

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 1

APRIL 23, 2015  
COUNCIL ACTION

**I. PROCEDURES:**

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and the invocation was offered by George Glen.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum. Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley. Eliza Read from Mangum, Wall, Stoops and Warden was present.
- D. Approval of Minutes: April 9, 2015 - 6:00 p.m., April 9, 2015 - 7:00 p.m., April 14, 2015 Councilman Dent made a motion to approve the minutes from April 9 – 6:00 p.m., April 9, 2015-7:00 p.m., and April 14, 2015 as presented. The motion was seconded by Councilman Hiemenz, and it carried 6-0.
- E Adopt Agenda Councilman Payne made a motion to adopt the Agenda as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.

**II. PRESENTATIONS**

***PRESENTATIONS – Forest Service’s Pre- Season Stakeholder Outlook and Travel Management Revision Project Draft Environmental Analysis: District Fire Management Officer James Pettit and District Ranger Danielle Harrison***

James Pettit presented the KNF Williams Ranger District’s Spring 2015 Fire Update, including the FY 2015 Prescribed Fire Accomplishments, the Seasonal Outlook and a segment on Defensible Space.

- In FY 2014/15, 5,073 acres have been burned by Prescribed Fires, and FY2015 Plans include burning an additional 10,573 acres.
- The 2015 Fire Season has a potential for moist periods into May and June with normal to cooler-than-normal conditions for the southwestern third of the U. S.
- Fire season timing is potentially setting up to have a delayed onset with the exception of the mid-to-lower half of the Region. If conditions remain dry through the spring, we can expect an earlier than normal start to fire season.
- The decision-making process on restrictions and closures was reviewed.

Marcos Roybal, Acting South Zone NEPA Coordinator, and District Ranger Danielle Harrison presented information on the Travel Management Revision Project Draft Environmental Analysis:

- TMR was first implemented on the Williams Forest Ranger District in 2010.
- The biggest criticism has been that limiting motorized camping to within 30’ of roads was impractical and unsafe.
- Additional alternatives have been developed:
  - No Action

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ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

APRIL 23, 2015  
COUNCIL ACTION

- Proposed Action: Increase the camping corridors to 200' on 188 miles of Williams Ranger District roads.
- Alternate 3: Increase the camping corridors to 300'.
- Alternate 4: Increase the camping corridors to 100' on 169 miles of WRD roads.
- The next steps in the process include:
  - The comment period ends May 11<sup>th</sup>.
  - Then the comments will be analyzed, the EA finalized, and the decision drafted.
  - The final decision will be reached in the fall of 2015 (before hunting season) and will result in the publication of an improved travel map.

### **III. PUBLIC PARTICIPATION - NONE**

### **IV. CONSENT AGENDA ITEMS**

- B. Approval of Purchase Orders: K. Buonocore Councilman Fritsinger made a motion to approve the Purchase Orders as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.

### **V. NON-CONSENT AGENDA ITEMS**

- C. Council will review and may adopt a Notice of Intention to Increase Water and Wastewater Rates: B. Buchanan Brandon Buchanan explained that July 13, 2015, is the soonest we can meet the process requirements. This affects the budget, and the longer we delay into the next fiscal year, the larger impact it will have. The increases include .002/gallon increase for residential use and .005/gallon increase for commercial use. Councilman Wurgler made a motion to adopt the Notice of Intention to Increase Water and Wastewater Rates. The motion was seconded by Vice-Mayor Dent and carried 6-0.
- D. Council will consider and may adopt an IGA for basic administrative services with the Arizona Theme Park District No. 1: B. Buchanan Mayor Moore stated that this was authorized at the last City Council meeting, and it was sent to the Theme Park Board of Directors. The services to be provided by the City include:
- Provision of an official meeting space
  - Provision of posting space for public notices
  - Use of currently existing equipment to facilitate and record meetings.
  - Posting of agendas and minutes on a webpage (as a linked page on City website).

Councilman McNelly made a motion to adopt the IGA with the Arizona Theme Park District No. 1. Councilman Hiemenz seconded the motion, and it carried 6-0.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 3

APRIL 23, 2015  
COUNCIL ACTION

E. Council will review a proposal from Coconino County to amend the Court staffing IGA and may direct Staff on how to proceed: B. Buchanan

Brandon Buchanan explained that the County is asking that the City cover its share of increased costs of employees after raises were given to County employees. The City has no input into the County's raises, whether annual or merit raises. We are under no obligation since our IGA with them omitted possible increases.

One concern expressed is that the City is adding expenses without having any input into decisions regarding increases in pay. Another concern is that City employees are not receiving a 2 1/2% pay raise. How do we differentiate Court employees from City employees?

Court employees could not attend this Council meeting because they were attending an out-of-town conference.

Mayor Moore made a motion to table this item until the next meeting, May 14, 2015. Councilman Fritsinger seconded the motion, and a roll call vote was taken:

Mayor Moore	Yes
Councilman Fritsinger	Yes
Councilman Hiemenz	Yes
Vice Mayor Dent	Yes
Councilman McNelly	Yes
Councilman Wurgler	Yes
Councilman Payne	Yes

The vote was unanimously in favor of tabling this item until the next meeting, May 14, 2015.

**VI. CONVENE TO EXECUTIVE SESSION**

*Councilman Fritsinger made a motion to convene to Executive Session, and Councilman Hiemenz seconded the motion. It carried 6-0. Executive Session began at 8:05 p.m.*

*Pursuant to A.R.S. 38-431.03.3, Council will consult for legal advice with City Attorney from Mangum, Wall, Stoops and Warden, regarding recent changes in Internal Revenue Service regulations on reimbursement of medical health insurance premiums.*

**F. RE-CONVENE TO REGULAR SESSION**

*Councilman McNelly made a motion to return to Regular Session, and Councilman Payne seconded the motion. It carried 6-0.*

Council may make decisions related to the matters discussed in Executive Session: J. Moore No action was necessary.

