

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

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**AUGUST 9, 2012
COUNCIL ACTION**

I. PROCEDURES:

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Sheldon Johnson led the pledge of allegiance, and Ruth Sanzari offered the invocation.
- C. Roll Call Mayor John Moore and Vice Mayor Don Dent, Councilmen Craig Fritsinger, Bernie Hiemenz, Frank McNelly, Lee Payne, and James Wurgler were present and constituted a quorum.
Present from City Staff were Brandon Buchanan, City Manager, Sheldon Johnson, Shop Superintendent, and City Clerk/HR Director Susan Kerley
- D. Approval of Minutes: July 26, 2012 Councilman Fritsinger made a motion to approve the minutes as presented with one change: Under "Roll Call" delete "Bill Miller" and add "Craig Fritsinger." Councilman Hiemenz seconded the motion, and it carried 6-0.
- E. Adoption of Agenda Councilman Hiemenz made a motion to adopt the Agenda as presented. Councilman McNelly seconded the motion, and it carried 6-0.

II. PRESENTATIONS

- A. NONE

III. PUBLIC PARTICIPATION - None

IV. CONSENT AGENDA ITEMS

- B. Approval of Purchase Orders
- C. Approval of Check Register for Month Ended July 31, 2012: B. Buchanan

After questions relating to purchase orders issued to Mangum, Wall, Stoops, and Warden and Blue Cross/Blue Shield and payment to Jim Winbourn were answered, Councilman McNelly made a motion to approve both Consent Agenda Items, and the motion was seconded by Councilman Fritsinger. It carried 6-0.

V. NON-CONSENT AGENDA ITEMS

- D. Discussion and possible decision regarding purchase of used snow blower: B. Buchanan/S. Johnson Councilman McNelly thinks this is a good idea that should be expedited because it would decrease loading time. He asked if the machine under consideration could handle tall wind rows. Brandon Buchanan replied that it would work on rows up to 5 feet tall, and a loader would probably have to be used on tall rows at major intersections. Councilman Dent asked Sheldon Johnson if the machine has a shear pin system. Sheldon Johnson said that it has a clutch and is a single-stage snow blower. It is as simple as you can get mechanically. Mayor Moore asked how much time the machine

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would save the Street Department. Brandon Buchanan said he has seen it take a two-three day process down to three-four hours. He sees the problem being that we may not have enough trucks to keep up with the blower. Sheldon Johnson added that it is a CAT loader and a Root blower with approximately 1,000 hours on it. Parts can be fabricated if they can't be ordered.

Councilman McNelly made a motion to approve the purchase of this snow blower for approximately \$12,500. Councilman Payne seconded the motion, and it carried 6-0.

- E. Discussion and possible decision regarding Committees & Commissions: J. Moore

Mayor Moore wanted to give Council an opportunity to discuss what Susan Kerley has researched. All current members of the Commissions and Committees want to continue to serve. In the past, Council has appointed people living outside the City to the Historic Preservation Commission. It has never become an issue until recently when a member resigned, and a citizen looked at members and where they live. These appointments have been made because, in the past, it has been hard to get qualified people to serve. His suggestion was that Council members look over the information provided and come back to the next meeting ready to discuss the matter.

Councilman Hiemenz said it appears the choices may be to appoint new HPC members or change the portions of the Code that require Commission members to be City residents.

Councilman McNelly made a motion to table this matter until the next Council meeting on August 23, 2012. Councilman Fritsinger seconded the motion, and it carried 6-0.

VI. CONVENE TO EXECUTIVE SESSION

Councilman Wurgler made a motion to convene to Executive Session. It was seconded by Councilman Payne, and it carried 6-0.

Council will receive report from City Manager and HR Director regarding the status of the Finance Director search and alternative possibilities, pursuant to Arizona Revised Statute 38-431.03.A.1.

No final action shall be taken in Executive Session

RECONVENE TO REGULAR SESSION

- F. Council may make a decision regarding the Finance Director position and whether or not to consider appointment of an Interim: J. Moore

Councilman McNelly made a motion to appoint Julie Walker, Accountant, to be Interim Finance Director, effective August 20, 2012, for a period of six months. The motion was seconded by Councilman Wurgler, and it carried 6-0.

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VII. REPORTS AND INFORMATION ITEMS:

- G. Mayor and Council Mayor Moore noted that things are going well, and it is amazing how many people are in town.
- H. Staff Reports Brandon Buchanan said he has received a rough draft of the Court Staff IGA from the County for review.
- I. Purchase Orders Report

VIII. ADJOURN:

Councilman Wurgler made a motion to adjourn, and it was seconded by Councilman Hiemenz. The meeting adjourned at 7:36 p.m.

Mayor John Moore

City Clerk

ATTEST:

