

CITY OF WILLIAMS CITY COUNCIL

**ANNOTATED MINUTES
AGENDA ITEM**

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**JULY 8, 2010
COUNCIL ACTION**

I. PROCEDURES:

- A. Call to Order Mayor Moore called the meeting to order at 7:00 p.m.
- B. Pledge and Invocation Al Richmond led the pledge of allegiance and Susan Kerley offered the invocation.
- C. Roll Call Mayor John Moore and Councilmen Don Dent (Vice-Mayor), Frank McNelly, Bill Miller, Lee Payne, and James Wurgler were present and constituted a quorum.

Present from City Staff were Assistant City Manager/Finance Director Joe Duffy, Public Works Director Glenn Cornwell, Streets Superintendent Hoch Ortiz, and City Clerk/HR Director Susan Kerley
- D. Approval of Minutes Councilman Dent moved to approve the minutes of June 24, 2010 and July 1, 2010. Councilman Miller seconded, and the motion carried 5-0.
- E. Adoption of Agenda Councilman Wurgler moved to adopt the agenda. Councilman Payne seconded, and the motion carried 5-0.

II. PRESENTATIONS: NONE

III. PUBLIC PARTICIPATION: NONE

IV. CONSENT AGENDA ITEMS:

- A. Approval of Purchase Orders: J. Duffy Councilman Wurgler made a motion to approve the consent agenda items.
- B. Approval of Check Register, Month ending June 30, 2010: J. Duffy Councilman McNelly seconded it, and the motion carried 5-0.

V. C. RECESS TO PUBLIC HEARING

Public Hearing for the Fiscal Year 2010/2011 Budget and Truth in Taxation Hearing. Joe Duffy explained that, as required by the State, we are holding a Truth in Taxation Hearing so the public will be informed and has an opportunity to ask questions and offer input. The primary property tax has two parts: Assessed Value and Tax Rate. Last year, the taxes levied were \$536,067. Tax rates have stayed the same for about the last three years. Council, over the last ten years, has kept the tax rate the same because assessed values have increased. On average, assessed values have increased 3%. There were no questions or comments from the public or Council members.

VI. D. RECONVENE REGULAR SESSION

VII. NON-CONSENT AGENDA ITEMS:

- E. Approval of Resolution #1257, adopting the budget for fiscal year 2010/2011: J. Duffy Councilman Wurgler made a motion to approve Resolution #1257, adopting the budget for fiscal year 2010/2011. Councilman McNelly seconded the motion, and it carried 5-0.

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- F. Approval of Resolution #1258, approving the Expenditure Limitation of \$19,306,500 in fiscal year 2010/2011: J. Duffy
- Councilman Dent made a motion to approve Resolution #1258, approving the Expenditure Limitation of \$19,306,500 in fiscal year 2010/2011. Councilman Miller seconded the motion, and it carried 5-0.
- G. Discussion and decision regarding the primary property tax rate and levy for Fiscal Year 2010/2011 (roll call vote required): J. Duffy
- Currently the primary property tax rate is 1.1163 per \$100 of assessed value. Councilman Dent made a motion to continue at the same tax rate. Councilman Wurgler seconded the motion. A roll call vote was taken:
- Yes Vice-Mayor Dent
Yes Councilman Hiemenz
Yes Councilman McNelly
Yes Councilman Miller
Yes Councilman Payne
Yes Councilman Wurgler
- The motion carried 5-0.
- H. Approval of Resolution #1259 supporting the City's application for TEA funds for the Route 66 Business Loop Renovation Project: G. Cornwell
- Council agreed to discuss Items H & I together.
- Joe Duffy reviewed his conversation with Chris Fetzer of NACOG who said Williams *could* apply for either one or both the Route 66 Business Loop Renovation Project and the AZ State Railroad Museum Project as long as Council prioritized the two projects.
- Mayor Moore pointed out that this \$750,000 grant is a one-shot deal from stimulus funds, different from the every other year NACOG funds.
- Council members considered each of these two projects. The Museum up and running will bring more money into the City and State.
- Al Richmond said if the Railroad Museum received the funds, they would be used for *the five acres the City agreed for swap*. Asked if five acres would be enough, he said they were hoping to move over to a 16-acre site. Mayor Moore asked if the \$750,000 could be used to purchase property, and Al Richmond said he believed it would be quite doable.
- Councilman McNelly asked if there were a wish list for the downtown area. Dennis Hatton of Woodson Engineering said the project is planned between 4th Street and Tabor Street. It would include concrete, renovating sidewalks, and pedestrian amenities, like lighting. No rights-of-way would need to be acquired. It's possible the project could be extended another block or more furniture might be added.

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Part of the process involves public hearings and designs so a plan can change during the process.

Al Richmond explained that the deadline for submission of the applications is next Friday. Only a concept plan is due now with the application. It would be one-and-one-half years before we would see any money.

The City's responsibility with either or both projects would be a 5.7% match and covering any overrides when funds are expended.

Councilman Wurgler noted that the Museum has been designated as a Centennial Project, and he made a motion to approve Resolution #1260 and designate the Museum as the sole project we authorize for this grant cycle.

Al Richmond interjected his desire that Council approve both projects, prioritizing the Museum as #1.

Councilman Wurgler withdrew his motion. Councilman Miller made a motion to approve both Resolution #1259 and #1260, prioritizing #1260 as the #1 project. Councilman Wurgler seconded the motion, and it carried 5-0.

- I. Approval of Resolution #1260 authorizing application and City's matching funds for Transportation Enhancement funds for AZ State Railroad Museum:
Al Richmond

See Item H.

- J. Discussion and decision regarding State of Arizona Historical Marker:
Tom Garland

Mr. Garland, President of e clampus vitus, said this organization would like to dedicate a historic plaque to the City of Williams and cover 100% of its cost. They are an historical society that donates these plaques twice each year in the spring and fall. The two things to consider are the wording of the description of Williams that will appear on the plaque and the location of the plaque by the Route 66 sign. Joe Duffy offered the services of the City Clerk to edit the description of Williams that will appear on the plaque.

Councilman Payne made a motion to accept the donation of the historical marker from e clampus vitus and to approve its installation of the historic marker next to the Route 66 sign on Railroad Avenue.

Councilman Dent seconded the motion, and it carried 5-0.

- K. Review and discussion of the

Joe Duffy explained that he would like just general guidance from Council. This IGA is the first draft from Coconino County. The City

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IGA between the City of Williams and Coconino County under which the City would “operate the Cataract Lake County Park as a day-use facility on an interim basis for the summer of 2010 at its own expense.”
J. Duffy

may be interested in making the park available as a day use facility for the rest of the summer. The general consensus with Staff and Parks & Rec is that a campground host living on site to open/close the gate and clean the restrooms would be desirable. The City might provide a golf cart for the host. The hard costs would be less than \$500/month with the assumption that the host would be a volunteer whose parking space and utilities would be furnished.

Councilman Dent would like to pursue keeping it open as a day-use facility because locals will use it for gatherings and fishing.

Mayor Moore sees one of three things:

1. Tell the County to open it.
2. Take it from the County and run it as a day use park.
3. Close it and turn it back into a forest.

Councilman Dent cautioned that we want to make sure the available County funds are used on the park.

The consensus was that Joe Duffy should pursue the matter with the County.

L. Discussion and decision regarding going out for bid on construction of Morse Avenue (Rodeo Rd.): G. Cornwell

Councilman McNelly made a motion, directing Staff to go out for bids on Morse Avenue. The motion was seconded by Councilman Miller, and it carried 5-0.

M. Discussion and decision on maintenance of Garland Prairie Road: G. Cornwell

Glenn Cornwell reviewed the estimates for three different options:

1. Full length of 1.3 miles (1 inch) = \$77,000
2. Several areas along the road (1 inch) = \$50,000
3. Two areas at one each end (1 inch) = \$14,500

He pointed out that the base is in good condition, but the road is just worn out. While a 1” overlay does not have structural integrity, it is ½ the price of a 2” overlay and would buy us a few years with added safety. Hoch Ortiz, Streets Superintendent, added that they would first patch the potholes and then do a 1” overlay. Mayor Moore asked if we have this in the budget, and Joe Duffy responded that there is \$60,000 in the budget for all roads. The Mayor suggested that the Staff should prioritize the roads needing repairs and just fix them.

Councilman McNelly noted that the County is very diligent about bringing the shoulders up to the roadways. Perhaps we need to use a water truck or blade to handle this during road work so the shoulders are brought up to the roadways to avoid their cracking away.

Councilman McNelly made a motion to go with the least expensive option (\$14,500). The motion was seconded by Councilman Miller,

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and it carried 5-0.

- N. Discussion and selection of legal firm to provide legal services to the City of Williams:
J. Moore

Mayor Moore recapped this process. After interviewing five firms, Mangum, Wall, Stoops & Warden was selected. Council asked Joe Duffy to check background and contact references.

Joe Duffy said that the firm reduced its rate to \$150/hour and capped monthly charges for Court expenses at \$5,000 with the opportunity to discuss and review a year from now. When references were checked, Colorado City was very positive about Ken Brendal's services; Cottonwood used the firm for more than 30 years, but brought legal services back into house as a cost-cutting measure. No response was received from Flagstaff.

Councilman Dent made a motion to hire the legal firm of Mangum, Wall, Stoops & Warden. The motion was seconded by Councilman Miller, and it carried 5-0.

Mayor Moore proposed to do something special for Lat Celmins who has done a good job for the last 15 years. He asked Councilmen Dent and Payne and Joe Duffy to plan something.

VIII. REPORTS AND INFORMATION ITEMS:

- A. Mayor and Council

Mayor Moore listed four items:

- He asked Councilmen McNelly and Payne to get with Staff to come up with a solution to clean up the ballfields and to do what's needed to make them safe.
- He has received complaints about political signs around town. Some say they are too big, too gaudy, or there are too many. We may want to look at Ordinances.
- The Main Street Barbeque was successful – businesses did well.
- The Mayor will be away for 10 days' vacation.

Councilman Miller:

- He asked for Staff to check out the electrical system at the Rodeo Barn.

Councilman Dent:

- He and the Mayor are in touch with the owner of the old school building. Plans may be moving forward for an adult daycare facility that might possibly include some extended stay rooms.

Councilman McNelly:

- At 10:00 on Friday he will be meeting with the utility people at the Rodeo Grounds. There will be a meeting with Jack Fuller and Joe Campbell on the 19th to move the utility box

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before the Cowpuncher's Rodeo. They are donating materials to the City.

B. Staff Reports

Joe Duffy:

- Councilmen Wurgler and Miller need to complete signature cards at National Bank.
- Highland Meadows is moving along.
- Please check email to make certain you are using williamsaz.gov.
- Willie Farmer and Trevor Harrison from CDM will be at next Council meeting on a change order and wrap-up on the Waste Water Treatment Plant
- He commended City Staff on the 4th of July weekend. It was the smoothest and best we've had in a long time.

IX. ADJOURN:

Councilman Miller made a motion to adjourn, seconded by Councilman Wurgler. The meeting adjourned at 8:16 p.m.

Mayor John Moore

City Clerk

ATTEST