

I. PROCEDURES:

- A. Call to Order Chairperson John Ferrier called the meeting to order at 5:35p.m.
- B. Roll Call Chairperson John Ferrier, (Vice-Chair) Brad Olson, Mike Cowen, Frank Drake, Walter Whiteman and Jason Engelke were present and constituted a quorum. Laird Moody was not present. Administrative Assistant Pamela Galvan represented City Staff
- C. Approval of minutes: November 18, 2013 Brad Olson made a motion to approve the minutes. Mike Cowen seconded, and the motion carried 6-0.
- D. Adopt Agenda Jason Engelke made a motion to adopt the agenda as presented, Mike Cowen seconded, and the motion carried 6-0.

II. AGENDA ITEMS:

- A. Tour of airport and facilities(*John Farrier*) • John Ferrier inquired with the Committee if they would like to tour the facility. The response was, not at this time, they are familiar with the facilities.
- B. Continue discussion of a Ground School (*John Ferrier*) • John Ferrier would like to have a ground school.
• Brad Olson inquired if there is interest.
• Frank Drake asked about feedback from students.
• John Ferrier replied, "Hasn't heard anything."
• Teaching a ground school requires paperwork, books, testing. The teacher needs to be CFI certified.
• John Ferrier wants to run an ad in the paper. Pam Galvan request that the Committee come up with the ad then to submit to City for print.
- C. Identify goals for the Committee this year. • Frank Drake noted the Ground school.
• Jason Engelke suggested a working group to come up with ideas to submit to counsel.
• Brad Olson suggested they look for ways to bring life back into the airport. We need more planes based here.
• Pam Galvan noted the City has a wait list for the proposed hangars.
- D. Discuss a possible Pilots Association for the Williams area (*John Ferrier*) • John Ferrier would like to start Pilots Association training.
• Brad Olson asked the Committee if we have something worthwhile here.
• John Ferrier says we need people from the outside to direct us, perhaps an Aircraft Owners Pilots Association (AOPA) member could direct us.
• Jason Engelke spoke of running tours out of here.
• Jason Engelke can pull up a database of pilots in the area.
• Jason Englke is trying to obtain a courtesy car for the airport.

IV. REPORTS AND INFORMATIONAL ITEMS

A. Council (ex-officio) and Committee Members

- John Ferrier introduced Jason Engelke to the Committee and members gave a brief background of themselves.
- John Ferrier stated that the asphalt at the north end of the runway was disintegrating. Brad Olson said that is not his observation; "The runway is fine." Brad noted the broken tie downs have been replaced.
- Brad Olson inquired on airport monitoring of the water, fuel, etc. Pam Galvan replied, "The shop employees and I are tending to them for now."
- Mike Cowen asked about the progress of the hangar loan. Pam Galvan replied, "That the City is still waiting to hear." The Committee is requesting a time line of the progress. Pam Galvan will inquire with the City Manager and report back.
- Jason Engelke wants to do an apprenticeship program with the high school students.
- Jason Engelke is going to pull up a list of local flight instructors for John Ferrier.

B. City Staff

- None

C. Schedule next meeting

- Tentative for Monday, May 19, 2014

V. ADJOURN

Brad Olson made a motion to adjourn, Mike Cowen seconded, and the meeting adjourned at 6:21 p.m. on a 6-0 vote.

Chairperson

Attest
