

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

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**MARCH 26, 2015
COUNCIL ACTION**

I. PROCEDURES:

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Police Chief Herman Nixon led the pledge of allegiance, and the invocation was offered by George Glen.
- C. Roll Call Mayor John Moore, Vice Mayor Don Dent, and Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne and James Wurgler were present and constituted a quorum. Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Finance Director Keith Buonocore, Public Works Director Kyle Christiansen, and City Clerk/HR Director Susan Kerley.
- D. Approval of Minutes: March 12, 2015 Councilman McNelly made a motion to approve the minutes from March 12th as presented. The motion was seconded by Councilman Fritsinger, and it carried 6-0.
- E Adopt Agenda Councilman Payne made a motion to adopt the Agenda as presented. Councilman Wurgler seconded the motion, and it carried 6-0.

II. PRESENTATIONS - NONE

III. PUBLIC PARTICIPATION - NONE

IV. CONSENT AGENDA ITEMS

- A. Approval of Purchase Orders: K. Buonocore Councilman Fritsinger made a motion to approve purchase orders. Councilman Hiemenz seconded the motion, and it carried 6-0.

V.

NON-CONSENT AGENDA ITEMS

- B. Council may accept a bid and approve contract documents for construction of airport hangars: K. Christiansen Kyle Christiansen explained that this bid is for ten t-hangars. Keith Buonocore said that the budget will cover the higher-than-planned amount of the bid. Kyle Christiansen said that each month we receive calls from folks displaying interest in renting hangars. We have more than ten forms completed by potential tenants to show their interest in renting these hangars. However, according to Brandon Buchanan, we won't be taking reservations until the construction starts. The rental rates will be competitive with airports in the area. The inspections on the construction will be performed by Kyle Christiansen, Building Inspector Tim Pettit, and Stantec and will be approved by the FAA and ADOT. Bill Harvey of Stantec has checked out Hatfield Construction, LLC, to make certain they have no

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- outstanding complaints. Keith Buonocore said a 10% contingency is included in the budget that will get us through a year in case all units are not leased.
- Councilman Wurgler made a motion to accept the bid from Hatfield Construction, LLC, and to approve the construction documents for the airport hangars. Councilman Payne seconded the motion, and it carried 6-0.
- C. Council will review and may approve Travelers proposal for 2015-2016 property and liability insurance through NFP Insurance: S. Kerley/J. Marshall/R. Cadaret
- Rather than the 2% increase estimated by Travelers for the 2015-2016 premium, the proposal came in with a 1.3% increase. Council requested that Staff review the inventory of equipment and vehicles because it makes no sense to cover some of them with comprehensive insurance in addition to liability insurance. This must be done and the information sent to NFP before the renewal date of April 1st. Councilman McNelly was asked to help with inspecting the equipment. Julie Marshall will notify Travelers that some changes will be submitted that will affect the renewal premium.
- Councilman McNelly made a motion to approve the insurance renewal with Travelers, paring down the premium before April 1st to get credit for the equipment and vehicles that don't need comprehensive insurance. Councilman Fritsinger seconded the motion, and it carried 6-0.
- D. Council will review and may approve a bid from Mountain States Pipe & Supply for the water meter replacement project: Kyle Christiansen
- Kyle Christiansen explained that a representative will be going through town, meter by meter. If the company removes sidewalks, the contract states they will replace them. This licensed, Arizona contractor comes with an extensive background. Kyle Christiansen will be doing inspections on the completed units. The collectors they will install have the capability of reading meters from 60 miles away on flat ground. They will have redundancies with three antennas to guarantee communication all over town. Brandon Buchanan said that, in the first round, the bid was complex. Not many firms could attempt the comprehensive project. We had to adjust how we went out and got bids. Council asked Staff to consider bonding. The estimated time frame for completion is six months.
- Councilman McNelly made a motion to approve the bid and to proceed with preparation of a contract that

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- E. Council will discuss the creation of the Grand Canyon Watershed National Monument and may instruct Staff to prepare a resolution in support or opposition:

K. Peterson

may include bonding for Council's review. Councilman Fritsinger seconded the motion, and it carried 6-0.

Kellie Peterson explained that a National Monument can be created in one of two ways:

- Through the legislative process; or
- By Executive (Presidential) Order

Three legislators have requested that the President designate this land a National Monument. As she showed a map of the subject area, she said this only covers already-existing Federal lands. No specific policies on management have been discussed. It is only clear that it would stop any new uranium mining. It may or may not impact 4FRI. Many current uses may continue.

A response from the City has to address the impact this designation may or may not have upon the City of Williams. The map shows the subject area to be north of Highway 180. Tusayan has concerns about how it might impact their water supply. It may impact the 4FRI project, and, if so, it could have an economic impact on the City of Williams. She does not know if it would have an impact on recreation. Most studies show positive impacts.

Kellie Peterson said she was looking for guidance on the City's position: in support; not in support; middle ground; or don't have a position. The middle ground might be asking, "If you are going to do this, we ask that you reveal to the community how you plan to manage it." "Want designation to protect water" is all that has been stated by the proponents of the National Monument.

Mayor Moore and Vice Mayor Dent have already responded as individuals, strongly opposing the conversion of Forest Service lands to a National Monument.

Kellie Peterson summarized by saying that, if the City is in opposition to the designation of the National Monument, it might be based on negative impacts on community enterprises, lack of opportunity for community input before the process began, and limitation of access to water resources.

Kellie Peterson will do additional research and will

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report to Council at their next meeting.

VI.

Mayor Moore introduced a group of nursing students from Northern Arizona University who are doing a study on public health, including legislation and other issues that affect the City of Williams.

CONVENE TO EXECUTIVE SESSION

F. *Councilman Fritsinger made a motion to convene to Executive Session, the motion was seconded by Councilman Heimenz, and it carried 6-0.*

EXECUTIVE SESSION (7:45 p.m.)

Pursuant to A.R.S. 38-431.03.3, Council will consult for legal advice with Attorney Kellie Peterson from Mangum, Wall, Stoops and Warden, regarding recent changes in Internal Revenue Service regulations on reimbursement of medical health insurance premiums.

RE-CONVENE TO REGULAR SESSION (8:10 p.m.)

Councilman McNelly made a motion to re-convene to Regular Session, the motion was seconded by Councilman Fritsinger, and it carried 6-0.

Council may make decisions related to the matters discussed in Executive Session: J. Moore No action was necessary.

VII.

REPORTS, CURRENT EVENTS AND INFORMATION ITEMS

G.. Mayor and Council

- Mayor Moore said he will be leaving town tomorrow for ten days.
- Councilman Payne met with the School Board last night to volunteer Council's help. Mayor Moore asked Councilman Payne to act as liaison with the School Board. Last night, they talked about having some from City Council and some from the School Board form a committee. Vice Mayor Dent and Councilman McNelly volunteered to serve on this committee.

F. Staff Reports - None

VIII.

ADJOURN:

Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman Hiemenz. The motion carried 6-0, and the meeting adjourned at 8:11 p.m.

Mayor John Moore

ATTEST:

City Clerk