

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 1**

**MARCH 8, 2012  
COUNCIL ACTION**

***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Judy Weiss led the pledge of allegiance, and Ruth Sanzari offered the invocation.
- C. Roll Call Mayor John Moore and Councilmen Don Dent, Bernie Hiemenz, Frank McNelly, Bill Miller, Lee Payne and James Wurgler were present and constituted a quorum. .  
Present from City Staff were Brandon Buchanan, City Manager, Lt. Darrell Hixson and Sgt. Tad Wygal of the Police Department, Gene Owens, Maintenance Superintendent, Hoch Ortiz, Street Superintendent, and City Clerk/HR Director Susan Kerley. City Attorney Kellie Peterson , Gioia Goodrum, President/CEO Williams-Grand Canyon Chamber of Commerce, and Jim Winbourn, Chairman of the Williams-Grand Canyon Chamber of Commerce were present.
- D. Approval of Minutes: February 23, 2012 Councilman Miller made a motion to approve the minutes as presented. Councilman Hiemenz seconded the motion, and it carried 6-0.
- E. Adoption of Agenda Councilman Wurgler made a motion to adopt the Agenda as presented with one change: Removal of Item I. Councilman Hiemenz seconded the motion, and it carried 6-0.

***II. PRESENTATIONS - NONE***

***III. PUBLIC PARTICIPATION***

Greg Brooks spoke to visitors driving around town. They were from Phoenix and were impressed with the City. They plan to return.

***IV. CONSENT AGENDA ITEMS***

- A. Approval of Purchase Orders: J. Duffy Councilman Dent made a motion to approve the purchase orders and check register. Councilman Miller seconded the motion, and it carried 6-0.
- B. Approval of Check Register for month ending January 31, 2012: J. Duffy

***V. NON-CONSENT AGENDA ITEMS***

- C. Council will review, discuss, and may make a decision on new terms for the renewal of the Footeworks lease: B. Buchanan Ken Foote, who has operated the private MVD office for the past two years, requested that Council waive his rent for one year. Before moving into the City-owned MVD building in March 2010, he paid for some of the renovations, and the City spent around \$7,500 on repairs. Over two years, he has paid \$11,500 in rent, which was reasonable, based on his initial numbers. These projections included the expectation that the

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 2

MARCH 8, 2012  
COUNCIL ACTION

State would authorize private, third-party firms to do drivers' licenses along with their other services. About 60% of his projected revenues would have come from this source. The State has had two test programs in Phoenix and Tucson since 1998 but has not yet authorized drivers' license services to be done by third-party firms. His hope is that the legislature will pass this authorization within the next year.

Councilman Dent said that he has heard from customers that they like having this service here in town. But he has a problem with the City giving rental space to a private business. This creates a precedent that we may not need.

Councilman Wurgler offered another perspective: This business could be looked at as providing a governmental function. The MVD as a governmental agency paid no rent for the building. He suggested renegotiating to a minimum rent, since the business is a semi-governmental agency, until they get the ability to dispense licenses. He hopes the City can work out something.

Mr. Foote said that he paid the January rent of \$500 and asked that it be distributed over the remainder of 2012.

Councilman Miller and McNelly spoke to the convenience this firm offers and their desire for it to remain in town.

Mayor Moore added that, while the convenient service is appreciated, it is more far-reaching: It brings people in from Ash Fork, Seligman, and other areas, and they buy gas and groceries while in town.

Attorney Peterson will review the numbers with Joe Duffy and come back to Council on March 22<sup>nd</sup> with a recommendation.

- D. *This item was tabled on February 23, 2012:*  
Council may approve an Intergovernmental Agreement (IGA) between the City and Coconino County Parks Department on Cataract Lake Park: B. Buchanan

Judy Weiss from Coconino Parks and Recreation appeared. The City Attorney has approved the Agreement.

Councilman Wurgler made a motion to approve the IGA between the City and Coconino County Parks and Recreation. The motion was seconded by Councilman Payne, and it carried 6-0.

- E. *This item was tabled on February 9, and 23, 2012:*  
Council will review and may make a decision on the Babbitt-Polson Event Space (Stage Park): B.

Mayor Moore introduced this item by saying that about three different plans have been drawn. Joe Duffy is here tonight to talk about BBB funds that will cover the expenses.

Joe Duffy explained that, while the City is not out of the woods in the General Fund, the BBB fund started the year with about \$289,000. We have been keeping a buffer of \$250,000.

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

**PAGE 3**

**MARCH 8, 2012  
COUNCIL ACTION**

Buchanan

Monies from this fund can only be used in three areas: tourism promotion, economic development, and recreational facilities. If monies from three other sources (Main Street Association \$10,000, savings on Event Coordinator \$15,000 - \$18,000, and funds left from the Stage project \$7,000) are used,, then less would be required from the BBB fund. It is up to Council to decide which option to choose. 40% of BBB funds are to be used for recreation and 60% on tourism promotion.

Councilman Payne said he appreciates all the hard work done on the plans. While it seems like Council has dragged its feet, they want to be very thorough. He likes the idea of asphaltting the area so it could serve multiple purposes.

Councilman Wurgler noted that when the subject was first broached, he thought of it as a piece of ground ideal for parking. The basic numbers to pretty it up a bit were around \$20,000. He can just barely swallow \$60,000 for paving it.

Councilman Hiemenz added that, if it were black-topped, it would be a really nice facility.

Councilman Wurgler said it is hard for people to understand that the BBB money must be used for certain projects. He doesn't think this is a justifiable expense.

Councilman Miller said the Stage was built by community members on a shoestring. He believes we can increase the ambience. We might be able to pave the area in two to three years if the usage merits it. Like Doc (Wurgler), he can't see using the money no matter where it comes from, particularly with closing the pool and having ball fields that need work. He believes that we should prepare the ground to handle traffic.

Larry Pittenger , L. P.'s Excavating, was asked if the infrastructure was put in and cinders used now, how would that affect paving later. Mr. Pittenger said that if drainage were done, rip-rap used along with eight inches of AB, it should hold up.

Jim Winbourn said he doesn't believe we have a parking problem and doesn't believe we should invent a problem that doesn't exist.

Gene Owens clarified that a new plastic sewer line comes from the skate park.

The Mayor suggested that if it is being looked at as an entertainment area, then restrooms need to be considered.

Councilman Wurgler asked if it were penny-wise and pound-foolish to not put asphalt in now.

Mr. Pittenger said his prices are good until the end of March.

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 4

MARCH 8, 2012  
COUNCIL ACTION

Prices are going up because of fuel increases.

Councilman Dent stated that we do have a parking problem when town is busy. If people can't find parking space, they keep on driving out of town. Paid parking would cover the cost of public bathrooms. People would be willing to pay to park because the area would be well lit, and bathrooms would be available. The Downtown Improvement District would benefit so they should help by paying something.

Greg Brooks commented that it would be bad to use money for parking not needed and parking not be available when needed because the area was being used for an event.

Bobby Patricca said that lots of events fill up the current City parking lot, and this would free up that parking area during events.

Jim Winbourn said that, to get events there, we need a park-like atmosphere rather than a parking lot.

Councilman McNelly noted that the Chamber of Commerce will manage the area with the City doing the maintenance. Can they deny usage to some and not to others?

Mayor Moore said an agreement with the Chamber will be coming before Council.

Attorney Peterson said she has a draft of the agreement and asked that comments be sent to her.

Councilman Hiemenz made a motion to move forward with putting on the black top immediately. The motion was seconded by Councilman McNelly, and a roll call vote was taken:

Vice Mayor Dent	Yes
Councilman Hiemenz	Yes
Councilman McNelly	Yes
Councilman Miller	No
Councilman Payne	Yes
Councilman Wurgler	No

The motion passed 4-2.

Brandon Buchanan added that it will take some time to get bids and clear the project with BNSF.

F. Council will review possible street projects to

After some discussion, Council members tended to agree that Project #3 – East Rt. 66 and Railroad Avenue to Old Rt. 66

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 5

MARCH 8, 2012  
COUNCIL ACTION

determine where NACOG funds should be used and may make a decision on which street project to pursue: B. Buchanan

(Plum Street to the ADOT Yard) was the highest priority with Project #4 – Edison Avenue to Rodeo Road-Airport Road to I-40 coming in second.

Councilman Dent preferred completing Project #3 and as much of Project #4 as money would allow.

Councilman McNelly recused himself because of property ownership along Airport Road.

Councilman Wurgler made a motion to proceed with Project #3 and apply money left for Project #4 (Airport at Edison going north). Councilman Miller seconded the motion, and it carried 5-0.

- G. Council may authorize going out to bid on Drainage Improvement Projects that have engineering/bidding documents already prepared: B. Buchanan

Brandon Buchanan explained that 9<sup>th</sup> Street could be fixed as early as this summer along with Route 66 to Grant with four additions. These are ready to go out for bid. A base will be bid, and we can pick and choose items that will fit the budget.

Councilman Dent made a motion, authorizing Staff to go out to bid on five portions of the roadway. The motion was seconded by Councilman Hiemenz, and it carried 6-0.

- H. Council may approve Resolution 1275, authorizing the Williams Police Department to submit projects to be considered for funding of reimbursable grants from the National Highway Traffic Safety Administration: H. Nixon

In the absence of Police Chief Nixon, Lt. Darrell Hixson explained that the Department was successful in getting funding for night vision last year. This year they will apply for funding for ATVs. This Resolution is needed to complete their grant.

Councilman Dent clarified with the City Clerk that the correct number of this Resolution is 1275.

Councilman Dent made a motion to approve Resolution No. 1275, and it was seconded by Councilman Hiemenz. The motion carried 6-0.

- I. Council may authorize the addition of a full-time, full benefits position of Support Services Specialist to handle accounts payable and to assist the City Manager: B. Buchanan

*Removed from Agenda before Agenda was adopted.*

**VI. REPORTS AND INFORMATION ITEMS:**

- J. Mayor and Council

Mayor Moore attended the annual AAED (Arizona Association of Economic Development). The Winchester Steak House will have an Open House on Saturday from 1:00 till 3:00. He asked the City Clerk to post a Notice of Possible Quorum.

Councilman Miller tooted the horn of the Chamber of Commerce. They are bringing 39 participants for their Career Expo, now in its

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES  
AGENDA ITEM

PAGE 6

MARCH 8, 2012  
COUNCIL ACTION

second year.

Councilman Wurgler announced that there will be a pancake breakfast at the Senior Center on Saturday from 9:00 till 11:00.

- K. Williams City Court Monthly Report:  
Judge Rob Krombeen

No comments were made.

- L. Staff Reports

None

**VII. ADJOURN:**

Councilman Payne made a motion to adjourn the meeting, and it was seconded by Councilman Wurgler. The motion carried 6-0. The meeting adjourned at 8:16 p.m.

---

Mayor John Moore

ATTEST:

---

City Clerk