

**CITY OF WILLIAMS CITY COUNCIL**

**ANNOTATED MINUTES  
AGENDA ITEM**

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**FEBRUARY 23, 2012  
COUNCIL ACTION**

***I. PROCEDURES:***

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation The pledge of allegiance was recited, and Alyson Fritsinger offered the invocation.
- C. Roll Call Mayor John Moore and Councilmen Don Dent, Bernie Hiemenz, Frank McNelly, Bill Miller, Lee Payne, and James Wurgler were present and constituted a quorum.  
Present from City Staff were Brandon Buchanan, City Manager, Police Chief Herman Nixon, Gene Owens, Maintenance Supervisor, Tim Pettit, City Building Inspector and Administrative Assistant Pamela Galvan.  
Also present was City Attorney Kellie Peterson.
- D. Approval of Minutes February 9, 2012 Councilman McNelly made a motion to approve the minutes as presented. Councilman Dent seconded the motion, and it carried 6-0.
- E. Adoption of Agenda Councilman Dent made a motion to adopt the Agenda with an adjustment of Section V; moving item V. C to follow Item V. D. Councilman Hiemenz seconded the motion, and it carried 6-0.

***II. PRESENTATIONS***

- A. Big Brothers/Big Sisters of Flagstaff  
Christine Boyd, Program Director addressed the Council explaining the organization and its function with schools.
- The program is looking for volunteers, i.e. businesses, etc., with a one-year commitment.
  - Ms. Boyd addressed a question, "how could the city assist?" Her response was for them to encourage their employees.

***III. PUBLIC PARTICIPATION - None***

***IV. CONSENT AGENDA ITEMS***

- B. Approval of Purchase Orders

Councilman Dent made a motion to approve the purchase orders as presented. Councilman Wurgler seconded the motion and it carried 6-0.

***V. NON-CONSENT AGENDA ITEMS***

- C. Council may adopt Resolution No. 1274, declaring as a public record the 2010-2011 Amendments to the Tax Code: J. Duffy
- Kellie Peterson explained the amendments to the Tax Code mostly dealing with the changes to the Medical Marijuana clause.
- Councilman McNelly made a motion to adopt the 2010-2011 Amendments to the Tax Code. Councilman Hiemenz seconded the motion and it carried 6-0.

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D. Council may adopt Ordinance No. 926 relating to the privilege license tax, that adopts the 2010-2011 amendments to the tax code of the City of Williams by reference: J. Duffy

Councilman Dent made a motion to read the Ordinance by reference and title only. Councilman McNelly seconded the motion. Mayor Moore requested Pamela Galvan to read the Ordinance by reference and title only.

Councilman Dent made a motion to approve Ordinance 926. Councilman McNelly seconded and it carried 6-0.

E. Council may make a decision regarding the bids for the City Hall Duct Work Project II after discussion: Brandon Buchanan

*After the item was read by Mayor Moore, Councilman Miller recused himself from the council.*

- Mr. Buchanan proceeded to go over the consideration process in choosing the contractor.
- Staff recommends accepting the bid from 1 Source Mechanical.
- Mr. Owens explained the process that will take place once the City accepts the bid.

Councilman McNelly made a motion to accept 1 Source to do the duct work at City Hall. Councilman Payne seconded the motion and it carried 6-0.

F. Council will review and may make a decision on the Babbitt-Polson Event Space (Stage Park): B. Buchanan  
*(This item was tabled on February 9, 2012)*

- Issues still outstanding.

Councilman McNelly made a motion to table this item until next meeting. Councilman Hiemenz seconded the motion, and it carried 6-0.

G. Council may approve an Intergovernmental Agreement (IGA) between the City and Coconino County Parks Department on Cataract Lake Park: B. Buchanan

- Mayor Moore stated that everything looks good with this IGA with one exception: the County wants the City to agree that if we decided we don't want this park at some point within the 50 year lease, that we would have to pay them money back that they put into it.
- The Mayor recommended that Council meet with the County Supervisor before accepting the Agreement; table the item.
- Councilman McNelly and Councilman Dent are to meet with county supervisor, Matt Ryan.

Councilman Wurgler made a motion to table this item until after a meeting with the County Supervisor. Councilman Miller seconded the motion, and it carried 6-0.

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**VI. REPORTS AND INFORMATION ITEMS:**

- A. Mayor and Council
- Mayor Moore met with NACOG on February 23, 2012.
  - Councilman Payne met with the Wild Land Fire Advisory Council recently.
  - Councilman Miller met with the Airport Advisory Committee.
  - Councilman Dent noted the Golf Course is to open in March.

B. Staff Reports                      None

**X. ADJOURN:**                      Councilman Miller made a motion to adjourn. Councilman Heimenz seconded. The meeting adjourned at 7:25p.m.

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Mayor John Moore

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City Clerk

ATTEST:

DRAFT