

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
(SPECIAL MEETING)
AGENDA ITEM**

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SEPTEMBER 12, 2016

COUNCIL ACTION

I. PROCEDURES:

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Chief Nixon led the pledge, and George Glen offered the invocation.
- C. Roll Call Mayor John W. Moore, Councilmen Craig Fritsinger, Bernie Hiemenz, Lee Payne and James Wurgler were present and constituted a quorum. Vice Mayor Don Dent and Councilman Frank McNelly were absent. Present from City Staff were City Manager Skylor Miller, Police Chief Herman Nixon, Public Works Director Kyle Christiansen, Finance Director Keith Buonocore, Sanitation Supervisor Jeff Pettit, and City Clerk/HR Director Pamela Galvan.
- D. Approval of Minutes
 August 11, 2016 Councilman Fritsinger made a motion to approve the minutes as presented. Councilman Heimenz seconded the motion, and it carried 4-0.
- E. Adopt Agenda Councilman Wurgler made a motion to adopt the Agenda as presented. Councilman Fritsinger seconded the motion, and it carried 4-0.

II. PRESENTATIONS

) None

III. PUBLIC PARTICIPATION

) None

IV. CONSENT AGENDA ITEMS

- A. Approval of Purchase Orders: K. Buonocore) None
- B. Approval of Check Register for Month Ending August 31, 2016) Councilman Fritsinger made a motion to approve the check register for the month ending August 31, 2016. Councilman Payne seconded the motion and it carried 4-0.

V.

NON-CONSENT AGENDA ITEMS

- C. Council will discuss and may decide to select a final site for SAVE-MTR.: S.) Skylor Miller addressed the council regarding SAVE-MTR's request to receive a final authorization to develop on the Frank Way sight, the original sight, based on utility access.

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Miller

-) Mayor Moore asked Ms. Robin Smith-Eckel if this is the sight they wish to build upon, and Ms. Robin Smith-Eckel said yes.
-) Mayor Moore asked Council to give a final approval for SAVE-MTR to develop at the original sight.

Councilman Wurgler made a motion to approve *V. Item C. Non-Consent Agenda Item* the final sight for Save-MTR. Councilman Heimenz seconded the motion, and a roll-call vote was taken.

Councilman Wurgler – Yes

Councilman Heimenz -Yes

Councilman Fritsinger – Yes

Councilman Payne – Yes

If the Mayor could have voted he would have voted: Yes.

The vote carried 4-0.

D. Council may adopt Resolution 1335 appointing a Trustee to represent the City of Williams on the governing board of the RURAL ARIZONA GROUP HEALTH TRUST (RAGHT): S. Miller

-) Mayor Moore read the title to Council and asked Skylor Miller to explain.
-) Skylor Miller explained that the resolution is required by the Trust, updating the Trustee to (HR Director Pamela Galvan) and Alternate Trustee (City Manager Skylor Miller.)

Councilman Fritsinger made a motion to adopt Resolution 1335 appointing Pamela Galvan as Trustee, and Skylor Miller as Alternate Trustee. Councilman Payne seconded the motion, and it carried 4-0.

E. Council will discuss and may decide to appoint George Glen to the Williams Volunteer Fire Department Board to perform accounting duties.: C. Pearson

-) Mayor Moore asked the Council to appoint George Glen to the Williams Volunteer Fire Department Board.

Councilman Payne made a motion to appoint George Glen to the Williams Volunteer Fire Department Board acting to perform accounting duties. Councilman Fritsinger seconded the motion, and it carried 4-0.

F. Council will discuss and may authorize City Manager Skylor Miller to execute the Grant Offer for

-) Kyle Christiansen gave the background of H.A. Clark Memorial Field and how it continues to be an asset to the City. The airport improvement project is funded through FAA and ADOT Aeronautical grants and loans. To maintain the

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Airport Improvement Program (AIP) with the FAA on behalf of the City of Williams.:
K. Christiansen

project funding, the airport participates in the Airport Improvement Program (AIP). The AIP forecasts future projects, subject to funding. It is the staff recommendation to approve the authorized execution of the Grant Offer for the Airport Improvement Program for Project No. 3-04-0050-024-2016 Rehabilitation Apron (8900SY) – Design.

J Councilman Wurgler confirmed that this just covers design. Kyle Christiansen answered, yes. We are to provide up to 5.7% maximum.

Councilman Wurgler made a motion to authorize Skylor Miller to execute the Grant Offer for Airport Improvement Program with the FAA on behalf of the City of Williams; not to exceed 5.7%. Councilman Payne seconded the motion, and it carried 4-0.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

G. Mayor and Council: Mayor Moore mentioned the attendance of himself and several Councilmembers to the 2016 Arizona League of Cities and Towns, and how it was a success. He mentioned that others may wish to attend in the future because of the information shared with other Cities and networking opportunities.

Mayor Moore mentioned the water sewer usage, and asked if revenues have gone up; maybe they should look at it. Maybe a preliminary report should be put together by a third-party.

H. Staff Reports: Skylor Miller noted that the Historic Preservation Commission is meeting this coming Tuesday the 13th at 10:00 a.m. in the Council Chamber.

He mentioned the draft RFQ for a new City Engineer that he had passed out last meeting for the Council to look over, and has sent a copy to the City’s Counsel for review.

Kyle Christiansen noted this Saturday is Community Clean-up day.

Jeff Pettit noted the transfer station will be accepting vouchers from citizens only this Saturday as well.

VII. ADJOURN

Mayor Moore adjourned the meeting at 7:27 p.m.

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Mayor John Moore

ATTEST:

City Clerk

DRAFT