

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

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**AUGUST 23, 2012
COUNCIL ACTION**

I. PROCEDURES:

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Chief Herman Nixon led the pledge of allegiance, and Ruth Sanzari offered the invocation.
- C. Roll Call Mayor John Moore and Vice Mayor Don Dent, Councilmen Craig Fritsinger, Frank McNelly, Lee Payne, and James Wurgler were present and constituted a quorum. Councilman Bernie Hiemenz was absent.

Present from City Staff were Brandon Buchanan, City Manager, Herman Nixon, Police Chief, Tim Pettit, Building Inspector, Julie Walker, Interim Finance Director, Shari Pippin, Account Clerk, and City Clerk/HR Director Susan Kerley..
- D. Approval of Minutes: August 9, 2012 Councilman Dent made a motion to approve the minutes as presented. Councilman Payne seconded the motion, and it carried 5-0.
- E. Adoption of Agenda Councilman Payne made a motion to adopt the Agenda as presented. Councilman Fritsinger seconded the motion, and it carried 5-0.

II. PRESENTATIONS

- Mayor Moore asked Interim Finance Director, Julie Walker, to introduce herself. She introduced herself and thanked Mayor and Council for the opportunity to serve as Interim Finance Director. She introduced the newest employee, Account Clerk Shari Pippin, who will be handling utility billing, customer service, and accounts receivable.
- Dan from Camdan Recycling presented the City with a check for \$850.00 for scrap metal removed from January through July. He has removed seven tons of scrap from the City along with 237 appliances.

III. PUBLIC PARTICIPATION - None

IV. CONSENT AGENDA ITEMS

- A Approval of Purchase Orders

Councilman Fritsinger made a motion to accept the purchase orders as presented. The motion was seconded by Councilman Wurgler, and it carried 5-0.

CONVENE TO PUBLIC HEARING

Councilman McNelly made a motion to convene to Public Hearing. The motion was seconded by Councilman Payne, and it carried 5-0.

The public will be heard on its comments regarding the extension of CBD zoning for Parcels 200-02-039, 200-02-040, and 200-02-041 requested by owner, William T. Baker.

Mayor Moore explained that these parcels are on the corner of Grand Canyon Blvd. and

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Franklin Avenue in a commercial area. There was no comment from the public.

RECONVENE TO REGULAR SESSION

Councilman Wurgler made a motion to return to Regular Session, and it was seconded by Councilman Payne. The motion carried 5-0.

V. NON-CONSENT AGENDA ITEMS

- B. Council may make a decision on an extension for the approved CBD zoning for Parcels 200-02-039, 200-02-040, 200-02-041 (as discussed during the Public Hearing): J. Moore
- Councilman McNelly asked Mr. Baker if he were still intending to do the same project as before. Mr Baker replied, "no." Councilman Dent noted that if the extension of zoning were approved, the conditions of Ordinance No. 903 would still apply. Councilman Wurgler made a motion to approve the request for extension of the CBD zoning. Councilman McNelly seconded the motion, and it carried 5-0.
- C. Discussion and possible decision regarding IGA with Coconino County for Court Services: B. Buchanan
- Mayor introduced this item by saying that the Agreement between Coconino County and the City will save the City money by using County employees to run the administrative part of City Court.
- Councilman McNelly wanted to make certain the County and City Courts would remain separate entities with separate paperwork from each Court.
- Judge Rob Krombeen replied that the filing and administration of cases will be done by County employees. This will benefit both Courts, and, most of all, the City Court will benefit in improved service to its customers. They will still maintain a separation of Courts. If any issues arise with County employees, Brandon Buchanan would address them with the City Magistrate. Some procedures may be changed to those the County follows for consistency and ease of use.
- Councilman McNelly made a motion to approve the IGA with Coconino County for Court Services. Councilman Payne seconded the motion, and it carried 5-0.
- D. Council may review and adopt Resolution No. 1284, appointing HR Director as Trustee and City Manager as Alternative Trustee to represent Williams on the governing board of RAGHT (Rural Arizona Group Health Trust): S. Kerley
- Councilman Dent made a motion to read Resolution No. 1284 by number and title only. Councilman Payne seconded the motion, and it carried 5-0.
- Susan Kerley read the Resolution by number and title only.
- Councilman Fritsinger made a motion to adopt Resolution No. 1284. The motion was seconded by Councilman Dent, and it carried 5-0.

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- E. Council may review and adopt Resolution No. 1285, adopting a Fair Housing Policy: S. Kerley
- (This is a Resolution that needs to be adopted annually and copied to NACOG for grant administration purposes.)
- Councilman Dent made a motion to read the Resolution by number and title only. Councilman McNelly seconded the motion, and it carried 5-0.
- Susan Kerley read the Resolution by number and title.
- Councilman Wurgler made a motion to adopt Resolution No. 1285. The motion was seconded by Councilman Payne, and it carried 5-0.
- F. Council may accept bid for Plum Street paving project (CDBG funded); B. Buchanan
- Brandon Buchanan said he had nothing to add to all the information contained in his Staff Report.
- Councilman Wurgler made a motion to accept the low bid submitted by LP's Excavating. Councilman Payne seconded the motion, and it carried 5-0.
- Councilman Fritsinger made a motion to approve the construction contract with LP's Excavating. Councilman Dent seconded the motion, and it carried 5-0.
- G. Discussion and possible decision regarding Committees & Commissions (*Tabled from 8.09.12*): J. Moore
- Mayor Moore explained that commissions make decisions, and committees make recommendations to Council.
- Councilman McNelly made a motion to reappoint all current commissioners to the Planning and Zoning Commission. Councilman Dent seconded the motion, and it carried 5-0.
- Councilman Dent made a motion to reappoint the six current members of the Parks and Recreation Commission. Councilman McNelly seconded the motion, and it carried 5-0.
- Councilman McNelly made a motion to reappoint the five current members of the Airport Advisory Committee. It was seconded by Councilman Payne and carried 5-0.
- Mayor Moore pointed out that City Code states that members of the Historic Preservation Commission must live in the City. Currently, some members do not, yet they are active and/or have business interests in the City. The recommendation was to ask the current commissioners to continue to serve until Council figures out where to go with this. Commissioner Mike Besler said that all will be happy to continue to serve.
- Councilman Dent asked Brandon Buchanan to ask the City's attorney if a commission can be changed to a committee. This would allow very active Historic Preservation members to serve the community.
- Public participant Mike Cowen pointed out that lots of decisions, regarding exterior colors, signs, etc., that are currently made by

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the HPC would be brought to Council if the Commission were changed to a Committee.

Mike Cowen related some history of Williams. Professor Charlie Hoffman from Northern Arizona University spoke to the HPC. He did research on our historic district, and a survey on each building was done by NAU students. This is how buildings got put onto the National Register and how the Historic District was formed. Williams has one of the most unique "museums" along Route 66 that includes late 19th century to 1930's buildings, neo-classical, Romanesque, and Victorian architecture. An archeologist from the Forest Service, Terry Cleveland, was also very active with the HPC. It is hard to find qualified people who really care to serve on the HPC.

Councilman Dent made a motion to replace Ed Czech and Brent Redman on the Golf Committee, appointing Rick Shipley and Andy Worthington and asking Marci Freshour if we might hold her application until there's another opening on this Committee. Councilman Payne seconded the motion, and it carried 5-0.

VII. REPORTS AND INFORMATION ITEMS:

- H. Mayor and Council None
- I. Staff Reports None

VIII. ADJOURN:

Councilman Wurgler made a motion to adjourn, and it was seconded by Councilman Payne. The meeting adjourned at 7:40 p.m.

Mayor John Moore

City Clerk

ATTEST: