomas providing the City with a certificate of insurance for the services he will be perform. Councilman Hiemenz seconded the amended motion, and it carried 4-0.

G. Discussion and  
decision giving  
authorization to the  
City Manager to  
procure internet  
service with

) Skylor Miller expressed his concerns about the onslaught of complaints regarding the City's internet service. He found there are no consistencies between the carriers; services are unreliable, and we are now on a month-to-month with each of them. Hospitality Wireless provides

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Hospitality Wireless.:  
S. Miller

an air fiber service. The cost is no greater than what we currently pay (\$1,500.00 per month), and the rates are guaranteed for the next five years.

Councilman Fritsinger made a motion to authorize the City Manager to procure internet service with Hospitality Wireless. Councilman Hiemenz seconded the motion, and it carried 4-0.

**VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS**

H. Mayor and Council:

- ) Mayor Moore met with Heather Hermen from Front Burner Media and discussed her forthcoming travel to China in October. This trip will come out of the existing budget.
- ) Councilman Hiemenz expressed his concern regarding our old ponds and the need to get them filled up by autumn.
- ) Councilman Wurgler said he went up to the airport on Saturday for the recent fly-in arranged by Chad Thomas. He feels it is a great pleasure having him there at the airport, and there now potential for increased use of the airport.

I. Staff Reports:

- ) Skylor Miller said because of the fly-in there is greater interest in the remaining hangars. He also voiced his approval for the use of an asphalt zipper Kyle Christiansen is using on Airport Road between Robin Eckels property and the airport. He suggested that Council might go out and take a look.
- ) Kyle Christiansen went over the Quality Water report that he passed out to council earlier. We are using 200,000 gallons less per day than this time last year. He also added that there were between 50 to 60 airplanes that flew in on Saturday and he has leased out an additional hangar, leaving us with two to lease out.

**VII. ADJOURN**

Mayor Moore adjourned the meeting at 8:45 p.m.

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Mayor John Moore

ATTEST:

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City Clerk Pamela Galvan

DRAFT