

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 1

**SEPTEMBER 22, 2011
COUNCIL ACTION**

I. PROCEDURES:

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Bobby Patricca led the pledge of allegiance, and Ruth Sanzari offered the invocation.
- C. Roll Call Mayor John Moore, Councilmen Don Dent (Vice-Mayor), Bernie Hiemenz, Frank McNelly, Bill Miller, Lee Payne, and James Wurgler were present and constituted a quorum.
Present from City Staff were Joe Duffy, Interim City Manager/Finance Director, Herman Nixon, Police Chief, Glenn Cornwell, Public Works Director, Bill Pruett and Kathy Fuller, Water Department, and City Clerk/HR Director Susan Kerley.
City Attorney Kellie Peterson and Gioia Goodrum, Williams-Grand Canyon Chamber of Commerce President/CEO were present.
- D. Approval of Minutes: September 8, 2011 Councilman Miller made a motion to approve the minutes as presented. Councilman Wurgler seconded the motion, and it carried 6-0.
- E. Adoption of Agenda Councilman Dent made a motion to adopt the Agenda. Councilman Hiemenz seconded the motion, and it carried 6-0.

II. PRESENTATIONS

Mayor John Moore and Vice Mayor Don Dent presented a Certified Elections Official certificate, issued by the Arizona League of Towns and Cities, to Susan Kerley, City Clerk.

Mayor John Moore presented to Vice Mayor Don Dent a plaque, issued by the Arizona League of Towns and Cities, recognizing his twenty years of public service as a Council Member.

Vice Mayor Dent presented to Mayor John Moore a photo of him with Governor Jan Brewer, taken at the 2011 League of Arizona Towns and Cities Annual Conference.

- A. Kaibab National Forest Plan Revision: Ariel Leonard, Forest Planner, and Tom Mutz, Acting Williams District Ranger
Ariel Leonard is also the Team Leader for the Plan Revision Effort. December publication of the draft of the revised Plan is planned. There will be opportunities between the publication of the draft statement and the final plan to make comments and provide input. No decisions are included in the Plan – it lays groundwork, but does not make decisions on issues like Travel Management.
One management area is Bill Williams Mountain. It is the highest dollar-value area than any other place in the Kaibab. More than ninety special use permits have been issued for Bill Williams Mountain. The Plan evaluates any potential or new areas. Eleven new areas were identified. Issues raised include:
 - a. No action
 - b. Proposed Plan
 - c. Limit amount of area identified that's managed for timber production. Trees would

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 2

SEPTEMBER 22, 2011
COUNCIL ACTION

be harvested approximately every 30 years. Production would be based with an emphasis on sustainability. The tree retention guideline suggests not cutting trees if they were established before 1890.

d. No lands would be managed for timber or biomass production.

At the time the draft of the Plan is published, workshops will be held.

Councilman McNelly asked if things that were not talked about will stay the same. Ms. Leonard said pretty much, that she focused on things that would change.

Councilman Wurgler noted that the Wallow Fire has had a tremendous impact on the Forest Service’s motivation. Birds and wildlife sometimes have been given credit for holding up prevention efforts. He asked if she and others in her organization were receiving a lot of pushback regarding endangered species. Ms. Leonard said that the Plan cannot make decisions already established in policy. It is less restrictive and recognizes the need to do extensive fuel reduction. The greatest danger to endangered species is now wildfires. She doesn’t know all plans for implementation of thinning and burning, but the Plan calls for accelerated thinning and restoration.

Tom Mutz added that they are working with the Game and Fish Commission and are not getting roadblocks from them.

III. PUBLIC PARTICIPATION: NONE

IV. CONSENT AGENDA ITEMS:

B. Approval of Purchase Orders: J. Duffy

Councilman Wurgler made a motion to approve the Purchase Orders as presented. Councilman McNelly seconded the motion, and it carried 6-0.

V. NON-CONSENT AGENDA ITEMS:

C. Council may make a recommendation to the Department of Liquor Licenses & Control to approve or disapprove the Application for Extension of Premises submitted by John Kennelly for Pancho McGillicuddy’s at 141 W. Railroad Avenue: S. Kerley

John Kennelly explained that he wants to serve liquor on his whole patio, particularly for special events. After construction, his establishment will consist of one building housing the same restaurant with the same name.

Councilman Wurgler made a motion to recommend approval of the extension of premises to the Department of Liquor Licenses and Control. The motion was seconded by Councilman Payne, and it carried 6-0.

D. Council may approve Resolution No. 1271, approving the amended loan

Joe Duffy explained that this is the official paperwork in which WIFA is deferring the principal for one year. They reamortized both of our loans which reduces the payment each year. The interest rate is 3.3% which is the same as the prior loans, and the total amount of

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 3

SEPTEMBER 22, 2011
COUNCIL ACTION

documents from Water Infrastructure Finance Authority (WIFA) approved Loan Resolution Addendums A2012-006 and A2012-007 authorizing WIFA staff to amend City of Williams Loans 910085-06 and 910099-08, by extending the loan terms and waiving the Repair and Replacement requirements: J. Duffy

the payoff will be the same. They just added a couple of years to the end of the loan.

Councilman Dent made a motion to approve Resolution No. 1271, and Councilman Miller seconded the motion. It carried 6-0.

- E. Council may make a decision regarding the purchase of a pump and its installation at Dogtown I after review of a quotation from Barbie Drilling, Inc.: G. Cornwell

Glenn Cornwell reported to Council that Staff would like to get Dogtown I well up and running. It would give us two wells next spring in case of brown water issues. The cost would be about \$67,500 to get it up and running and would give the City redundancy. Mayor Moore asked when it could be completed, and Joe Duffy replied that it would take two to three weeks. The Mayor asked if we could put into written policy that wells and pumps should be checked on a regular basis.

Bill Pruett said that one option is to alternate pumps each month and then use both of them from Memorial Day through Labor Day.

Glenn Cornwell said he will develop policy and procedures for the maintenance and running of the wells. Joe Duffy added that running well water costs about \$50,000 per month.

Councilman McNelly made a motion to accept the quotation from Barbie Drilling for \$67,500. The motion was seconded by Councilman Payne, and it carried 6-0

- F. Council may make a decision regarding a 60-month lease for two Toshiba color copiers, one for City Hall and one for the Police Department: J. Duffy

Joe Duffy said this “deal is too good to be true.” Arizona Office Technology will only charge for color copies at about 6.5 cents each with no charge for black and white copies. We still have 18 months on our existing lease of the Toshiba black and white copies. They will make the remaining payments for us. The real savings would be the \$6,500 spent last year on color toner cartridges for various color printers. He said that Staff is highly recommending acceptance of this new lease.

Councilman Miller asked for the total cost of the lease. Joe Duffy replied that at \$795 per month for 60 months, the total would be

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

PAGE 4

**SEPTEMBER 22, 2011
COUNCIL ACTION**

about \$47,000. Councilman Miller asked if Staff had compared buying to leasing and if they had a comparable number for buying the equipment along with a maintenance contract. He said he would like to know the actual cost comparison before voting.

Councilman Miller made a motion to table a decision on this item until the October 13th meeting when Staff will have available the cost to purchase the equipment with a maintenance agreement so it can be compared with the lease proposal. Councilman Dent seconded the motion, and it carried 6-0.

- G. Council may make a decision regarding a Letter of Intent to lease land for a baseball complex if sufficient funding and adequate assurances are provided to the City:
J. Duffy

Councilman Payne said that there is a shortage of fields in town for the youth, and the City is trying to find a way to build new fields. He has been looking at this situation with Johnny Hatcher to see how their group can get financing for a sports complex.

Johnny Hatcher said he is affiliated with Little League. They have 28 teams, and they want to bring each team in once a month. The Regional Series brings in teams from 26 different states. They want to start with baseball and softball and expand to include football, soccer, flag football, a walking park, and basketball courts. He wants to do something for everyone in Williams but for the youth first. His group's plan would help youth and could put 60-70 people to work eventually.

They would use all 18 acres of the City's parcel on Airport Road eventually. He said the \$1.7 million he needs would cover two Little League and Big League baseball fields, two softball fields, lighting, parking, bathroom, concession areas, and some bleachers. Their goal is to make the complex a park-like setting with only a few bleachers.

Mayor Moore noted that this is just a Letter of Intent. The City would need engineering plans, etc., before entering into a Lease.

City Attorney Kellie Peterson added that the purpose of the Letter of Intent is for the use of the group when they go out to donors.

Councilman Miller made a motion to approve the Letter of Intent.

Councilman McNelly seconded the motion, and it carried 6-0.

VI. REPORTS AND INFORMATION ITEMS:

A. Mayor and Council None

B. Staff Reports Joe Duffy reminded Council members that representatives of the Havasupai Tribal Council will be meeting with them on Tuesday at 10:00 a.m. to talk about their Memorandum of Understanding and other issues. This will be a Special Council Meeting.

VII.

Councilman Miller made a motion to convene to Executive Session, and it was seconded by Councilman Hiemenz. It carried 6-0. At 7:54 p.m. Executive Session was convened

CONVENE TO EXECUTIVE SESSION

CITY OF WILLIAMS CITY COUNCIL

ANNOTATED MINUTES
AGENDA ITEM

PAGE 5

SEPTEMBER 22, 2011
COUNCIL ACTION

The City Council may vote to enter Executive Session to:

Discuss second interviews held on September 19th and 20th,
and they will discuss selecting the candidate to whom to offer the
City Manager position or whether to start the recruitment
process all over again, pursuant to Arizona Revised Statute 38-
431.03.A.1.

No final action shall be taken in Executive Session.

RECONVENE TO REGULAR SESSION

At 8:35 p.m., Councilman Miller made a motion to return to Regular
Session. The motion was seconded by Councilman McNelly, and it
carried 6-0.

- VIII.** H. Council may make a decision, selecting a candidate to whom to offer the City Manager position or request Staff to start the recruitment process all over again, based on the discussion in Executive Session:
J. Moore

Councilman Miller made a motion to table making a decision for a minimum of one more week and to direct the Mayor and HR person to continue further background checks of both candidates. No one seconded the motion; therefore it died.

Councilman Dent made a motion to direct Susan Kerley as HR Director and the Mayor to call references and finish any unchecked background information and begin contract negotiations with Brandon Buchanan. Councilman Payne seconded the motion, and it carried 6-0.

- IX.** **ADJOURN:**

Councilman Wurgler made a motion to adjourn, and it was seconded by Councilman Miller. The motion carried 6-0, and the meeting adjourned at 8:40 p.m.

Mayor John Moore

ATTEST:

City Clerk