

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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DECEMBER 13, 2012  
COUNCIL ACTION

### *I. PROCEDURES:*

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation The group said the pledge of allegiance, and Patty Williams offered the invocation.
- C. Roll Call Mayor John Moore and Councilmen Don Dent, Frank McNelly, Craig Fritsinger, Lee Payne, and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Julie Walker, Interim Finance Director, and City Clerk/HR Director Susan Kerley.  
City Attorney Kellie Peterson and Chamber of Commerce President/CEO Gioia Goodrum were also present.
- D. Approval of Minutes Councilman Fritsinger made a motion to approve the minutes as November 8, 2012 presented. Councilman Payne seconded the motion, and it carried 5-0.
- E. Adoption of Agenda Councilman McNelly made a motion to adopt the Agenda as presented. Councilman Dent seconded the motion, and it carried 5-0.

### *II. PRESENTATIONS*

- A. North Central Arizona Water Supply Feasibility Study: Ron Doba, CPWAC Coordinator
- Tom Wittmer, AZ Department of Water Resources, and Leslie Meyers and Deborah Towland, Bureau of Water Reclamation, appeared with Ron Doba.
  - Williams has been a member of the Coconino Plateau Water Advisory Council for many years but has not been an active participant since around 2006.
  - They were here to review alternative water sources and to talk about the interest Williams has or does not have in participating. If Williams participates, this will have an impact on the size of piping if the pipeline alternative were chosen.
  - The purpose of their Appraisal Study has been: 1) Identify the problem – determine if there will be future unmet demands for water; 2) Review alternatives; 3) Federal objective in staying involved in a higher level of the Study.
  - First they identified that there will be unmet demands for water projected to 2050. Then they identified six regional alternatives, three of which were viable. Then they established a short list of alternatives, including constructing a pipeline from Page to Flagstaff, using water from the aquifer, or extending the pipeline to the Grand Canyon and Williams.
  - They evaluated the alternatives with the four tests of viability: completeness, effectiveness, efficiency, and acceptability.
  - There is a Federal objective as well. P.L. 109-451 Rural Water Supply Act of 2006 calls for regional alternatives. WAC applied in 2010 and was accepted into the Federal program.
  - North Central Arizona Water Supply Feasibility Study:

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- Cost share will be between the partners and the Federal government.
- They have about \$2.7 million of Federal monies in the project.
- Partners have contributed \$2.3 million, some of which are in-kind contributions.
- For Williams to continue as a participant, it will have a cost-share component as a buy-in. Williams' cost-share would increase, along with that of unincorporated County areas between Flagstaff and Williams, when the spur is built.
- The cost-sharing portion for Williams to stay in the process would be \$1,236.00. This would keep Williams in the game for sizing of the system to meet unmet demands of 2050. Later, a decision would have to be made regarding the spur off the main pipeline. All beneficiaries would cost-share.
- When asked why Flagstaff is putting so many eggs in the Red Gap Ranch basket, Ron Doba said that this alternative came up years before the Red Gap Ranch was purchased. It was purchased because of uncertainties regarding the pipeline from Page to Flagstaff. Tom Wittmer added that Red Gap Ranch also has a finite amount of water available to Flagstaff, so that is a short-term fix while the pipeline represents a longer-term fix.
- This would not be a new allocation of water from the Colorado River but the purchase of an existing allocation or a reallocation by the State.
- Mayor Moore suggested that it would be more direct to go from the Grand Canyon to Tusayan to Williams. Ron Doba said that it made more sense economically to go from Page to Flagstaff. The Grand Canyon is no longer interested in the pipeline.
- Mayor Moore asked Councilman Craig Fritsinger to attend the WAC meetings and to become better informed so that information might be shared with Council. City Manager Brandon Buchanan will also work with them. They meet the last Friday of every month in Flagstaff. They will contact Councilman Fritsinger with the specifics of time and place.
- The consensus of Council members was that paying the \$1,236 would not be an exorbitant amount to stay connected with this project.

**III. PUBLIC PARTICIPATION** - None

**IV. CONSENT AGENDA ITEMS**

- B. Approval of Purchase Orders: J. Walker
- C. Approval of Check Register for Month Ended November 30, 2012: J. Walker

Councilman Fritsinger made a motion to approve both Consent Agenda Items. The motion was seconded by Councilman Payne, and it carried 5-0.

**V. CONVENE TO PUBLIC HEARING**

Pursuant to A.R.S. 42-6053, the public will be heard on its comments regarding the proposed increase in privilege taxes and the elimination of the current food tax. The proposed change will increase privilege taxes by .5% and will eliminate the current food tax of 2%.

*There was no public participation.*

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**RE-CONVENE TO REGULAR SESSION**

**VI. NON-CONSENT AGENDA ITEMS**

- D. Council may approve Ordinance No. 932, amending Title 4-Chapter 4 of the Williams City Code, relating to the increase in privilege taxes and excluding taxation of retail sales of food: B. Buchanan

Councilman Dent made a motion to have Ordinance No. 932 read by name and title only. It was seconded by Councilman McNelly, and it carried 5-0.

City Clerk Susan Kerley read the Ordinance by name and title only. Councilman McNelly made a motion to approve Ordinance No. 932, and it was seconded by Councilman Payne. A roll call vote was taken:

Vice Mayor Dent	Yes
Councilman Fritsinger	Yes
Councilman McNelly	Yes
Councilman Payne	Yes
Councilman Wurgler	Yes
Mayor Moore	Yes

Ordinance No. 932 was adopted, 6-0.
- E. Council will consider and may direct Staff to prepare to move the Economic Development Committee from under the umbrella of the Chamber of Commerce to become a City Committee under the auspices of City Council: J. Moore

Mayor Moore introduced this item by saying that, while the Committee currently works under the Chamber of Commerce, there has been discussion about the City being better served if it works under City rules and regulations.

Gioia Goodrum said that the Chamber has no objection to this change, and it may be more effective as a group under the City. Hopefully, there will be a continued relationship between the Committee and the Chamber to help the business community. Carol Glassburn added that she supports continuing consideration of this move.

Councilman Wurgler made a motion to ask Staff to continue to work on drafting an Ordinance to present to Council. The motion was seconded by Councilman McNelly, and it carried 5-0.
- F. Council will consider and may approve an Amendment to Facility Use Agreement with Embry Riddle for Use of Airport Facilities: B. Buchanan

It was noted that this is a good group to have using the Airport. Councilman McNelly made a motion to approve extending the current Agreement with Embry Riddle for one year. Councilman Fritsinger seconded the motion, and it carried 5-0.
- G. Council will discuss and may decide to terminate the current

Bobby Patricca, who works with Friends of the Aquatic Center, has helped that group hold several golf tournaments. This year they experienced various communication problems with existing

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Golf Course  
Management  
contract: B.  
Buchanan

management. He believes other non-profits have also had problems. He would support getting someone who will be more helpful to non-profits.

Patty Williams, who is on Habitat for Humanity's Board of Directors, said this group was unable to have their annual golf tournament fundraiser this year because of on-going scheduling problems with the current management.

Councilman Wurgler made a motion to terminate the current contract with Brent Redman. The motion was seconded by Councilman Dent, and it carried 5-0.

Mayor Moore asked Brandon Buchanan to handle the matter.

- H. Council will consider and may approve a new fee schedule for Parks & Recreation: B. Buchanan/Rose Newbold

Council has asked the Parks & Recreation Commission to review the fee schedule every three years. P & R and Staff recommend accepting this fee schedule. Carol Glassburn noted that we need to look at whether an event is community-related or an individual function. She does not feel the fees have been raised too high to be prohibitive to anyone. They also recommend bringing back the season's pass to the pool.

Councilman Fritsinger noted that fees for Buckskinner Park and Cataract Lake Park are exactly the same. Rose Newbold replied that they discussed the amenities at Cataract being so fantastic. However, the entire Park cannot be reserved – Lake access must be allowed. So, for beginning fees, they want to try them at the same rate as Buckskinner Park.

Councilman Dent added that the Park is primarily for locals to enjoy – it is not about fees.

Mayor Moore asked if, as Council requested several years ago, Park fees are going into funds to go back into the parks. Julie Walker said that park fees are going into the General Fund. She and Brandon Buchanan will look into this matter.

Councilman Dent made a motion to approve the Fee Schedule as presented. Councilman McNelly seconded the motion, and it carried 5-0.

**VII. REPORTS AND INFORMATION ITEMS:**

- I. Mayor and Council Councilman Fritsinger noted that the purchase order schedule and the check register are easy to read and suggested that all vendors use the A.I.A. forms.
- J. Staff Reports Brandon Buchanan said the narrowbanding of the radio system was completed today. After nine years, we finished 12 days before the deadline.

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**VIII.**

*CONVENE TO EXECUTIVE SESSION(S)*

*EXECUTIVE SESSION(S)*

*Pursuant to A.R.S. 38-431.03 A.4., City Council will receive updates on the status of pending legal matters and will consider its position in pending litigation; and*

*Pursuant to A.R.S. 38-431.03 A.1., City Council will provide an annual appraisal of performance for the City Manager, Brandon Buchanan.*

*RE-CONVENE TO REGULAR SESSION*

**K.** Council may make decisions related to the matters discussed in Executive Session(s): J. Moore

Councilman Wurgler made a motion to approve a 10% off-probation pay increase for City Manager Brandon Buchanan and to amend his employment agreement to include three months of severance pay in the event of termination without cause. The motion was seconded by Councilman McNelly, and it carried 5-0

**IX.**

**ADJOURN**

The meeting adjourned at 9:20 p.m.

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Mayor John Moore

\_\_\_\_\_  
City Clerk

ATTEST:

