

## CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

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SEPTEMBER 13, 2012  
COUNCIL ACTION

### *I. PROCEDURES:*

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Bud Parenteau led the pledge of allegiance, and Ruth Sanzari offered the invocation.
- C. Roll Call Mayor John Moore and Councilmen Don Dent, Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne, and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Interim Water Superintendent Bill Pruett, Interim Finance Director Julie Walker and City Clerk/HR Director Susan Kerley. Volunteer Fire Chief Jeff Dent was also present.
- D. Approval of Minutes: August 23, 2012 Councilman McNelly made a motion to approve the minutes as presented. Councilman Fritsinger seconded the motion, and it carried 6-0.
- E. Adoption of Agenda Councilman Dent made a motion to adopt the Agenda as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.

### *II. PRESENTATIONS*

- A. Introduction of Williams Unified School District 2 Leadership Team, its changes and improvements, goals and priorities, and community connections and trust: Rachel Savage
- Rachel Savage introduced Melissa Ellico, Business Manager for WUSD2. She noted that the District has an all new, young leadership team. This is the first time in a long time that all administrators live in Williams and have children attending schools in WUSD. So, for them, this is not just a job.
  - With funds provided by the School Facilities Board, two structural improvement projects have been completed:
    - The refurbishing of the High School gym ceiling
    - The replacement of the roof system at the Elementary-Middle School
  - The third project, in conjunction with the City of Williams, will be funded by a Safe Route to School Grant. It will pave a new lane to the north side of the Elementary-Middle School to allow a safe area for loading and unloading of students. The work on this project will take place in the spring.
  - The District earned a C that was upgraded to a B. Since the appeal date was missed, it may not be updated on the State's website.
  - The three goals for the District include:
    - High levels of achievement for every kid
    - Commitment to a collaborative culture with regularly scheduled collaborative time
    - Actually using the results from collected data.

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- Melissa Ellico added that WUSD wants to interact with the community:
  - Through building relationships with the people in Williams
  - Inviting volunteers into the schools
  - Making automated calls to parents and citizens to update on events
- An important measure will appear on the November ballot:
  - The School District Override is soon to expire. It has been in effect for five years and will decline over its last two of seven years.
  - It is not an additional tax. It allows the District to keep going with what it already has.
  - It will allow full-day kindergarten
  - If the override is not passed, WUSD will lose \$375,000 from its budget
- Because of the more than \$2 million received for emergency safety repairs, a bond will not come up this year.

Mayor Moore explained that as a body, City Council cannot encourage the override for WUSD; however, as individuals, Council members may encourage citizens to vote for the override. Secondly, he has heard many say after the last bond was defeated that WUSD needed to clean house, and that has happened.

**III. PUBLIC PARTICIPATION**

Michael Cowen, 801 W. Route 66, brought a letter of appreciation to Mayor and City Council Members for “allowing the tradition of placing the Christmas tree in the heart of Williams for the past Holiday Seasons.” It contained 134 signatures. It suggested that placing the Christmas tree in the downtown area helps those businesses in that area by pulling business in from those riding the Polar Express. It “has attracted not only tourists and locals, but has drawn members from surrounding communities to visit Williams during a time of year when visitation was normally down.” It encouraged placement of the tree on Second Street in the heart of Williams.

**IV. CONSENT AGENDA ITEMS**

- B. Approval of Purchase Orders
- C. Approval of Check Register for Month Ended August 31, 2012:

After several questions were answered, Councilman Fritsinger made a motion to approve Consent Agenda Items B. and C. Councilman McNelly seconded the motion and it carried 6-0.

**V. NON-CONSENT AGENDA ITEMS**

- D. Council will discuss and may approve Plan for Railroad Display in Glassburn Park: Al Richmond

Al Richmond explained that with the \$36,000 remaining from the Transportation Enhancement Grant Funds, he was asked to build something. \$10,000 was used for the Gateway Arch on Grand Canyon Blvd. that adds a railroad flavor in town. He asked Council’s approval for placing a box car and a tanker car on display at the east end of Glassburn Park. ADOT has taken about five months for its approval, and approval is needed from BNSF because the Glassburn Park property belongs to them. He said the plan is rigidly flexible. It will include

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rocks, foliage, gravel pads with rails and the cars on top of them. If Council approves, the Railroad Museum can move ahead and have it completed before the end of October. All expenses will come out of the Transportation Enhancement Fund. The pieces could be change out, and maintenance of the area will be done by the City. Liability for the display will fall under the City's general liability policy. This did not appear as an Agenda item for the Parks & Rec Commission; however, but the Commission's consensus was "Yes."

Councilman Dent made a motion to approve the Plan for Railroad Display as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.

- E. Council may approve Acceptance of FAA grant offer for Apron Rehabilitation project: Brandon Buchanan  
Councilman McNelly asked if there will be future grants to take care of the Airport. Brandon Buchanan said they are scheduled out five years in advance.  
Councilman Wurgler made a motion to approve the Acceptance of the FAA grant offer for the Apron Rehabilitation project. It was seconded by Councilman McNelly, and it carried 6-0.
- F. Council may award bid for Apron Rehabilitation project: Brandon Buchanan  
Councilman Wurgler made a motion to award the bid for the Apron Rehabilitation project to L.P.'s Excavating. The motion was seconded by Councilman McNelly, and it carried 6-0.
- G. Council may approve Acceptance of bid for replacement of Recreation Center floor: Rose Newbold  
Mayor Moore and Councilman Payne saw the floor today and have no doubt it needs replacement. Councilman Payne made a motion to approve acceptance of the bid for replacement of the Recreation Center flooring from the lowest bidder, Tic Tac Tile. The motion was seconded by Councilman Hiemenz, and it carried 6-0.
- H. Council may approve Acceptance of bid for de-chlorination Brandon Buchanan  
Brandon Buchanan provided Council members with an updated proposal from Vertech. The price is higher resulting from meetings with them to make sure that the entire problem is fixed. A Consent Order was issued a year ago because we were sending out water with too much chlorine. Since the equipment has not worked, we have used too many chemicals by hand feeding. This plus about a \$1,000 for miscellaneous expenses should address the Consent Order. Vertech is sure this will fix the problem.  
Councilman McNelly made a motion approving acceptance of Vertech's bid for \$18,700. Councilman Fritsinger seconded the motion, and it carried 6-0.
- I. Council may approve expense for  
Moving to narrow band radios and equipment has been mandated by the government. Some of the funds have been budgeted and funds from the

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narrow-banding of  
radio repeater and  
tower for Fire  
Department:  
Brandon  
Buchanan/Jeff Dent

sale of surplus equipment in May will be used for this project. Ritchie Bros. Auctions estimates that our four large pieces of equipment should bring in around \$90,000.  
Councilman Hiemenz made a motion to approve this expenditure, and Councilman Payne seconded the motion. It carried 6-0.

**VI. REPORTS AND INFORMATION ITEMS:**

- A. Mayor and Council      Mayor Moore reported that every day someone tells him how impressed they are with Williams.  
Councilman Wurgler observed on his travels from Kingman on Route 66 that a new mileage sign has been erected that includes "Williams 97 miles."
- B. Staff Reports            Julie Walker distributed a Sales Tax Analysis to Council members and noted that year-to-date Sales Tax is up 1% and BBB tax is up 4%.  
Mayor Moore said he appreciated the graph she provided along with the tax table.

**X. ADJOURN:** Councilman Fritsinger made a motion to adjourn, and it was seconded by Councilman Dent. The motion carried 6-0.

\_\_\_\_\_  
Mayor John Moore

ATTEST:

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City Clerk