

**CITY OF WILLIAMS PARKS AND RECREATION COMMISSION**

**REGULAR MEETING  
JANUARY 5, 2012  
10:00 A.M.**

**CITY COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**AGENDA**

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PARKS AND RECREATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A MEETING OPEN TO THE PUBLIC **THURSDAY, JANUARY 5, 2012, AT 10:00 A.M.** IN THE CITY COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COUNCIL WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

***I. PROCEDURES***

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

_____ Chairman Carol Glassburn	_____ Vice-Chairman Jim Winbourn
_____ Commissioner Patty Williams	_____ Commissioner Teresa Rodriguez
_____ Commissioner Jeff D'Arpa	_____ Commissioner Bobby Patricca

- D. Approval of Minutes: December 1, 2011
- E. Adopt Agenda

***II. PUBLIC PARTICIPATION***

***III. AGENDA ITEMS***

- F. Discussion of landscape plan of Stage area with inclusion of donated 'Smokey the Bear' lighted fire informational sign location: Jim Winbourn and Carol Glassburn
- G. Discussion and recommendation regarding Monument Park improvements and usage of lights originally purchased for Glassburn Park for the Monument Park improvement project: Jim Winbourn and Carol Glassburn
- H. Discussion and current status of Cataract Lake County Park: Carol Glassburn
- I. Discussion and recommendation of fee for usage of City Stage: Carol Glassburn
- J. Discussion and update on Rec Park completion: Carol Glassburn
- K. Discussion regarding for the City to provide the landscape fabric and rock necessary to complete the recently landscaped area on Railroad Ave.: Jim Winbourn
- L. Report from Recreation Director: Rose Newbold
- M. Old Business
- N. New Business
- O. Set next meeting date, time, location and assignments

***IV. ADJOURN***

**CITY OF WILLIAMS PARKS AND RECREATION COMMISSION**

**REGULAR MEETING  
FEBRUARY 2, 2012  
10:00 A.M.**

**CITY COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**AGENDA**

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PARKS AND RECREATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A MEETING OPEN TO THE PUBLIC **THURSDAY, FEBRUARY 2, 2012, AT 10:00 A.M.** IN THE CITY COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COUNCIL WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

***I. PROCEDURES***

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

_____ Chairman Carol Glassburn	_____ Vice-Chairman Jim Winbourn
_____ Commissioner Patty Williams	_____ Commissioner Teresa Rodriguez
_____ Commissioner Jeff D'Arpa	_____ Commissioner Bobby Patricca

- D. Approval of Minutes: January 5, 2012
- E. Adopt Agenda

***II. PUBLIC PARTICIPATION***

***III. AGENDA ITEMS***

- F. Discussion and recommendation of landscape plan of 'Stage' area with potential for donated 'Smokey the Bear' sign: Jim Winbourn and Carol Glassburn
- G. Discussion of April 2012 clean-up day specifics: Carol Glassburn
- H. Discussion and current status of Cataract Lake County Park: Carol Glassburn
- I. Discussion and recommendation of fee for usage of City Stage: Carol Glassburn
- J. Discussion and update on Rec Park completion: Carol Glassburn
- K. Discussion of update on request for 'In-Kind' from Cowpunchers: Rose Newbold
- L. Report from Recreation Director: Rose Newbold
- M. Old Business
- N. New Business
- O. Set next meeting date, time, location and assignments

***IV. ADJOURN***

**CITY OF WILLIAMS PARKS AND RECREATION COMMISSION**

**REGULAR MEETING  
MARCH 1, 2012  
10:00 A.M.**

**CITY COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**AGENDA**

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PARKS AND RECREATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A MEETING OPEN TO THE PUBLIC **THURSDAY, MARCH 1, 2012, AT 10:00 A.M.** IN THE CITY COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COUNCIL WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

***I. PROCEDURES***

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

_____ Chairman Carol Glassburn	_____ Vice-Chairman Jim Winbourn
_____ Commissioner Jeff D'Arpa	_____ Commissioner Bobby Patricca
_____ Commissioner Teresa Rodriguez	_____ Commissioner Patty Williams
_____ Commissioner Tad Wygal	

- D. Approval of Minutes: February 2, 2012
- E. Adopt Agenda

***II. PUBLIC PARTICIPATION***

***III. AGENDA ITEMS***

- F. Welcome New Commissioner Tad Wygal: Parks & Rec Commission
- G. Update current status of landscape plan of 'Stage' area with potential for donated 'Smokey the Bear' sign: Jim Winbourn and Carol Glassburn
- H. Update current status of Cataract Lake County Park: Carol Glassburn
- I. Discussion & recommendation for 'In-Kind' from Cowpunchers: Trina Runston & Rose Newbold
- J. Discussion and update on Rec Park completion: Rose Newbold
- K. Report from Recreation Director: Rose Newbold
- L. Old Business
- M. New Business
- N. Set next meeting date, time, location and assignments

***IV. ADJOURN***

**CITY OF WILLIAMS PARKS AND RECREATION COMMISSION**

**REGULAR MEETING  
MAY 3, 2012  
10:00 A.M.**

**CITY COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**AGENDA**

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PARKS AND RECREATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A MEETING OPEN TO THE PUBLIC **THURSDAY, MAY 3, 2012, AT 10:00 A.M.** IN THE CITY COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COMMISSION WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

***I. PROCEDURES***

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

_____ Chairman Carol Glassburn	_____ Vice-Chairman
_____ Commissioner Jeff D’Arpa	_____ Commissioner Bobby Patricca
_____ Commissioner Teresa Rodriguez	_____ Commissioner Patty Williams
_____ Commissioner Tad Wygal	

- D. Approval of Minutes: March 1, 2012 & April 5, 2012
- E. Adopt Agenda

***II. PUBLIC PARTICIPATION***

***III. AGENDA ITEMS***

- F. Acceptance of resignation from Jim Winbourn
- G. Appointment of Vice Chair
- H. Update current status of landscape plan of ‘Stage’ area: Brandon Buchanan
- I. Update current status of Cataract Lake County Park: Carol Glassburn
- J. Discussion and update on Rec Park completion: Rose Newbold
- K. Report from Recreation Director: Rose Newbold
- L. Old Business
- M. New Business
- N. Set next meeting date, time, location and assignments

***IV. ADJOURN***

**CITY OF WILLIAMS PARKS AND RECREATION COMMISSION**

**REGULAR MEETING  
AUGUST 2, 2012  
10:00 A.M.**

**CITY COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**AGENDA**

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PARKS AND RECREATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A MEETING OPEN TO THE PUBLIC **THURSDAY, AUGUST 2, 2012, AT 10:00 A.M.** IN THE CITY COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COMMISSION WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

***I. PROCEDURES***

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

_____ Chairman Carol Glassburn	_____ Vice-Chairman Patty Williams
_____ Commissioner Jeff D'Arpa	_____ Commissioner Bobby Patricca
_____ Commissioner Teresa Rodriguez	_____ Commissioner Tad Wygal
_____ Commissioner	

- D. Approval of Minutes: May 3, 2012 & Special Meeting May 29, 2012
- E. Adopt Agenda

***II. PUBLIC PARTICIPATION***

***III. AGENDA ITEMS***

- F. Update current status of landscape plan of 'Stage' area: Brandon Buchanan
- G. Update current status of Cataract Lake County Park: Carol Glassburn
- H. Update current status of Monument Park landscaping: Brandon Buchanan
- I. Review inspections of city park areas for potential projects: Carol Glassburn
- J. Discussion and recommendations for 2013 Cowpunchers Rodeo Grounds improvements for their 'In-Kind' fees: Carol Glassburn
- K. Report from Recreation Director: Rose Newbold
- L. Old Business
- M. New Business
- N. Set next meeting date, time, location and assignments

***IV. ADJOURN***

**CITY OF WILLIAMS PARKS AND RECREATION COMMISSION**

**REGULAR MEETING  
SEPTEMBER 6, 2012  
10:00 A.M.**

**CITY COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**AGENDA**

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PARKS AND RECREATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A MEETING OPEN TO THE PUBLIC **THURSDAY, SEPTEMBER 6, 2012, AT 10:00 A.M.** IN THE CITY COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COMMISSION WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

***I. PROCEDURES***

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

_____ Chairman Carol Glassburn	_____ Vice-Chairman Patty Williams
_____ Commissioner Jeff D'Arpa	_____ Commissioner Bobby Patricca
_____ Commissioner Teresa Rodriguez	_____ Commissioner Tad Wygal
_____ Commissioner	

- D. Approval of Minutes: August 2, 2012
- E. Adopt Agenda

***II. PUBLIC PARTICIPATION***

***III. AGENDA ITEMS***

- F. Update current status of Cataract Lake County Park: Carol Glassburn
- G. Review inspections of city park areas for potential projects: Carol Glassburn
- H. Discussion regarding 'operator' item 13 on the Williams Facilities and Fees schedule adopted 3/11/10: Brandon Buchanan
- I. Report from Recreation Director: Rose Newbold
- J. Old Business
- K. New Business
- L. Set next meeting date, time, location and assignments

***IV. ADJOURN***

**CITY OF WILLIAMS PARKS AND RECREATION COMMISSION**

**REGULAR MEETING  
OCTOBER 4, 2012  
10:00 A.M.**

**CITY COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**AGENDA**

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PARKS AND RECREATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A MEETING OPEN TO THE PUBLIC **THURSDAY, OCTOBER 4, 2012, AT 10:00 A.M.** IN THE CITY COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COMMISSION WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

***I. PROCEDURES***

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

_____ Chairman Carol Glassburn	_____ Vice-Chairman Patty Williams
_____ Commissioner Jeff D'Arpa	_____ Commissioner Bobby Patricca
_____ Commissioner Teresa Rodriguez	_____ Commissioner Tad Wygal
_____ Commissioner	

- D. Approval of Minutes: August 2, 2012 (with change of 'World' to 'Memorial' on page 3 within the Recreation Directors report & September 6, 2012 (no quorum)
- E. Adopt Agenda

***II. PUBLIC PARTICIPATION***

***III. AGENDA ITEMS***

- F. Ongoing status of Cataract Lake County Park: Carol Glassburn & Brandon Buchanan
- G. Review, discussion and possible recommendation regarding changes to the Williams Facilities and Fees schedule adopted 3/11/10: Carol Glassburn
- H. Discussion and decision of the date, time and place for the Parks & Recreation Commission Retreat planned for the purposes of reviewing city P&R facilities, prioritizing and setting future goals for this Commission: Carol Glassburn
- I. Report from Recreation Director: Rose Newbold
- J. Old Business
- K. New Business
- L. Set next meeting date, time, location and assignments

***IV. ADJOURN***

**CITY OF WILLIAMS PARKS AND RECREATION COMMISSION**

**REGULAR MEETING  
NOVEMBER 1, 2012  
10:00 A.M.**

**CITY COUNCIL CHAMBERS  
113 S. FIRST STREET  
WILLIAMS, ARIZONA**

**AGENDA**

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PARKS AND RECREATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A MEETING OPEN TO THE PUBLIC **THURSDAY, NOVEMBER 1, 2012, AT 10:00 A.M.** IN THE CITY COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COMMISSION WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

***I. PROCEDURES***

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

\_\_\_\_\_ Chairman Carol Glassburn

\_\_\_\_\_ Vice-Chairman Patty Williams

\_\_\_\_\_ Commissioner Jeff D'Arpa

\_\_\_\_\_ Commissioner Bobby Patricca

\_\_\_\_\_ Commissioner Teresa Rodriguez

\_\_\_\_\_ Commissioner Tad Wygal

\_\_\_\_\_ Commissioner

D. Approval of Minutes:

August 2, 2012 (change 'World' to 'Memorial' on page 3 in the Recreation Director report), September 6, 2012 (no quorum) & October 4, 2012 (no quorum)

E. Adopt Agenda

***II. PUBLIC PARTICIPATION***

***III. AGENDA ITEMS***

F. Ongoing status of Cataract Lake County Park: Carol Glassburn & Brandon Buchanan

G. Review, discussion and possible recommendation regarding changes to the Williams Facilities and Fees schedule adopted 3/11/10: Carol Glassburn

H. Discussion and decision of the date, time and place for the Parks & Recreation Commission Retreat planned for the purposes of reviewing city P&R facilities, prioritizing and setting future goals for this Commission: Carol Glassburn

I. Discussion of attendance issues: Carol Glassburn

J. Report from Recreation Director: Rose Newbold

K. Old Business

L. New Business

M. Set next meeting date, time, location and assignments

***IV. ADJOURN***