

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

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OCTOBER 22, 2015
COUNCIL ACTION

I. PROCEDURES:

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and the invocation was offered by Barbara Brutvan.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum. Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Public Works Director Kyle Christiansen, Finance Director Keith Buonocore, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes: October 8, 2015 Councilman Fritsinger made a motion to approve the minutes from October 8, 2015, as presented. The motion was seconded by Councilman Hiemenz, and it carried 6-0.
- E Adopt Agenda Councilman Dent made a motion to adopt the Agenda. Councilman Wurgler seconded the motion, and it carried 6-0.

II. PRESENTATIONS

Susan Kerley, Visitor's Center Director, introduced its new on-site Manager, Michelle Campbell. Michelle worked in the tourism industry in Tusayan for five years before joining the Visitor's Center last spring. She served as our first Concierge. Michelle said that the goal of the Visitor's Center is to be self-sustaining and to always provide accurate information, high-quality products, and unexcelled customer service to our visitors. Our concierge program is a big part of the services we provide, and we have enjoyed a great summer season. Kyle Christiansen, Public Works Director, introduced Rob Brothers, Maintenance Foreman. Rob said that his department's goal is to support the efforts of the City and to make things as nice in the City as possible. He added that it has been a privilege to work with a lot of good people.

III. PUBLIC PARTICIPATION - NONE

IV. CONSENT AGENDA ITEMS

- A. Approval of Purchase Orders: K. Buonocore NONE

NON-CONSENT AGENDA ITEMS

- V. B. Council will review and may make an appointment to Planning and Zoning Commission: J. Moore/D. Dent Mayor Moore recused himself. Vice Mayor Dent conducted this portion of the meeting. The applicant, Robert Hupp, attended the October 8th Council meeting when this item first appeared on the Agenda. When the Mayor recused himself, there was no quorum so no action could be taken at that time. His application was the only one received. Councilman McNelly commented that some of Mr. Hupp's experience with big jobs could be helpful to the

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- C. Council will consider and may approve a lease with Route 66 Zipline: B. Buchanan

Planning and Zoning Commission. Councilman McNelly served on this Commission in the past. He believes input from a larger area could be helpful, and this gentleman seems to have lots of experience in inspecting.

Councilman McNelly made a motion to appoint Robert Hupp as a Planning and Zoning Commissioner. Councilman Fritsinger seconded the motion, and it carried 6-0.

Mayor Moore introduced this item by saying that the last decision on this business was a couple of years ago, and we had a lot of people here for that discussion.

Julie Ross, member of the Mayor's Youth Advisory Group, reported that members of that Group are in favor of approving the lease because they believe this is a good tourist attraction, a good business to have in town, and it provides employment for students.

Mayor Moore asked if Council were in support of Option A or Option B.

Councilman McNelly posed several questions to Logan Checketts. Logan Checketts said now that they have a benchmark, he doesn't see the business taking a downturn soon. They operate smart and have established relationships over the years. These will continue to strengthen their business. They had enough capacity to handle their business on one zip line except for a couple of days. The second line being moved has not hurt business. Business in July (the busiest month) was down a little because of decreased capacity.

He has looked at alternate locations and is prepared for whatever Council's decision may be. The alternate location is outside Arizona.

Councilman Dent believes that the cost should escalate as all charges go up and is totally opposed to more than a two-year term.

The contract contains an escape clause for both the City and Route 66 Zip Line. After a 30-day written notice, the Agreement can be terminated.

Councilman Wurgler made a motion to accept Mr. Checketts' proposal for Option A: \$50,000 per year for a 5-year lease, with option to extend 5 years.

Councilman Hiemenz seconded the motion, and a roll call vote was taken:

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|-----------------------|-----|
| Councilman Wurgler: | Yes |
| Councilman Hiemenz | Yes |
| Councilman Payne | No |
| Councilman McNelly | No |
| Councilman Dent | No |
| Councilman Fritsinger | Yes |
| Mayor Moore | Yes |

Mayor Moore voted to break a 3-3 tie. The motion to approve the lease with Route 66 Zip Line carried 4-3.

- D. Council will review and may approve Resolution No. 1323 for the Lease/Purchase of two Police Department vehicles with JP Morgan Chase Bank: B. Buchanan

Councilman Dent made a motion to read Resolution No. 1323 by number and title only. Councilman Hiemenz seconded the motion, and it carried 6-0. City Clerk Susan Kerley read the Resolution by number and title only. Councilman Fritsinger made a motion to approve Resolution No. 1323, and it was seconded by Councilman Hiemenz. The motion carried 6-0.

- E. Council will review a proposal for installation of a monopine cell tower at the Golf Course: B. Buchanan

Brandon Buchanan pointed out that this is just a review, not an action item. As stated in his Staff Report, he received an unsolicited proposal from Sun State Towers. Before investing any staff time, he wants to see if City Council has any interest. The proposal starts with a two-year option so they have time to decide if they want to build.

Councilman McNelly referred to a point in the contract stating that the City would be responsible for "environmental hygiene." He asked if there is another area to the east by the railroad tunnel..

Councilman Dent said that they've selected this location, and lower elevations may not work. We have a ton of questions, and he would like to see it go to the Golf Committee for review and take it to the public, too.

The consensus was that a review and discussion be pursued with the tower being camouflaged as much as possible if it is erected.

- F. Council will discuss and may make decisions regarding continued drilling at Sweetwater Well: B. Buchanan

Pat Carpenter said the liner for the last 150' was ordered and, when it was being shipped, it was discovered that its couplings were slightly too large. They are milling them and should deliver the liner tomorrow. They should be drilling to the water

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formation by Saturday.

Brandon Buchanan passed around the small piece remaining of the \$20,000 camera that went down the hole.

VI. REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

G. Mayor and Council

- Mayor Moore is leaving in the morning and will be back at the end of next week.

H. Staff Reports

- Police Chief Nixon was contacted by a production company that will be coming in early November to shoot a commercial for Progressive Insurance, using Route 66 and South (Perkinsville) Road. He will get the pertinent information to Council when he gets it.
- Kyle Christiansen announced that the construction of the hangars at H. A. Clark Memorial Airport has been completed with five hangars leased, one potentially leased, and interest shown in others. On the new water meters, 1,298 have been installed with 131 left to do. Some large meters have to be manufactured. So far, 25 meters that were not being read have been located. One meter had more than one million gallons that had gone unbilled. Keith Buonocore said we will work with the Police Department and Legal to find what recourse we have on water used and not billed or paid. Kyle Christiansen said the new meters will signal if vandalism has occurred.

He added that there is one point of data collection in the City. Sensus offered a 99% guarantee. We will go on-line in November. He commended Shari Pippin, Utility Account Clerk, for spending so much time on inputting information for the new meters.

- Brandon Buchanan said that the members of the Ad Hoc Committee for the Court Staffing IGA have packets in their notebooks with the most recent working version of the IGA for their review. The Committee will meet in a few weeks.
- Brandon Buchanan announced that the City will have a nice holiday event for City employees and encouraged Mayor and Council members to attend on Friday, December 11th, at the Sultana Theater, beginning at 6:00 p.m.

VII. EXECUTIVE SESSION

Councilman Fritsinger made a motion to convene to Executive Session, and it was seconded by Councilman Hiemenz. The motion carried 6-0.

CONVENE TO EXECUTIVE SESSION - 7:55

Pursuant to A.R.S. 38-431.03 A. 1, Council will review performance evaluations for City Manager Brandon Buchanan

RE-CONVENE TO REGULAR SESSION - 8:35

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- I. Council may make decisions related to the matters discussed in Executive Session: J. Moore Councilman McNelly made a motion to increase the City Manager's annual salary to \$120,000. Councilman Hiemenz seconded the motion, and it carried 6-0.

VIII. ADJOURN: The meeting was adjourned at 8:37 p.m.

Mayor John Moore

ATTEST:

City Clerk

DRAFT