City of Williams, Arizona
Tentative Annual Financial Plan
Fiscal Year 2015 -2016

City Council Members

John W. Moore, Mayor
Don Dent, Vice Mayor
Craig Fritsinger
Bernie Hiemenz
Frank W. McNelly
Lee Payne
Dr. Jim Wurgler

City of WILLIAMS Arizona

Gateway to the Grand Canyon®

VISION

Williams is a desirable, livable, and sustainable hometown where you want to live, work, and play.

MISSION

Williams will provide high-quality services in a fiscally sound manner through proactive planning, exceptional staff, and strong community relationships.

GOALS

Collaboration: Williams will build connections with the members of our community, encompassing the richness and diversity of our City. We will respond to growing service demands through strategic partnerships and innovative collaboration.

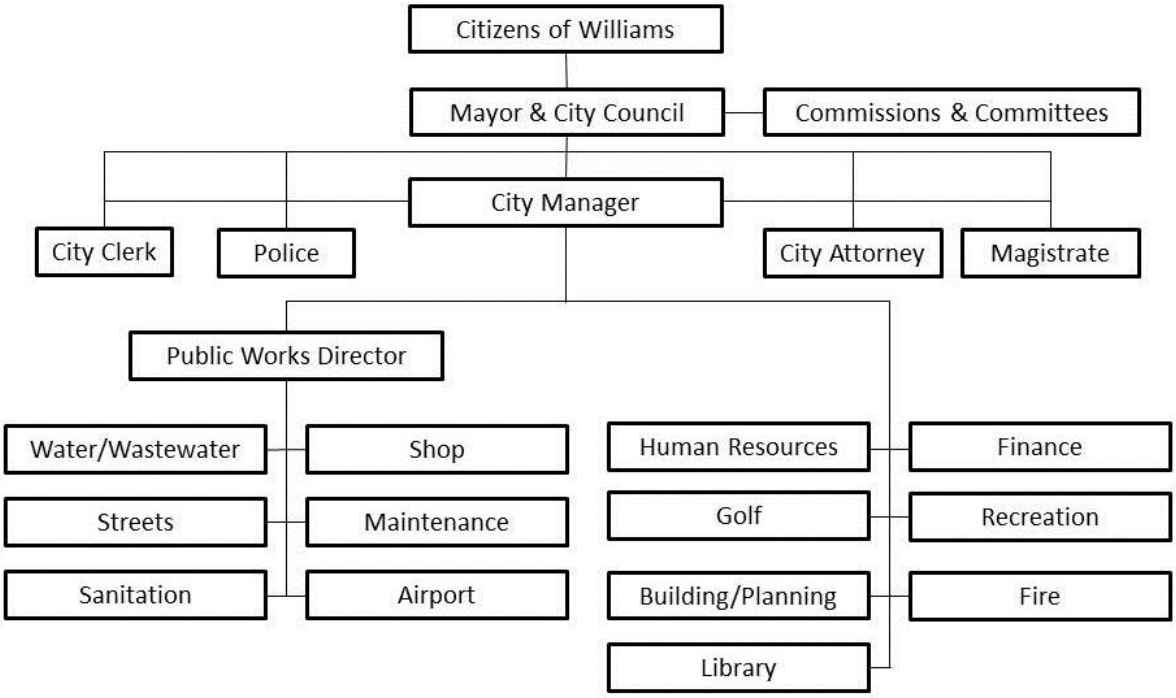
Growth/Planning: To achieve the future we envision, Williams will guide growth and not be guided by it. With a well-planned, responsible approach to development, we will ensure the community is vibrant and sustainable.

Economic Development: Williams will recruit and retain businesses that will create a dynamic, diversified local economy. We will capitalize on opportunities through bold and creative economic development strategies.

Housing: Williams will initiate programs, policies, and partnerships that lead to the development of quality housing choices that meet the needs of our citizens, so that those who work here can also live here.

Infrastructure: Williams will provide and preserve quality infrastructure for our community. We will develop and implement realistic long-term plans to meet current and future infrastructure needs.

Organizational Chart



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Budget Calendar

Fiscal Year 2015/16

1.	Council Retreat: Visioning and Goals	Thursday	Jan 29*
2.	Council Budget Retreat: Budget Direction	Thursday	Feb 12*
3.	Staff Meeting: Strategy for Meeting Goals Budget worksheets to Departments	Tuesday	Feb 17
4.	Completed worksheets back from Departments	Friday	Feb 27
5.	Department Budget meetings		Mar 9–Mar 20
6.	Revenue estimates complete	Friday	Mar 20
7.	- Council Adopt Notice of Intent to Increase Utility Rates (post on website) - Present preliminary budget	Thursday	Apr 23
8.	Publish Notice of Intent to Increase Utility Rates	Wednesday	Apr 29
9.	Budget Meeting #1	Thursday	Apr 30*
10.	Budget Meeting #2 (if necessary)	Thursday	May 7*
11.	Adopt Tentative Budget (post on website)	Thursday	May 14
12.	Publish budget once a week for two consecutive weeks	Wednesday	May 20 & 27
13.	Publish first Truth in Taxation Notice (if necessary)	Wednesday	May 20
14.	Publish second Truth in Taxation Notice (if necessary)	Wednesday	May 27
15.	- Hold Public Hearing on rate increase/adopt new Rates - Adopt FY 2015 amended budget (post on website) - Hold public hearing - budget and estimated tax levy Convene special meeting to adopt final budget (post Budget on website)	Thursday	Jun 11
16.	Adopt property tax levy	Thursday	Jun 25
17.	New Utility rates become effective	Monday	Jul 13

* Denotes Special Meeting

Message from the City Manager

Mayor Moore, City Council, and the Citizens of Williams,

It is my pleasure to present the Fiscal Year 2016 Budget.

Brandon Buchanan
City Manager

The Budget, as much as it is a plan for the year ahead, is also a gauge of where the City is financially, and it could be argued, of how well the organization is doing on many different fronts. If that is true, this Budget speaks volumes about where we are and just how far we have come in the last few years of rebuilding. Several years ago, on the heels of the Great Recession, the City struggled to cover even basic needs such as meeting debt repayment obligations every year. A few short years later, due to the wise guidance of the City Council, tireless work of City Staff, and the support of the community, the City is in a much better place, financially and otherwise. On the financial front, not only will we be able to cover our debt repayment obligations, but we are on track to begin making long-delayed major capital investments in infrastructure and equipment. On other fronts, long-needed investment in various efficiencies and reinvestment in our most critical resource, our people, are also included in the FY 16 Budget. If the Budget is to be used as an indicator of organizational strength and health, the FY 16 16 Budget is an encouraging report of progress.

The encouraging statement made by the Budget has not come about by chance. Many people have worked very hard, for years, to make it possible.

The City Council has had to, and will continue to, make sometimes difficult decisions that may not be popular in the short-term but are necessary for the long-term success of the City. For example, this Budget is predicated, in part, on a relatively significant rate increase in the Water and Wastewater Fund. This rate increase, although a difficult decision to make, is necessary as the City works to begin rebuilding its infrastructure. For many years, the Electric Fund subsidized the Water and Wastewater Funds, prohibiting any reinvestment back into the electric system. While that method allowed rates to be kept artificially low, it prohibited any reinvestment back into the electric system. That subsidy allowed the City to cover O&M costs in Water and Wastewater, but was not sufficient enough to provide for any significant capital improvements in those Funds. The result is that all of the utilities (electric, water, and wastewater)now need major investment urgently. The proposed rate increase is the first step in straightening out those utility funds to a point that they will accommodate the now critical need for reinvestment. While not an easy decision, the increase is vital to putting us back on track to sustainable infrastructure.

Staff must also be commended for their part in getting the City where it is today. Their sacrifice and tireless work on so many fronts has, in so many unacknowledged ways, made the progress possible. Through thick and thin, this group of professionals has not wavered in their dedication or service to the community. They have done so often without formal recognition or the tools they need. This Budget addressed that contribution and recognizes the valuable resource that is our Staff. This Budget includes

a COLA and possible merit-based pay increase for each employee. These will allow us to be competitive in attracting and retaining the quality Staff we need. It also includes investment in tools that are long overdue. For example, a new Information System will wildly increase communication and efficiency among the majority of Departments and with the community as it is implemented early in the new Budget year. These investments will pay dividends long into the future and will only improve the pace at which our organization is improving into the future.

The City is well on-track to a very bright future. That future is not too distant either. Within a few short years, the City should have adequate funding to support a rather robust Capital Improvement Plan each year. Contrast this to just a few years ago and it is easy to see just how far we have come in a relatively short period of time. Continuing on this trajectory, of course, is dependent on many factors. With the continued dedication and hard-work of all those within the organization from City Council Members to front-line Staff, I have no doubt that the trajectory will hold steady and that our service to our community will only get better in the years to come.

Sincerely,

Brandon Buchanan
City Manager
City of Williams

City Officials

City Manager
Brandon Buchanan

City Attorney
Kellie Peterson, Mangum, Wall, Stoops & Warden

Departments
Building – Tim Pettit
Central Garage – Sheldon Johnson
City Clerk/Human Resources – Susan Kerley
Finance – Keith Buonocore
Fire – Chase Pearson
Golf – Marty Yerian
Library – Andrea Dunn
Magistrate – Rob Krombeen
Maintenance – John Castro
Police – Herman Nixon
Public Works – Kyle Christiansen
Recreation – Rose Newbold
Sanitation – Jeff Pettit
Streets – Horacio Ortiz
Water/Wastewater – Vacant

Community Profile

Community Profile and Demographics

Founded	1881
Incorporated	1901
Elevation	6770 feet

Unemployment Rate	
Arizona Special Unemployment Report	
2010	9.10%

Gender Distribution	
Male	49.6%
Female	50.4%

Median Age	
Male	36.8
Female	41.1

Population	
2000	2866
2003	2910
2007	3190
2008	3165
2010	3023

Age Compostion	
Under 5 Years	7.9%
5-19 Years	20.9%
20-49 Years	36.1%
50-64 Years	21.1%
65+ Years	14.0%

Ethnic Distribution	
White	76.3%
African-American	1.7%
Native American	1.8%
Asian/Pacific Islander	1.1%
Hispanic/Latino/Other	19.1%

Educational Attainment	
(Population 25 Years and Over)	
Less than High School Graduate	19.1%
High School Graduate	36.6%
Some College/Associates Degre	30.6%
Bachelor's Degree or Higher	13.7%

Employment by Industry	
Recreation, Accommodation, & Food Service	31.9%
Education, Health Care, & Social Services	14.3%
Retail Trade	10.5%
Construction	8.1%
Public Administration	7.7%
Transporatation, Warehousing, & Utilities	7.6%
Other	19.90%

Household Information	
Average Persons per Household	2.59
Median Household Income	$43,125
Per Capita Income	$19,066

Housing Occupancy	
Owner-Occupied Housing Units	1168
Renter-Occupied Housing Units	470

Data based on 2010 Census unless otherwise noted

Accounting Structure and Basis

The governmental environment differs from that of business enterprises; however, the underlying accounting policies share many characteristics with private-sector accounting. The principles for financial accounting and reporting for municipalities is established by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses is separated into various fund types. Each fund is a self-balancing accounting entity reporting the assets, liabilities, equity and performance of the find. The types of funds used by the City of Williams and their purposes are presented below.

Fund Structure:

Governmental Funds – Uses the modified accrual basis of accounting and budgeting.

> ***General Fund*** – This fund is used to account for basic governmental services supported mainly by local sales taxes. Services accounted for within this fund included police and fire services, municipal court services, parks and recreation programs, community development departments and general administration.
>
> ***Special Revenue*** – Special revenue funds account for the proceeds of specific revenues that are legally restricted to expenditure for specific purposes. For example, Highway Urban Revenue (HURF funds) may only be used for street and road activities. Grant Funds are also included as a Special Revenue Fund.
>
> ***Capital Projects*** – These funds account for acquisition and construction of major capital facilities, except enterprise fund projects which are included within Proprietary Funds. Examples of capital projects included within the governmental capital projects funds include the Impact Fee Fund, Capital Projects Fund and the Flood Control District Fund.

Proprietary Funds – Uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures.

> ***Enterprise Funds*** – These funds account for operations financed primarily by user fees and are operated in a manner similar to private business. These funds include the Electric, Water, Sewer Sanitation and Golf Funds.

Basis of Accounting and Budgeting of Funds:

> **Modified Accrual** – Revenues are recognized when measurable and available (revenue received during fiscal year or within 60 days of year-end).
>
> **Accrual** – Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flow.

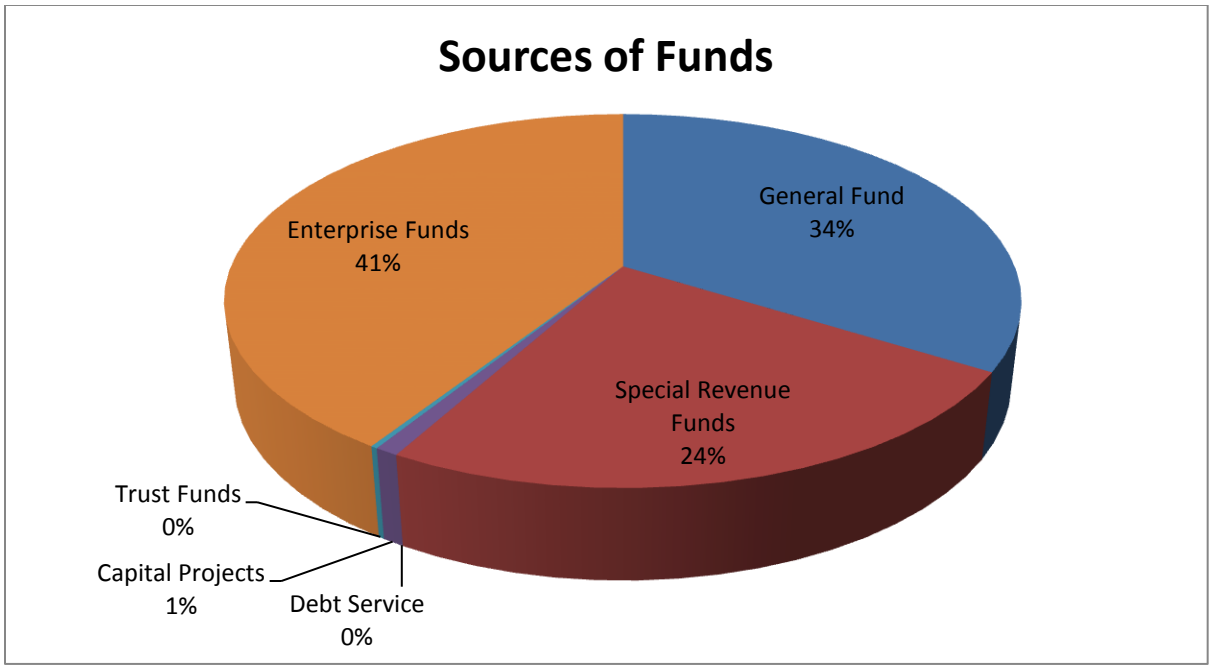
Budget Overview

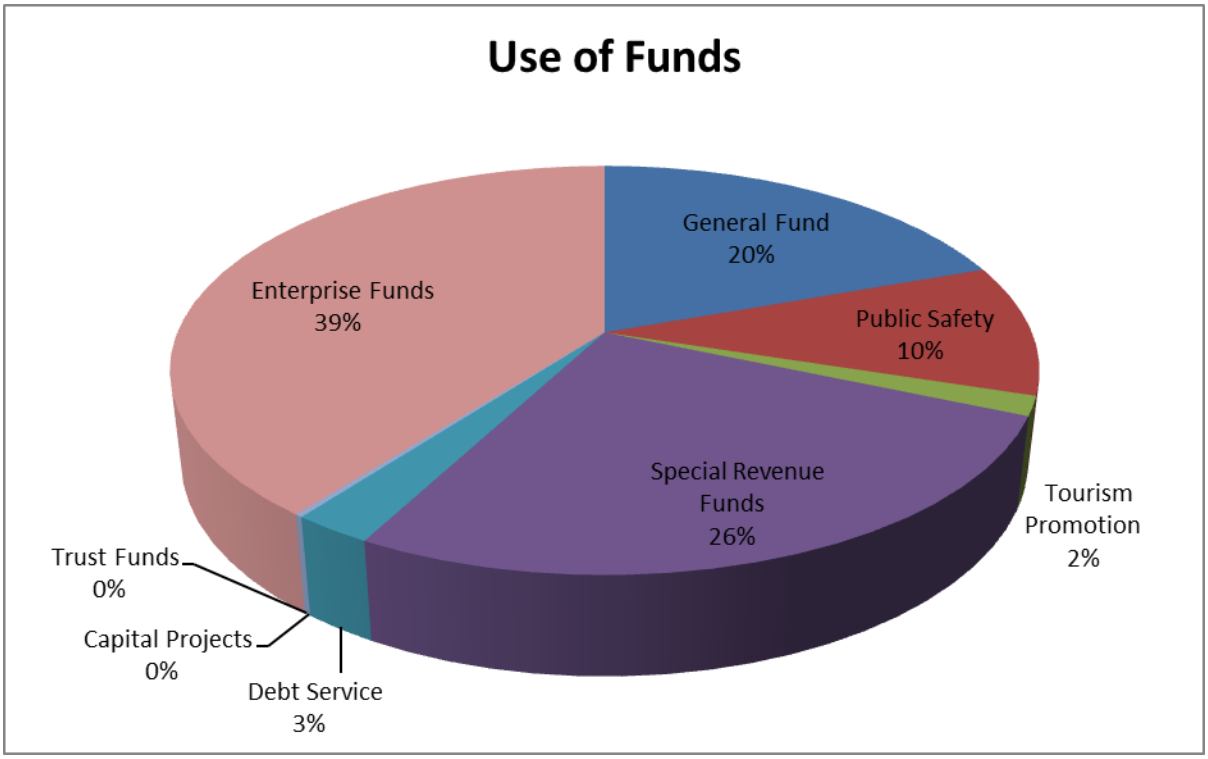
We are pleased to present the budget for Fiscal Year 2015/2016. The Budget was prepared to provide a budget that is fiscally sound and lays the foundation for a strong financial future.

The budget continues to emphasis the City's commitment to provide efficient and cost effective services.

Sources and Uses of Funds Summary

	Projected FY 14/15	Projected FY 15/16	Difference
Sources of Funds			
General Fund	6,952,000	7,236,242	284,242
Special Revenue Funds	5,648,051	5,162,063	-485,988
Debt Service			
Capital Projects	1,366,697	175,000	-1,191,697
Trust Funds	50,000	50,000	
Enterprise Funds	10,717,235	8,734,510	-1,982,725
Fund Balances	1,024,564		-1,024,564
Total All Funding Sources	25,758,547	21,357,815	-4,400,732
Uses of Funds			
General Fund	3,582,253	3,943,531	361,278
Public Safety	1,934,565	2,098,028	163,463
Tourism Promotion	439,322	310,479	-128,843
Special Revenue Funds	5,909,478	5,324,175	-585,303
Debt Service	516,078	513,620	-2,458
Capital Projects	687,625		-687,625
Trust Funds	50,000	50,000	
Enterprise Funds	12,639,226	7,965,084	-4,674,142
Fund Balances		1,152,898	1,152,898
Total Uses of Funds	25,758,547	21,357,815	-4,400,732
The table does not include fund transfers.			


Sources of Funds
General Fund
34%
Enterprise Funds
41%
Special Revenue
Funds
24%
Trust Funds
0%
Capital Projects
1%
Debt Service
0%


Use of Funds
General Fund
20%
Public Safety
10%
Tourism
Promotion
2%
Special Revenue
Funds
26%
Enterprise Funds
39%
Trust Funds
0%
Capital Projects
0%
Debt Service
3%

Summary of Changes in Fund Balances by Major Fund Type

The table below summarizes the net change in Fund Balance by Major Fund Type.

	General Fund	Special Revenue Fund	Enterprise Funds	Capital Projects	Debt Service/ Trust Funds/ Other	Total All Funds
Fund Balance 6/30/12	**432,537**	**51,839**	**17,868,468**	**525,492**	**113,510**	**18,991,846**
Fiscal Year 2013						
Revenues	6,156,352	1,436,707	7,956,147	92,300	584,599	16,226,105
Expenditures	5,535,672	1,428,209	7,783,408	80,760	693,441	15,521,490
Fund Balance 6/30/13	**1,053,217**	**60,337**	**18,041,207**	**537,032**	**4,668**	**19,696,461**
Fiscal Year 2014						
Revenues	6,426,461	5,941,362	8,611,788	258,800	641,153	21,879,564
Expenditures	5,875,573	5,607,212	8,678,256	268,682	644,778	21,074,501
Fund Balance 6/30/14	**1,604,105**	**394,487**	**17,974,739**	**527,150**	**1,043**	**20,501,524**
Fiscal Year 2015						
Revenues	7,146,229	6,201,102	9,060,982	1,391,697	585,154	24,385,164
Expenditures	6,962,263	6,207,529	8,653,401	1,518,000	585,154	23,926,347
Fund Balance 6/30/15	**1,788,071**	**388,060**	**18,382,320**	**400,847**	**1,043**	**20,960,341**
Fiscal Year 2016						
Revenues	7,580,954	5,724,126	9,793,585	175,000	563,620	23,837,285
Expenditures	7,211,158	5,626,738	9,016,084	250,000	563,620	22,667,600
Fund Balance 6/30/16	**2,157,867**	**485,448**	**19,159,821**	**325,847**	**1,043**	**22,130,026**
Increase/Decrease in Fund Balance	**369,796**	**97,388**	**777,501**	**(75,000)**	**0**	**1,169,685**

Summary of Changes in Expenditures within Each Fund

Proposed Budget Fiscal Year 2015 -2016				
	Budget 14/15	Budget 15/16	Increase (Decrease)	% Change
GENERAL FUND				
MAYOR & COUNCIL	85,465	76,465	(9,000)	-10.53%
MAGISTRATE	157,799	171,139	13,340	8.45%
GENERAL & ADMINISTRATIVE	996,323	1,040,535	44,212	4.44%
FINANCE	407,678	453,664	45,986	11.28%
MAINTENANCE	286,728	283,751	(2,977)	-1.04%
LIBRARY	117,808	132,727	14,919	12.66%
RECREATION	219,292	234,099	14,807	6.75%
SWIMMING POOL	89,594	92,781	3,187	3.56%
POLICE	1,721,042	1,910,288	189,246	11.00%
FIRE	203,523	187,740	(15,783)	-7.75%
PUBLIC WORKS	102,971	132,788	29,817	28.96%
BUILDING	187,399	169,537	(17,862)	-9.53%
CENTRAL GARAGE	302,470	349,380	46,910	15.51%
AIRPORT	165,450	256,074	90,624	54.77%
SENIOR CENTER	27,200	23,500	(3,700)	-13.60%
HOUSING AUTHORITY	150,000	150,000	-	
TOTAL GENERAL FUND	**5,220,742**	**5,664,468**	**443,726**	**8.50%**
BED, BOARD & BOOZE FUND				
TOURISM PROMOTION	439,322	310,479	(128,843)	-29.33%
RECREATION FACILITIES	95,000	82,500	(12,500)	-13.16%
VISITOR CENTER	60,163	209,439	149,276	248.12%
TOTAL BBB FUND	**594,485**	**602,418**	**7,933**	**1.33%**
HURF / STREETS FUND	**899,978**	**814,675**	**(85,303)**	**5.21%**
NORTHSIDE SEWER DISTRICT	**-**	**-**	**-**	
COURT RELATED FUNDS	**9,500**	**9,500**	**-**	
FLOOD CONTROL FUND	**-**	**-**	**-**	
CAPITAL PROJECTS FUND	**562,625**	**-**	**(562,625)**	**-100.00%**
ELECTRIC SYSTEM FUND	**2,554,500**	**3,047,700**	**493,200**	**19.31%**
Water Department	1,790,899	1,932,714	141,815	7.92%
Waste Water Department	1,566,774	1,635,934	69,160	4.41%
TOTAL UTILITY FUND	**3,357,673**	**3,568,648**	**210,975**	**6.28%**
IMPACT FEE FUND	**85,000**	**-**	**(85,000)**	**-100.00%**
SANITATION FUND	**691,323**	**739,509**	**48,186**	**6.97%**
GOLF COURSE FUND	**564,804**	**609,227**	**44,423**	**7.87%**

Proposed Budget Fiscal Year 2015 -2016				
(continued)	Budget 14/15	Budget 15/16	Increase (Decrease)	% Change
FOREST SERVICE BUILDING	125,913	80,152	(45,761)	-36.34%
FIREMEN'S PENSION FUND	50,000	50,000	-	
COMMUNITY FACILITIES DISTRICT	5,000	5,000	-	
GRANT FUND	5,000,000	4,500,000	(500,000)	-10.00%
TOTAL DEBT SERVICE FUND	535,154	513,620	(21,534)	-4.02%
TOTAL CITY OF WILLIAMS	20,256,697	20,204,917	(51,780)	-0.26%

Personnel Detail – All Funds

Department	Position	FY 2014 Actual FTE's	FY 2015 Actual FTE's	FY 2016 Planned FTE's
MAYOR & COUNCIL	Mayor and Council	7.0	7.0	7.0
MAGISTRATE	Magistrate	1.0	1.0	1.0
	Pro Temp			
GENERAL ADMINISTRATION	City Manager	1.0	1.0	1.0
	City Clerk / Personnel Director	1.0	1.0	1.0
	Administrative Staff	2.0	2.5	2.5
FINANCE	Finance Director	1.0	1.0	1.0
	Accountant	1.0	1.0	1.0
	Account Clerk	2.0	2.0	2.0
LIBRARY	Librarian	1.0	1.0	1.0
	Library Aids Part Time	0.5	0.8	0.8
RECREATION	Recreation Supervisor	1.0	1.0	1.0
	Recreation Coordinator	1.0	1.0	1.0
	Summer Rec Employees	1.3	1.3	1.3
POOL	Aquatic Coordinator	0.5	0.7	0.7
	Lifeguards	1.5	1.5	1.5
MAINTENANCE	Superintendent	1.0	1.0	1.0
	Maintenance Worker	3.0	3.0	4.0
	Maintence Workers Part Time	1.4	1.3	1.3
POLICE	Police Chief	1.0	1.0	1.0
	Lieutenant	1.0	1.0	1.0
	Sergeant	1.0	1.0	1.0
	Officer	7.0	7.5	8.5
	Support Services Supervisor	1.0	1.0	1.0
	Community Services Officer	1.0	1.0	1.0
	Information Systems Manager	1.0	1.0	1.0
	Animal Control	1.0	1.0	1.0
	Dispatcher	3.0	4.0	5.0
	Dispatcher Part Time	0.5	0.6	0.6
PUBLIC WORKS	Director	0.0	1.0	1.0
BUILDING INSPECTION	Chief Building Inspector	1.0	1.0	1.0
	Building Inspector	0.6	1.0	1.0
	Abatement	0.0	0.0	0.0
CENTRAL GARAGE	Shop Superintendent	1.0	1.0	1.0
	Shop Mechanic	1.5	2.0	2.0
STREET DEPARTMENT	Street Superintendent	1.0	1.0	1.0
	Equipment Operator - Foreman	1.0	1.0	1.0
	Equipment Operator	2.0	2.0	2.0
	Maintenance Worker	2.1	2.1	2.1
WATER AND WASTEWATER	Supervisor	1.0	1.0	1.0
	Maintenance Worker	3.3	3.5	1.5
	Maintenance Worker	3.3	3.5	1.5
SANITATION	Sanitation Foreman	1.0	1.0	1.0
	Equipment Operator	4.0	4.0	4.5
GOLF COURSE	Golf Superintendent	1.0	1.0	1.0
	Assistant Superintendent	1.0	1.0	1.0
	Mechanic	1.0	1.0	1.0
	Maintenance Workers Part Time	2.3	2.3	2.3
CHAMBER	Staff	1.0	1.0	1.6
VISITORS CENTER	Staff	2.1	2.1	2.9
Total Full Time Equivalents		**76.9**	**81.7**	**82.6**

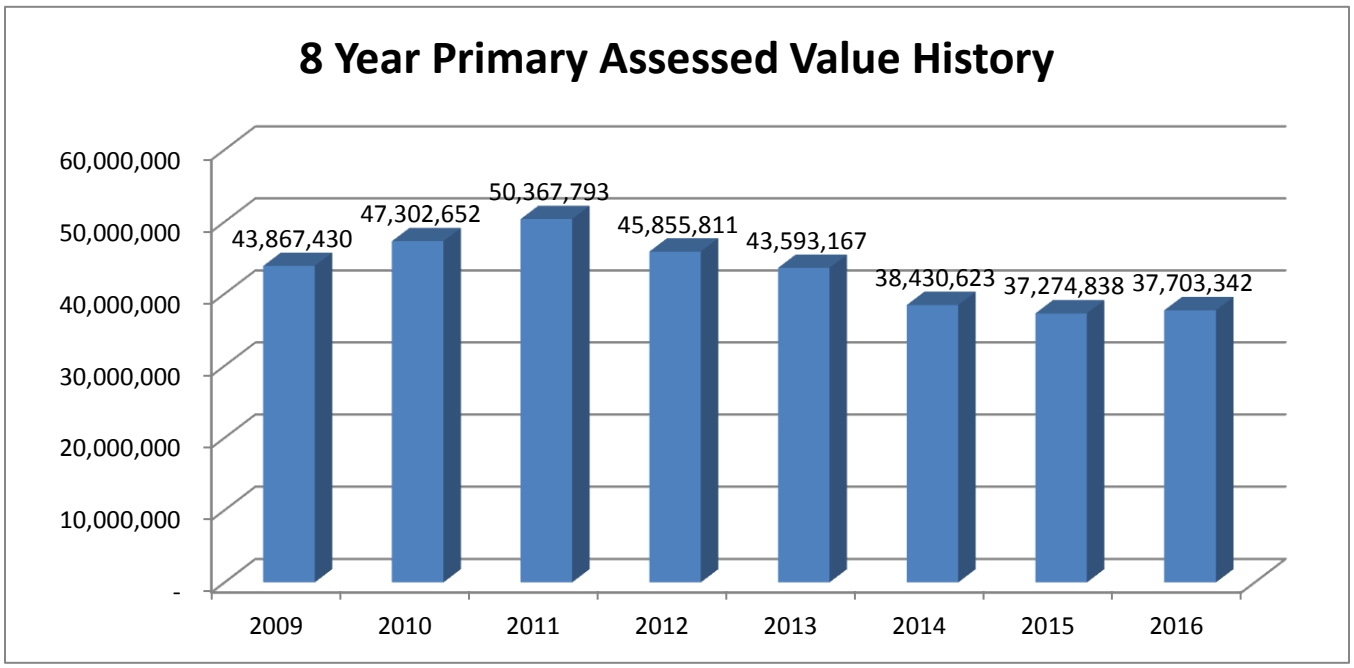
Revenues

Revenues Property Tax

Under Arizona Law there are two primary valuation bases: Primary and Secondary. The primary (limited) assessed valuation is used when levying for maintenance and operation of cities, counties, school districts, community college districts, and the state. The secondary (full cash) assessed valuation is used when levying for debt retirement, voter-approved budget overrides, and maintenance and operation of special service districts.

		City of Williams			
		Truth in Taxation Rate Calculation			
		Fiscal Year 2015/16			
FY 2015/16					
Rate based on levy limit worksheet					
				Tax Rate	Tax Levy
	Previous year's primary property				
	tax levy	600,963			
	----------	----------	=	1.5939	
	Current year's Net Assessed Value (C4)	37,703,342			
	minus new construction				
	Maximum Allowable Tax Levy				737,726
	Maximum Allowable Tax Rate				1.9567
Option A	Keep Tax Rate Same as FY 14/15	No Truth in Taxation Notice		1.604	**604,762**
Option B	Keep Tax Levy the Same	No Truth in Taxation Notice		1.5939	**600,963**
Option C	Increase Rate to Maximum Levy	Truth In Taxation Required		1.9567	**737,726**
Truth In Taxation Notice will be required if the tax rate is greater than 1.5939					
	FY 14/15 Assessed Value	37,274,838		1.6040	**597,888**
	Net Change In Assessed Value	428,504			
				RATE	LEVY
Actual Existing:				1.5939	600,963
New Construction:				1.5939	5,786
Total					606,749
Budget Document					606,749

- **<u>Fiscal Year 2016 budget includes the levy at the tax rate of 1.5939.</u>**



Per A.R.S. 42-171-7(A), if the proposed tax levy, excluding amounts that are attributable to new construction, is greater than the amount levied in the preceding tax year, a truth in taxation hearing must be held. If the City intends to levy a tax rate greater than 1.5939, a truth in taxation hearing must be held.

Revenues – General Fund

General Fund - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Taxes:					
	Property Taxes	603,827	600,956	600,956	606,749
	City Sales Tax	3,424,517	3,552,418	3,889,402	4,083,872
	Gas Franchise Fee	28,965	32,000	24,517	32,000
Intergovernmental:					
	State Revenue Sharing	336,949	365,920	365,920	363,969
	Auto Lieu Tax	118,935	129,496	129,496	135,357
	State Sales Tax	262,832	273,207	273,207	288,797
	Library Assistance Tax	28,028	28,028	46,419	92,000
Fines and Forfeitures:					
	Animal Control Fees	2,455	2,285	1,345	2,500
	Police Fines	28,567	47,061	31,265	32,203
	Planning and Zoning Fees	15,965	1,000	15,965	14,000
	Plan Check Fees	38,935	11,591	23,215	26,215
Charges for Services:					
	Recreation Programs	4,307	9,500	2,935	4,500
	Rodeo Ground Fees	14,194	20,832	18,287	15,000
	City Park Revenues	2,420	2,000	2,000	2,000
	Fire Department Reimbursements	0	2,000	0	0
	Airport Leases and Fees	6,877	26,135	4,698	34,800
	Airport Fuel Sales	44,254	52,084	52,084	57,292
	Cemetery Proceeds	3,900	5,000	5,000	5,000
	Police Department Reimbursements	325	1,000	0	1,000
	Swimming Pool Receipts	20,273	15,105	15,105	15,558
Licenses and Permits:					
	Business License	9,280	10,617	9,280	10,000
	Building Permits	78,630	25,982	43,735	45,047
Interest Earnings:					
	Interest Income	2,300	500	3,802	2,000
Other Financing Sources:					
	Miscellaneous	23,057	25,000	121,830	25,000
	Housing Authority Reimburse	128,230	132,500	132,500	133,000
	Workers Comp Refund	0	0	0	0
	City Auction Proceeds	0	25,000	0	25,000
	Grant Proceeds	13,000	0	0	10,000
	Library Equity Funds	161,130		0	
	Transfers from Other Funds	165,313	771,675	852,555	336,000
Total General Fund Revenues		**5,567,465**	**6,168,892**	**6,665,518**	**6,398,860**

Bed Board and Booze Tax

BBB Fund - Revenues - By Source					
		Fiscal Year 2013	Fiscal Year 2014		Fiscal Year 2015
		Actual	Budget	Estimated	Budget
Taxes:					
	Bed Board and Booze Tax	764,405	733,921	860,718	903,754
Interest Earnings:					
	Interest Income		0	0	0
Other Financing Sources:					
	Tower Rental	26,000	26,712	26,712	26,712
	USFS Visitor Center Reimbursement	19,107	18,852	18,852	0
	Other				50,000
Total BBB Fund Revenues		**809,512**	**779,485**	**906,282**	**980,466**

Forest Service Building

Forest Service Building Fund - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Charges for Services:					
	Rental Income	183,226	182,232	184,712	186,128
Interest Earnings:					
	Interest Income	0	0	0	0
Total Forest Service Building Fund		**183,226**	**182,232**	**184,712**	**186,128**

Community Facilities District

Community Facilities District Fund - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Taxes					
	Property Taxes	7,995	7,500	7,500	7,500
Total Capital Projects Fund		**7,995**	**7,500**	**7,500**	**7,500**

J.C.E.F. Fund

JCEF Fund Fund - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Fines and Forfeitures:					
	JCEF Revenue	884	4,000	4,000	4,000
	Fill in the Gap	433			
Interest Earnings:					
	Interest Income		60		
Total JCEF Fund		**1,317**	**4,060**	**4,000**	**4,000**

Court Enhancement Fund

Court Enhancement Fee Fund - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Fees					
	Court Revenue	3,415	4,000	4,000	4,000
Interest Earnings:					
	Interest Income		60		
Total Court Enhancement Fund		**3,415**	**4,060**	**4,000**	**4,000**

Revenues – Special Revenue Funds

Grant Fund

SPECIAL REVENUE FUND

Grants Fund - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Other Financing Sources					
	Grant Income	4,696,000	5,000,000	5,000,000	4,500,000
Interest Earnings:					
	Interest Income				
Total Grants Fund		**4,696,000**	**5,000,000**	**5,000,000**	**4,500,000**

Streets Fund - Revenues - By Source				
	Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
	Actual	Budget	Estimated	Budget
City Sales Tax Increment	293,690	350,000	387,187	350,000
Transfer From HURF Fund		298,051	298,051	312,063
Transfer From Revolving Fund		125,000	125,000	250,000
Transfer From BBB Fund		130,000	130,000	0
Transfer From General Fund		0	0	0
Total Streets Fund Revenues	**293,690**	**903,051**	**940,238**	**912,063**

Highway User Revenue Fund - Revenues - By Source				
	Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
	Actual	Budget	Estimated	Budget
Taxes:				
Highway User Revenue	282,827	298,051	298,051	312,063
Other Financing Sources:				
Miscellaneous		0	0	0
Transfer from General Fund	0	0	0	0
Total HURF Fund Revenues	**282,827**	**298,051**	**298,051**	**312,063**

Revenues – Enterprise Funds

Electric System

ENTERPRISE FUND

Utility Fund - Electric - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Users Fees:					
	Electric System Revenues	3,818,003	3,972,303	3,948,528	4,145,954
	Turn On/Off Fees	10,520	12,000	10,000	10,500
Interest Earnings:					
	Interest Income	1,500	1,500	1,500	2,000
Other Financing Sources:					
	Miscellaneous	10,000	10,000	10,000	10,000
Total Electric Fund Revenues		**3,840,023**	**3,995,803**	**3,970,028**	**4,168,454**

Utility Fund Water

ENTERPRISE FUND

Utility Fund - Water - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Users Fees:					
	Water Revenue	821,486	957,900	846,131	871,515
	Pending Rate Increase Approval				342,718
	Connection Fees	10,480	5,000	12,000	10,000
Interest Earnings:					
	Interest Income	10,926	12,000	10,000	10,000
Other Financing Sources:					
	Miscellaneous	5,096	5,000	10,460	10,460
	WIFA Loan Proceeds				
	Transfer From General	0	0	650,000	0
	Transfer From Electric System	515,000	692,228	930,000	863,000
Total Utility Fund - Water		**1,362,988**	**1,672,128**	**2,458,591**	**2,107,693**

Utility Fund Waste Water

ENTERPRISE FUND

Utility Fund - Wastewater - Revenues - By Source				
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Users Fees:					
	Sewer Revenue	1,078,892	1,111,348	1,089,681	1,122,371
	Pending Rate Increase Approval				903,660
Other Financing Sources:					
	Miscellaneous	12,037	6,500	10,700	9,000
	Transfer From General	0	214,164	0	0
	Transfer From Electric System	820,000	792,873	886,000	188,000
Total Utility Fund - Wastewater		**1,910,929**	**2,124,885**	**1,986,381**	**2,223,031**

Sanitation Fund

ENTERPRISE FUND

Sanitation Fund - Solid Waste - Revenues - By Source				
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Users Fees:					
	Refuse Collection	470,371	503,661	527,580	543,407
	City Resident Fees	27,734	32,000	37,790	38,924
	County Resident Fees	25,091	27,000	26,340	27,130
Other Financing Sources:					
	Country Transfer Station Reimbursem	103,130	110,000	115,450	118,450
	Miscellaneous	8,504	2,000	1,025	10,075
	Transfer From Impact Fund		28,700	28,700	0
	Transfer From Electric Fund	65,000	0	0	0
Total Sanitation Fund		**699,830**	**703,361**	**736,885**	**737,986**

Golf Course Fund

ENTERPRISE FUND

Golf Course Fund - Revenues - By Source				
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Users Fees:					
	Season Passes and Coupons	41,712	25,000	33,000	42,000
	Cart Fees	182,679	195,000	195,000	180,000
	Green Fees	309,200	300,000	300,000	316,000
	Food and Beverage Revenue	14,500	16,500	16,500	15,720
Other Financing Sources:					
	Miscellaneous	275	1,500	1,500	2,700
	Transfer From BBB Fund		0	0	0
	Transfer From General Fund	67,000	26,805	44,120	0
Total Golf Course Fund		**615,366**	**564,805**	**590,120**	**556,420**

Revenues – Capital Projects

Impact Fee Fund

CAPITAL PROJECTS FUND

Impact Fee Fund - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Buy-In Fees					
	Water Treatment	138,651	204,444	0	5,000
	Wastewater Treatment	206,061	295,184	0	5,000
	Water Supply	123,273	204,444	0	5,000
	Police Department	1,105	0	0	0
	Fire Department	1,960	0	0	0
	Street Department	6,200	0	0	0
	Library	2,351	0	0	0
	Parks and Recreation	2,089	0	0	0
Interest Earnings:					
	Interest Income		0		0
Total Impact Fee Fund		**481,690**	**704,072**	**0**	**15,000**

Capital Projects

CAPITAL PROJECTS FUND

Capital Projects Fund - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
	ADOT loan proceeds		507,625	507,625	
	Interest				
	Transfer From Streets Fund	15,000			0
	Transfer From General Fund	73,000	55,000	56,182	0
Total Capital Projects Fund		**88,000**	**562,625**	**563,807**	**0**

Flood Control District Funds

CAPITAL PROJECTS FUND

Flood Control District Fund - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Taxes:					
	Flood Control Revenue	155,249	125,000	155,000	160,000
Total Flood Control Revenue		**155,249**	**125,000**	**155,000**	**160,000**

Revenues – Trust Funds

Firemen's Pension Fund

TRUST FUND

Firemen's Pension Fund - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Other Financing Sources:					
	Retirement Contributions	40,402	50,000	50,000	50,000
Total Firemen's Pension Fund		**40,402**	**50,000**	**50,000**	**50,000**

Revenues – Debt Service Fund

Debt Service Fund - Revenues - By Source					
		Fiscal Year 2014	Fiscal Year 2015		Fiscal Year 2016
		Actual	Budget	Estimated	Budget
Other Financing Sources:					
	Northside Sewer Assessments				
	Transfers From General Fund	589,915	535,154	516,078	513,620
	Transfers From Other Funds				
Interest Earnings:					
	Interest Income		0		0
Total Debt Service Fund		**589,915**	**535,154**	**516,078**	**513,620**

Inter Fund Transfer Summary

The table below summarizes the Inter Fund Transfer for Fiscal Year 2015 and 2016.

	Budgeted Fiscal Year 2015			Proposed Fiscal Year 2016	
Fund	**Transfers In**	**Transfer Out**		**Transfers In**	**Transfer Out**
General Fund					
Transfer to HURF Fund		0			0
Transfer to Streets Fund		0			0
Transfer to Golf Course		26,805			0
Transfer to Debt Service		535,154			513,620
Transfer to Capital Projects Fund		55,000			0
Transfer to Water Fund					0
Transfer to Wastewater Fund		214,164			0
Transfer from BBB Fund	55,000			136,000	
Transfer from NSD Fund	82,395			0	
Transfer from Capital Projects Fund	527,150			0	
Transfer from Revolving Loan Fund	0			0	
Transfer from Forest Service Fund	0			200,000	
Transfer from Impact Fund	107,130			0	
BBB Fund					
Transfer to Gen Fund		55,000			136,000
Transfer to Streets Fund		130,000			0
Transfer to Golf Fund		0			0
Streets Fund					
Transfer from General Fund	0			0	
Transfer from BBB Fund	130,000			0	
Transfer from HURF Fund	298,051			312,063	
Transfer from Flood Control Fund	125,000			250,000	
Transfer to Capital Projects Fund		0			0
HURF Fund					
Transfer from General Fund	0			0	
Transfer to Streets Fund		298,051			312,063
Northside Sewer Fund					
Transfer to General Fund		82,395			
Transfer to Debt Service		0			
Revolving Loan Fund					
Transfer to General Fund		0			0

Flood Control Fund					
Transfer to Streets Fund		125,000			250,000
Capital Fund					
Transfer to General Fund		527,150			0
Transfer from General Fund	55,000			0	
Transfer from Streets Fund	0			0	
Debt Service Fund					
Transfer from General Fund	535,154			513,620	
Transfer from Northside Sewer	0			0	
Forest Service Fund					
Transfer to General Fund		0			200,000
Impact Fund					
Transfer to General Fund		107,130			0
Transfer to Sanitation		28,700			0
Sanitation Fund					
Transfer from Electric Fund	0			0	
Transfer from Impact Fund	28,700			0	
Golf Course					
Transfer from General Fund	26,805			0	
Transfer from BBB	0			0	
Electric System Fund					
Transfer to Water		692,228			863,000
Transfer to Sanitation		0			0
Transfer to Waste Water		792,873			188,000
Utility Fund Water					
Transfer from Electric	692,228			863,000	
Utility Fund Waste Water					
Transfer from Electric	792,873			188,000	
Transfer from General Fund	214,164			0	
Total Transfers	**3,669,650**	**3,669,650**		**2,462,683**	**2,462,683**

Department Budgets – General Fund

The following detailed department budgets are summarized in this section:

- Mayor and Council
- Magistrate
- General and Administrative
- Finance
- Maintenance
- Library
- Recreation
- Swimming Pool
- Police
- Fire
- Building Inspection
- Central Garage
- Airport
- Senior Center
- Forest Service Building
- Housing Authority
- Community Facilities District

Mayor and Council

DEPARTMENT DESCRIPTION

The Mayor and City Council are elected at large and consist of seven members. The Mayor presides over the City Council meetings.

The City Council is elected on staggered four year terms with the Mayor elected every two years.

It is the Mayor and Council who have the responsibility to provide the policy direction for the effective management of the city.

City Council also appoints city committee and commission members including the Planning and Zoning Commission, Parks and Recreation Committee, Golf Committee, Airport Committee and Historic Preservation.

MAYOR & COUNCIL						
						Proposed
810		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	34,800	20,300	34,800	34,800	34,800
4130	GROUP INSURANCE	20,683	10,934	18,411	18,411	18,411
4140	FICA	2,662	1,553	2,662	2,662	2,662
4180	WORKERS COMPENSATION	88	24	92	92	92
	TOTAL PERSONNEL	**58,233**	**32,811**	**55,965**	**55,965**	**55,965**
4340	COMMUNICATIONS					
4350	DUES, MEMBERSHIPS & SUB	170		500	500	500
4380	GENERAL SUPPLIES	247	127	500	500	500
4460	PUBLIC RELATIONS	2,421	720	6,500	6,500	6,500
4500	TRAVEL	8,053	1,514	9,000	9,000	9,000
5150	ELECTION EXPENSES		2,455	2,455	12,000	3,000
5190	CONTINGENCIES					
	TOTAL SERVICES & SUPPLIES	**10,891**	**4,816**	**18,955**	**28,500**	**19,500**
	TOTAL PERSONNEL & S.S.	**69,124**	**37,627**	**74,920**	**84,465**	**75,465**
	CAPITAL			1,000	1,000	1,000
	TOTAL OTHER			**1,000**	**1,000**	**1,000**
	TOTAL MAYOR & COUNCIL	**69,124**	**37,627**	**75,920**	**85,465**	**76,465**

- Decrease because FY 16 is a non-election year

Magistrate

DEPARTMENT DESCRIPTION

The Williams City Court has original jurisdiction and concurrent jurisdiction with the Justice of the Peace for the incorporated areas of the City of Williams. Our court handles criminal (misdemeanor), civil traffic, and city code cases. The Magistrate is the presiding officer of the Municipal Court.

MISSION STATEMENT

It is our purpose to provide the timely, fair and efficient administration of justice under law, in a manner that instills and sustains the public's confidence in the judicial system.

In producing the mission statement, the Court's leadership affirmed its core values, those basic convictions that demonstrate, through actions, and emphasis what import to the court as a whole is. Our core values include integrity, fundamental fairness in all that we do, independent, principled decision-making by the judiciary, professionalism and respect, courtesy and compassion toward the public and each other, responsiveness to the needs of the public, hard work in a cooperative and rewarding environment.

2015-2016 OBJECTIVES

- Prioritize Coconino County Justice 2030 planning strategies—Justice 2030 will continue to take our court into the future
- Continue involvement in the (Coconino County) Criminal Justice Coordinating Council to network with area criminal justice agencies and professionals to find solutions for our challenges
- Conduct annual customer service surveys to improve customer feedback and service
- Continue to implement our IGA in creative ways to address staffing and other organizational opportunities
- Implement courthouse security enhancements to improve customer safety and service
- Further the Continuation of Operations (COOP) plan, Develop the courthouse evacuation plan and COOP supplies kit
- Pursue grants for court enhancement projects
- Review and adjust court fees to coincide with Williams Justice Court fees
- Continue to prioritize training for court staff
- Increase use of electronic communications to correspond with customers who reside considerable distances from our court
- Further court/high school internship program to include Municipal Court participation this next school year.
- Expand the administrative roles of Municipal Court staff to diversify and improve those duties

2014-2015 ACCOMPLISHMENTS

- Expanded the success of the Justice Tracks training program offered to local businesses through the Chamber of Commerce.
- Collaborated with the Veterans Administration to improve the link between defendants in the court and the services provided to veterans at the VA.
- Hired second bailiff and increased the hours of security provided at the court to improve safety and customer service
- Received an "A" approval rating on the Department of Public Safety audit
- Staff received the Presiding Judge Award in recognition of commitment, success, and accomplishments

MAGISTRATE						
						Proposed
830		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	15,597	9,086	20,200	20,217	21,266
4130	GROUP INSURANCE					
4140	FICA	1,205	695	1,545	1,547	1,627
4150	ASRS					
4170	UNEMPLOYMENT COMPENSAT	493		400	397	385
4180	WORKERS' COMPENSATION	41	10	38	38	40
	TOTAL PERSONNEL	**17,336**	**9,791**	**22,183**	**22,199**	**23,318**
4340	COMMUNICATIONS	1,636	523	2,000	2,000	1,000
4350	DUES, MEMBERSHIPS & SUBS	100		100	100	100
4380	GENERAL SUPPLIES	1,027	734	2,000	3,500	3,500
4430	OTHER PROFESSIONAL	16,053	56,512	56,611	56,000	65,221
4450	PRINTING & BINDING			500	500	500
4480	REPAIR & MAINTENANCE			1,500	1,500	1,500
4500	TRAVEL	745		1,000	1,000	1,000
5010	AUDIT - FINANCIAL	2,000				2,000
5030	PROF - LEGAL	101,297	33,165	58,300	63,000	65,000
5060	RENTAL OF BUILDING	4,241	1,067	5,000	5,000	5,000
5200	JURY TRIAL COMPENSATION			1,000	1,000	1,000
	TOTAL SERVICES & SUPPLIES	**127,099**	**92,001**	**128,011**	**133,600**	**145,821**
	TOTAL PERSONNEL & S.S.	**144,435**	**101,792**	**150,194**	**155,799**	**169,139**
	EQUIPMENT	750	750	1,500	2,000	2,000
	TOTAL OTHER	**750**	**750**	**1,500**	**2,000**	**2,000**
	TOTAL MAGISTRATE	**145,185**	**102,542**	**151,694**	**157,799**	**171,139**

- Increase of $10,000 for increased Professional costs (if Council approves increased reimbursement to County through staffing IGA)

General and Administrative

DEPARTMENT DESCRIPTION

The General and Administrative Department includes the City Manager, City Clerk/Human Resources Director and administrative assistance. The City Manager oversees the day-to-day operations of the city and carries out the policies adopted by the City Council.

The General and Administrative Department provides the overall administrative leadership necessary for the delivery of services to the citizens, interaction with other levels of government and advocates the City's positions. The department assists departments and City Council in meeting performance goals by fostering an organizational environment that encourages a commitment to teamwork and delivery of quality municipal services to internal and external customers.

The department also oversees the annual contracts for City Attorney and City Engineer as well as the annual Commercial Insurance Renewal. The department also oversees the Human Resource and Risk Management functions.

2015-2016 OBJECTIVES

- Champion newly established Vision, Mission, and Goals statement as provided by Council
- Lead implementation of new Information Systems software, which will significantly change how the City operates and interacts with the community
- Complete implementation of formal annual employee evaluations for all City employees
- Update/revise employee classification and pay grade schedules
- Design and deliver management training for supervisory staff

2014-2015 ACCOMPLISHMENTS

- Continued to realign Staff and duties to make City function more efficiently and effectively
- Conducted quarterly safety training for all City employees
- Revised Position Descriptions to reflect current positions and duties

GENERAL ADMINISTRATION						
						Proposed
840		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	251,803	148,045	260,295	260,295	267,227
4130	GROUP INSURANCE	20,614	14,346	24,600	26,273	30,414
4140	FICA	19,646	11,163	19,913	19,913	20,443
4150	ASRS	28,677	17,173	30,194	30,194	30,651
4170	UNEMPLOYMENT COMPENSATION	1,435		1,159	1,159	1,124
4180	WORKERS' COMPENSATION	839	165	689	689	707
4190	TAXABLE FRINGE BENEFITS	1,500				
	TOTAL PERSONNEL	**324,514**	**190,892**	**336,850**	**338,523**	**350,566**
4310	ADVERTISING	10,253	2,579	10,000	10,000	10,000
4340	COMMUNICATIONS	11,972	5,264	10,750	9,000	14,000
4350	DUES, MEMBERSHIPS & SUBSCRIPT	8,927	6,210	10,000	10,000	12,000
4360	ELECTRICITY	47,356	23,524	45,360	45,000	51,000
4370	GASOLINE	3,697	2,334	3,600	3,500	1,500
4380	GENERAL SUPPLIES	19,105	8,066	18,000	18,000	20,000
4390	INSURANCE	293,793	198,740	265,000	265,000	299,669
4410	LICENSES, PERMITS & FEES	120	50	300	300	300
4420	NATURAL GAS	6,536	4,112	6,000	6,000	6,500
4430	OTHER PROFESSIONAL	15,988	8,122	60,000	60,000	67,500
4440	POSTAGE	10,372	8,223	13,825	11,000	15,000
4460	PUBLIC RELATIONS	1,473	1,580	6,900	1,000	2,500
4470	RENTAL & MAINTENANCE CONTRAC	11,661	5,145	10,080	12,000	12,000
4480	REPAIR & MAINTENANCE SERVICES	7,947	10,935	19,200	10,000	10,000
4500	TRAVEL	7,597	5,073	7,650	6,000	9,000
4520	UTILITIES	2,408	967	3,500	3,500	3,000
5030	PROFESSIONAL & CONSULT - LEGAL	130,407	37,401	115,000	115,000	115,000
5100	BANK FEES	7,709	3,984	7,050	7,000	7,500
5190	CONTINGENCY FUND	855	4,951	60,000	60,000	10,000
	TOTAL SERVICES & SUPPLIES	**598,176**	**337,260**	**672,215**	**652,300**	**666,469**
	TOTAL PERSONNEL & S.S.	**922,690**	**528,152**	**1,009,065**	**990,823**	**1,017,035**
	OTHER					
	COMPUTER EQUIPMENT/SOFTWARE	10,067	440	2,500	2,500	8,500
	GENERAL PLAN UPDATE	14,215				
	BUILDING REPAIRS	2,510		3,000	3,000	5,000
	OTHER PAYMENTS			4,000		10,000
	TOTAL OTHER	**26,792**	**440**	**9,500**	**5,500**	**23,500**
	TOTAL GENERAL ADMINISTRATION	**949,482**	**528,592**	**1,018,565**	**996,323**	**1,040,535**

- Increased equipment costs due to new information system
- Increase in insurance costs of approximately $34,000

Finance

DEPARTMENT DESCRIPTION

The Finance Department is responsible for the financial management of the City. The department provides the following services: General Ledger, Payroll, Purchasing, Accounts Payable, and Utility Billing.

The Finance Department provide professional, accurate, and timely financial and accounting services to all customers including citizens, vendors, utility customers, media, departments, and City Council. It also maintains the financial integrity of the City's comprehensive financial and budget administration as well as financial grant administration.

2015-2016 OBJECTIVES

- Implement a powerful new Information System package to enhance the City's ability to meet the City's goals and objectives.
- Continue to implement Principles of Sound Financial Management.
- Make more functions and information available online through the City's website.

2014-2015 ACCOMPLISHMENTS

- Restructured the WIFA 2006 loan, saving over $300,000 in interest over the loan life
- Applied for and secured the WIFA 2015 loan for the water supply enhancements
- Applied and secured WIFA forgivable principal "green" loan (grant) for new meter replacement program saving the City over $1.4 million
- Conducted the Utility rates & fees study for Council review in stabilizing the Utility funds' operating and capital future
- Worked through the conversion tables for new system setup

		FINANCE				
						Proposed
880		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	205,398	117,201	213,257	213,257	223,809
4110	OVERTIME		40	40		5,000
4130	GROUP INSURANCE	39,474	25,195	43,191	44,179	44,493
4140	FICA	15,158	8,475	19,913	19,913	17,274
4150	ASRS	23,040	13,414	22,734	24,738	25,900
4170	UNEMPLOYMENT COMPENSATIO	1,215		927	927	899
4180	WORKERS' COMPENSATION	542	135	564	564	598
	TOTAL PERSONNEL	**284,827**	**164,460**	**300,626**	**303,578**	**317,973**
4340	COMMUNICATIONS			750	750	750
4350	DUES, MEMBERSHIPS & SUBSCF	1,750		1,500	1,500	3,000
4380	GENERAL SUPPLIES	3,893	3,032	5,590	2,350	3,500
4410	LICENSES & PERMITS	160		160		1,000
4470	REPAIR & MAINTENANCE SERVIC			1,500	1,500	1,500
4480	RENTAL & MAINT.	6,978	5,872	5,880	4,500	5,000
4500	TRAVEL	1,330	989	3,000	3,500	1,000
5010	AUDIT - FINANCIAL	32,266	25,700	29,565	29,000	35,000
5020	ADMIN SALES TAX			3,000	3,000	6,441
5100	BANK AGENCY FEES	956	1,690	2,255	5,000	5,000
	TOTAL SERVICES & SUPPLIES	**47,333**	**37,283**	**53,200**	**51,100**	**62,191**
	TOTAL PERSONNEL & S.S.	**332,160**	**201,743**	**353,826**	**354,678**	**380,164**
	ACCOUNTING SOFTWARE			52,000	52,000	70,000
	OTHER	154		1,750	1,000	3,500
	TOTAL OTHER	**154**		**53,750**	**53,000**	**73,500**
	TOTAL FINANCE DEPARTMENT	**332,314**	**201,743**	**407,576**	**407,678**	**453,664**

- $70,000 for second payment for the new accounting software
- Provided for new hardware for accommodating the new system
- Staff overtime added to accommodate System conversion overtime

Maintenance

DEPARTMENT DESCRIPTION

The Maintenance Department is responsible for maintaining all city facilities and park areas, including the ball fields. The department, which consists of four year-round employees, has seven day week coverage. This Staff also provides support for all scheduled events and assists with snow removal.

2015-2016 OBJECTIVES

- Continue renovations/improvements to various City facilities including Cureton Park restrooms, MVD restrooms, tennis courts, and painting of various exteriors.
- Continue support of special events
- Increase efficiency with scheduling and collaboration with other resources

2014-2015 ACCOMPLISHMENTS

- Built new maintenance shop/facility at Cureton Park
- Removed dilapidated pool facility at Cureton Park and assisted with construction of new multi-purpose field
- Assisted with construction and outfitting of new Sanitation Department scalehouse/office
- Assisted in numerous improvement projects in various parks
- Supported numerous special events

	MAINTENANCE					
						Proposed
890		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	155,411	58,593	138,240	138,240	168,879
4105	BUYOUT					
4110	OVERTIME	1,995		1,600	1,600	1,600
4130	GROUP INSURANCE	31,722	18,457	32,287	35,361	27,819
4140	FICA	11,972	4,340	10,288	10,288	13,102
4150	ASRS	13,419	5,227	13,570	13,569	17,089
4170	UNEMPLOYMENT COMPENSATION	1,903	665	1,854	1,854	2,022
4180	WORKERS' COMPENSATION	9,707	2,135	7,816	7,816	8,740
4190	TAXABLE FRINGE BENEFITS					
	TOTAL PERSONNEL	**226,129**	**89,417**	**205,655**	**208,728**	**239,251**
4320	AUTO SUPPLIES	1,023	11	2,000	2,000	2,000
4330	CHEMICALS	1,956	1,123	2,000	4,000	4,000
4340	COMMUNICATIONS	414	206	400	400	400
4370	GASOLINE	9,074	5,217	9,500	9,500	9,500
4380	GENERAL SUPPLIES	4,096	1,690	4,000	4,000	4,000
4400	JANITORIAL SUPPLIES	3,904	2,290	6,000	6,000	6,000
4470	R&M CONTRACT (FIRE EXT)					
4480	REPAIR & MAINTENANCE	10,669	6,536	9,520	10,000	10,000
4485	LITTLE LEAGUE MAINT	11,744	41	5,000	5,000	5,000
4490	SMALL TOOLS & MINOR EQUIP	873	263	4,105	1,000	2,500
4500	TRAVEL	432			500	500
4510	UNIFORMS	568	374	705	600	600
	TOTAL SERVICES & SUPPLIES	**44,753**	**17,751**	**43,230**	**43,000**	**44,500**
	TOTAL PERSONNEL & S.S.	**270,882**	**107,168**	**248,885**	**251,728**	**283,751**
	OTHER			35,000	35,000	26,000
	TOTAL OTHER			**35,000**	**35,000**	
	TOTAL MAINTENANCE	**270,882**	**107,168**	**283,885**	**286,728**	**283,751**

Library

DEPARTMENT DESCRIPTION

The Williams Public Library provides access to services for Williams's city and Coconino County residents. The Library is jointly funded by the City of Williams and Coconino County.

The Library houses approximately 14,000 books, 500 VHS and DVD movies, and 200 books on CD. We have 20 computers with Internet access for public use, including two Early Literacy computers in the children's section, and Wi-Fi throughout the building. Other items include books on tape, newspapers, and periodicals. Summer reading programs are conducted each year along with occasional adult programs. The library collection is constantly changing with new items being added daily.

2015-2016 OBJECTIVES

- Replace furniture in the children's area
- Install new shelving to expand capacity and better serve users
- Increase the DVD collection to meet growing demand
- Increase Staffing FTE where possible
- Increase library programming for adults

2014-2015 ACCOMPLISHMENTS

- Joined Arizona Memory Project which publishes historic photographs of Williams online
- Served 21,000 people circulating 20,800 items. Accommodated 13,500 computer users and 1,900 Wi-Fi sessions
- Added a part-time position by splitting existing employee with Admin. Dept.
- Partnered with the Forest Service to present the Summer Reading Program
- Partnered with North Country Healthcare to initiate reading time for infants/toddlers
- Piloted an immensely popular "Paws to Read" program in which reading-challenged children read to a dog. Will be repeated
- Continued scanning and cataloging historic photos of Williams and the surrounding area to preserve the past for the future. Almost 2,000 photos have been preserved
- Set up a photo display in the Visitors Center using historic photographs from collections donated to the Library

LIBRARY						
						Proposed
900		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	68,744	38,646	72,221	72,221	75,101
4130	GROUP INSURANCE	7,256	10,368	17,797	12,568	12,666
4140	FICA	5,211	2,863	5,525	5,525	5,745
4150	ASRS	7,568	4,416	7,800	7,799	8,028
4170	UNEMPLOYMENT COMPENSATION	580	19	397	397	389
4180	WORKERS' COMPENSATION	200	56	191	191	199
	TOTAL PERSONNEL	**89,559**	**56,368**	**103,931**	**98,701**	**102,127**
4340	COMMUNICATIONS	1,879	1,410	3,500	3,500	3,500
4380	GENERAL SUPPLIES	822	600	1,500	2,000	2,100
4470	RENTAL & MAINTENANCE	103	60	1,000	1,000	1,000
4480	REPAIR & MAINTENANCE	162		300	700	500
4500	TRAVEL					
5140	BOOKS AND PERIODICALS	20,343			4,407	18,500
5160	OCLC ONLINE USAGE FEE	1,561	61	2,500	2,500	2,500
	TOTAL SERVICES & SUPPLIES	**24,870**	**2,131**	**8,800**	**14,107**	**28,100**
	TOTAL PERSONNEL & S.S.	**114,429**	**58,499**	**112,731**	**112,808**	**130,227**
	OTHER			5,000	5,000	2,500
	TOTAL OTHER			**5,000**	**5,000**	**2,500**
	TOTAL LIBRARY	**114,429**	**58,499**	**117,731**	**117,808**	**132,727**

- Increase of $14,000 to account for the purchase of new materials as needed (reimbursable through County funds)
- Includes $2,500 for new shelving/furniture

Recreation

DEPARTMENT DESCRIPTION

The Recreation Department is dedicated to providing safe, fun, healthy, educational and supervised facilities, programs and events for the youth and families of our community. The Department provides diverse year-round leisure opportunities throughout the community. The Department provides programs for various age groups but primarily focuses on ages 5 through 18. The Recreation Department continues to provide recreational opportunities to more than 40,000 participants each year within their facilities and programs.

Recreation provides personnel for supervision of the Youth Recreation Center, the Williams Skate Park, the WUSD2 open gym programs, along with a variety of special events throughout the year.

The Recreation Department is responsible for management of numerous City owned and/or operated properties throughout Williams and coordinating the City events calendar. The Recreation Department coordinates City services for community events, works with other government agencies, and facilitates meetings and the Parks and Recreation Commission.

2015-2016 OBJECTIVES

- Completion of Recreation Center Park (court striping and professional signage)
- Continue to identify alternative funding sources to support community programming
- Rehabilitate Skate Park (new door, exterior renovations, and ramp repairs)
- Re-stain Recreation Center exterior
- Implement cohesive signage program for City parks

2014-2015 ACCOMPLISHMENTS

- Facilitated the Williams Gymkhana Club, providing another recreational opportunity for the youth and families of Williams
- Increased usage and income associated with rental of City facilities (six new events)
- Worked with Parks and Recreation Commission on new signage program
- Completed an update of the CIP for all Recreation facilities

	RECREATION					
						Proposed
920		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	117,132	67,298	117,480	117,480	120,789
4110	OVERTIME	1,306	30	30		
4130	GROUP INSURANCE	19,836	12,279	23,605	23,605	23,774
4140	FICA	9,018	4,944	8,990	8,987	9,240
4150	ASRS	10,451	6,084	10,426	10,426	10,689
4170	UNEMPLOYMENT COMPENSATION	1,339	578	1,046	1,046	1,014
4180	WORKERS' COMPENSATION	1,445	634	1,598	1,598	1,643
	TOTAL PERSONNEL	**160,527**	**91,847**	**163,175**	**163,142**	**167,149**
4320	AUTO SUPPLIES			100	500	
4340	COMMUNICATIONS	3,470	1,509	3,500	3,500	3,500
4360	ELECTRICITY	17,592	8,453	17,400	16,000	18,000
4370	GASOLINE	129	98	200	500	200
4380	GENERAL SUPPLIES	2,711	2,072	3,000	3,000	5,000
4410	LICENSES, PERMITS & FEES	332	725	725	750	750
4420	NATURAL GAS	8,321	3,456	10,000	10,000	10,000
4430	OTHER PROFESSIONAL					
4470	RENTAL & MAINTENANCE	192	867	1,000	1,000	1,000
4480	REPAIR & MAINTENANCE	2,291	294	2,000	2,000	2,000
4500	TRAVEL	1,545	681	1,400	1,400	1,500
4510	UNIFORMS			500	500	500
5340	EMPLOYEE FUNCTIONS	1,208	362	3,000	3,000	3,000
4115	OPEN GYM					
5360	RECREATIONAL PROGRAMS	10,754	5,289	9,200	10,000	15,000
	TOTAL SERVICES & SUPPLIES	**48,545**	**23,806**	**52,025**	**52,150**	**60,450**
	TOTAL PERSONNEL & S.S.	**209,072**	**115,653**	**215,200**	**215,292**	**227,599**
	SHOOTING RANGE LEAD			3,500	3,500	3,500
	OTHER	1,103			500	1,500
	EQUIPMENT	230		500		1,500
	TOTAL OTHER	**1,333**		**4,000**	**4,000**	**6,500**
	TOTAL PARKS & RECREATION	**210,405**	**115,653**	**219,200**	**219,292**	**234,099**

- Increased funding for recreational programs

Swimming Pool

DEPARTMENT DESCRIPTION

The Recreation Department oversees the operation of the Williams Aquatic Center. The Williams Aquatic Center is currently operated during the summer months. During the summer season the pool offers swim lessons, water aerobics, public swim sessions, sessions set aside weekly for the special needs campers from Camp Civitan and session times dedicated, twice a week, to the City of Williams Summer Splash Rec Program.

The pool staff is responsible for providing healthy, fun, safe programs and activities for the community within the pool facility.

The pool was maintained at such a high level of cleanliness and equipment maintenance, during the recent winter hibernation, that it took very little time and effort to bring the facility up and ready it for the 2014 swim season.

2015-2016 OBJECTIVES

- Maintain the pool within budget and Water Restriction constraints
- Identify and install a new "fun factor" element to increase youth usage of the facility

2014-2015 ACCOMPLISHMENTS

- Maintained operations with budget
- Created a "Cannonball Corner" and increased youth attraction
- Increased usage to the highest level since facility transitioned to seasonal operations

SWIMMING POOL						
						Proposed
921		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	50,513	22,826	52,940	52,939	55,994
4130	GROUP INSURANCE	10,194	3,952	6,762	4,837	4,844
4140	FICA	3,938	1,745	4,049	4,050	4,284
4150	ASRS	2,467	1,045	2,315	2,315	2,640
4170	UNEMPLOYMENT COMPENSATION	1,255	520	1,323	1,323	1,283
4180	WORKERS' COMPENSATION	2,075	904	1,830	1,830	1,935
	TOTAL PERSONNEL	**70,442**	**30,992**	**69,219**	**67,294**	**70,981**
4330	CHEMICALS	1,193	1,392	2,000	2,000	2,000
4340	COMMUNICATIONS	1,481	744	1,500	1,500	1,500
4350	DUES & MEMBERSHIPS					
4360	ELECTRICITY	10,074	5,049	11,184	10,000	10,000
4380	GENERAL SUPPLIES	1,242	880	1,000	1,000	1,500
4410	LICENSES & PERMITS	215		350	350	350
4420	NATURAL GAS	838	522	1,250	1,250	1,250
4430	OTHER PROFESSIONAL	140				
4480	REPAIR & MAINTENANCE SERVICES	2,871	132	2,000	4,000	3,000
4500	TRAVEL	350		500	700	700
4510	UNIFORMS			500	500	500
	TOTAL SERVICES & SUPPLIES	**18,404**	**8,719**	**20,284**	**21,300**	**20,800**
	TOTAL PERSONNEL & S.S.	**88,846**	**39,711**	**89,503**	**88,594**	**91,781**
	OTHER	211		1,000	1,000	1,000
	TOTAL OTHER	**211**		**1,000**	**1,000**	**1,000**
	TOTAL SWIMMING POOL	**89,057**	**39,711**	**90,503**	**89,594**	**92,781**

Police Department

MISSION STATEMENT: It is the mission of the Williams Police Department to:

- Enhance the Community of Williams, Arizona by providing a professional police department by setting high expectations and standards of conduct brought about by fair, but impartial, interpretation of laws of the City of Williams, the State of Arizona and the United States of America.
- To ensure the safety of the community's residents and visitors through crime prevention activities, community awareness programs, school safety programs, school safety events and maintaining a pro-active vigilance on crime.
- To earn the trust and respect of the residents and visitors to Williams, Arizona by treating all walks of life within the community with dignity and respect regardless of race, origin or religion.

WPD PATROL AND DISPATCH CENTER MAJOR SERVICES/RESPONSIBILITES

1. 911 PSAP for the 635 prefix, dispatch appropriate services for emergency traffic. Dispatch Williams Police Officers as first responders.
2. Dispatch officers for crimes in progress in City limits and other outlying jurisdictions.
3. Dispatch center of Williams Fire Department, WPD officer's first responders.
4. Handle requests from other jurisdictions (I.E. DPS, CCSO) for emergency response along the I-40/Highway 64 corridor.
5. Receive and monitor air traffic from WPD officers doing area checks, traffic stops and business checks in the city boundaries.
6. Dispatch/Command Center for FEMA declared emergencies in the Williams/Grand Canyon area. Dispatchers and officers NIMS qualified for emergency response.
7. WPD Dispatch center handles many calls tourist inquires reference Grand Canyon events in Williams.

2015-2016 OBJECTIVES

- Procure federal and state grants to augment unbudgeted equipment/overtime
- Stay active in the DLA government equipment program
- Improve traffic enforcement with city ordinances
- Continue computerized/paperless reports, evidence inventory, and equipment inventory
- Work with city youth sports/school events to enhance crime prevention
- Procure seizure funds when appropriate and auction seized property annually

	POLICE DEPARTMENT					
						Proposed
930		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	905,144	508,173	898,801	898,801	1,010,883
4105	CONTINGENCY				5,000	5,000
4110	OVERTIME	69,626	48,354	79,500	60,000	60,000
4120	EXTRA PAY					
4130	GROUP INSURANCE	171,606	108,892	184,554	191,584	210,281
4140	FICA	72,638	40,885	73,348	73,348	81,923
4150	ASRS	53,049	29,258	49,535	144,900	42,862
4160	PSPRS	93,056	52,305	89,307		118,581
4170	UNEMPLOYMENT COMPENSATIO	6,014	633	4,634	4,634	4,943
4180	WORKERS' COMPENSATION	21,575	5,907	22,725	22,725	25,665
	TOTAL PERSONNEL	**1,392,708**	**794,407**	**1,402,404**	**1,400,992**	**1,560,138**
4310	ADVERTISING	84		500	500	1,000
4320	AUTO SUPPLIES	13,434	668	4,000	4,000	6,000
4330	CHEMICALS					300
4340	COMMUNICATIONS	16,277	7,677	18,000	18,000	18,000
4350	DUES, MEMBERSHIPS & SUBSCF	691		1,000	1,000	1,000
4360	ELECTRICITY	9,648	4,927	9,500	10,000	10,000
4370	GASOLINE	32,600	18,662	35,000	35,000	37,000
4380	GENERAL SUPPLIES	15,391	8,227	16,600	10,000	12,000
4410	LICENSES & PERMITS					300
4420	NATURAL GAS	3,105	699	4,000	4,000	4,000
4430	OTHER PROFESSIONAL	3,182	861	2,500	3,500	2,500
4440	POSTAGE	208	33	100	250	250
4460	PUBLIC RELATIONS	135	474	500	500	500
4470	RENTAL - MAINT	5,629	3,111	36,245	8,000	7,000
4480	REPAIR & MAINTENANCE SERVIC	29,083	9,420	15,000	15,000	12,000
4490	SMALL EQUIPMENT	9,365	589	4,000		500
4500	TRAVEL AND TRAINING	3,525	2,345	4,400	3,000	3,000
4510	UNIFORMS	17,738	12,049	16,500	16,500	16,500
4520	UTILITIES	1,178	973	1,750	1,300	1,300
4540	SAFETY SUPPLIES	1,059	796	1,500	1,500	1,500
5050	ANIMAL CONTROL COSTS	15,256	7,991	20,700	20,000	20,000
5130	ARMORY / AMMUNITION	2,148	2,938	5,000	5,000	7,000
	TOTAL SERVICE & SUPPLIES	**179,736**	**82,440**	**196,795**	**157,050**	**161,650**
	TOTAL PERSONNEL & S.S.	**1,572,444**	**876,847**	**1,599,199**	**1,558,042**	**1,721,788**
	OTHER					
	COMPUTERS	4,464	2,513	7,500	10,000	10,000
	OFFICE EQUIPMENT		1,222	2,000	2,500	5,000
	VEHICLES		31,770	67,000	40,000	48,000
	MAJOR REPAIRS			5,000	45,500	10,500
	COMPUTER SOFTWARE USAGE	41,346	22,995	65,000	65,000	65,000
	PORTABLE RADIO EQUIPMENT					10,000
	CAMERA EQUIPMENT					17,000
	LIGHT BARS					5,000
	WEAPON PROGRAM					8,000
	ANIMAL CONTROL FAC MATCH				10,000	10,000
	TOTAL OTHER	**45,810**	**58,500**	**146,500**	**173,000**	**188,500**
	TOTAL POLICE	**1,618,254**	**935,347**	**1,745,699**	**1,731,042**	**1,910,288**

Fire Department

DEPARTMENT DESCRIPTION

The Williams Volunteer Fire Department is an all-volunteer fire department. They are budgeted to have 30 volunteers and current have 22 active and 6 support members. The department responded to over 100 all hazards incidents (fire, rescue, hazmat) in and around the city last year. The department has two stations with four structure engines, two water tenders, one wild land engine, one rescue vehicle, one utility vehicle and two parade/prevention engines.

Department provides all hazard incident mitigation in and around the community, assists local, state, and federal fire /emergency management agencies in these duties, performs various community functions like: safety fairs, fire prevention, fire prevention golf tournament, parades, etc.

Fire prevention education/community risk management is important to the community because it teaches the community on how to prevent incidents/safety hazards and also how to react to incidents/safety hazards should they occur.

2015-2016 OBJECTIVES

- Replace the ladder on Engine 8 with a 40 foot ladder to accommodate new development
- Add ladder access system to engine 8
- Continue to attract quality volunteers and increase the number of firefighters on the Department

2014-2015 ACCOMPLISHMENTS

- Received AFG grant to purchase Wild Land equipment and turnout gear
- Added a training prop for confined space training at Station 2
- Completed security fencing around Station 2

		FIRE				
						Proposed
940		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	62,540	37,520	65,000	65,000	60,000
4130	HEALTH INSURANCE	16,997	9,506	23,000	23,000	24,000
4140	FICA	3,613	2,179	4,973	4,973	4,000
4150	RETIREMENT	8,910	4,323	9,500	9,500	10,000
4180	WORKERS' COMPENSATION	12,003	4,872	13,450	7,000	5,200
	TOTAL PERSONNEL	**104,063**	**58,400**	**115,923**	**109,473**	**103,200**
4320	AUTO SUPPLIES	8,692	433	1,000	3,000	3,000
4330	CHEMICALS			3,000	2,000	2,000
4340	COMMUNICATIONS	4,045	1,592	3,500	3,500	5,000
4350	DUES, MEMBERSHIPS & SUBSCRIPT	1,406	2,278	2,500	1,500	3,500
4360	ELECTRICITY	4,399	2,242	3,500	3,500	3,700
4370	GASOLINE	3,936	2,555	4,000	4,000	4,000
4380	GENERAL SUPPLIES/MEDICAL EQUIP	7,356	7,806	10,000	5,000	5,000
4390	INSURANCE			5,500	5,500	5,500
4420	NATURAL GAS	3,126	1,606	3,500	5,000	3,000
4430	OTHER PROFESSIONAL	4,489	2,949	3,000	3,000	3,000
4440	POSTAGE	63	125	125	50	100
4470	RENTAL & MAINTENANCE CONTRACTS	1,639	618	1,500	1,710	2,500
4480	REPAIR & MAINTENANCE SERVICES	7,270	4,773	11,000	3,000	10,000
4490	SMALL TOOLS & MINOR EQUIPMENT	4,872	858	1,500	5,000	10,000
4500	TRAVEL AND TRAINING	11,711	3,356	7,000	12,000	5,000
4510	UNIFORMS	24,262	14,763	15,000	15,000	10,000
5380	FIRE PREVENTION	199		500	2,500	2,000
	TOTAL SERVICES & SUPPLIES	**87,465**	**45,954**	**76,125**	**75,260**	**77,300**
	TOTAL PERSONNEL & S.S.	**191,528**	**104,354**	**192,048**	**184,733**	**180,500**
	CASCADE AIR PACS PAYMENT					7,240
	HOSE REPLACEMENT					
	ENGINE REHAB		5,298		6,000	
	RADIO UPGRADES					
	LEASE TRANSFERS	31,000	22,269	31,000	7,790	
7055	CAPITAL				5,000	
	TOTAL OTHER	**31,000**	**27,567**	**31,000**	**18,790**	**7,240**
	TOTAL FIRE DEPARTMENT	**222,528**	**131,921**	**223,048**	**203,523**	**187,740**

Public Works

DEPARTMENT DESCRIPTION

Department oversees Public Works functions including Water/Wastewater, Streets, Sanitation, Central Garage, Maintenance, and the Airport.

PUBLIC WORKS						
						Proposed
950		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	12,750	38,332	68,557	68,557	74,813
4130	GROUP INSURANCE	1,125	6,021	10,320	14,638	10,634
4140	FICA	897	2,789	5,245	5,245	5,723
4150	ASRS	1,472	4,447	7,953	7,953	8,581
4170	UNEMPLOYMENT COMPENSATION	249	0	232	232	225
4180	WORKERS' COMPENSATION	0	0	2,348	2,348	2,562
	TOTAL PERSONNEL	**16,493**	**51,589**	**94,655**	**98,971**	**102,538**
4340	COMMUNICATIONS			550	550	500
4350	DUES, MEMBERSHIPS & SUBSCRIPT			500	500	500
4370	GASOLINE		920	2,000	2,000	2,000
4380	GENERAL SUPPLIES	49	1,828	2,010	250	3,000
4480	REPAIR	48		100		
4500	TRAVEL & TRAINING	8	81	500	500	500
4510	UNIFORMS			200	200	250
	TOTAL SERVICES & SUPPLIES	**105**	**2,829**	**5,860**	**4,000**	**6,750**
	TOTAL PERSONNEL & S.S.	**16,598**	**54,418**	**100,515**	**102,971**	**109,288**
	CAPITAL					23,500
	TOTAL OTHER	**0**	**0**	**0**	**0**	**23,500**
	TOTAL PUBLIC WORKS	**16,598**	**54,418**	**100,515**	**102,971**	**132,788**

- $23,000 included for purchase of new vehicle (new vehicle will be transferred to Building Department)

Building Inspection

DEPARTMENT DESCRIPTION

The Building Department reviews applications and issues permits for all development projects. The duties of this department are to enforce all laws and ensure compliance of all construction and building activity within the City of Williams.

Review all proposed construction projects for compliance with all currently adopted building codes, amended codes and building zoning requirements.

Issue permits, inspections and enforcement.

Review all proposed development and route through proper procedures, subdivisions, variances, conditional uses, amendments to code, appeals etc.

Enforce zoning code and compliance.

Attend as staff representative for DRT Meetings, Planning and Zoning Commission and Historic Preservation Commission.

Additional duties include: Cemetery Manager (locates plots, sale of plots, generate deeds and maintain records), Business license review, Fire Marshal, Floodplain Administrator and Abatement enforcement.

2015-2016 OBJECTIVES

- Replace Planner position with Building Inspector II position. This will better reflect growing needs of Department and begin succession/redundancy planning
- Implement new technology as part of new Information Systems software

2014-2015 ACCOMPLISHMENTS

- Worked to address traffic concerns with new loading/parking plan for downtown
- Reviewed and completed several large commercial projects
- Assisted with numerous City projects

BUILDING INSPECTION						
960		Actual @ 6/30/14	F.Y.T.D. 12/31/2014	Projected @ 6/30/15	Budget 14/15	Proposed Budget 15/16
4100	REGULAR EMPLOYEES	84,597	48,396	80,883	106,649	107,366
4110	OVERTIME	667	1,718	2,130	3,200	
4130	GROUP INSURANCE	17,574	11,202	17,395	23,705	20,466
4140	FICA	5,772	3,327	6,350	8,159	8,214
4150	ASRS	9,694	5,813	9,712	12,371	12,315
4170	UNEMPLOYMENT COMPENSATION	628		464	463	449
4180	WORKERS' COMPENSATION	2,886	636	1,861	3,652	3,677
	TOTAL PERSONNEL	**121,818**	**71,092**	**118,795**	**158,199**	**152,487**
4340	COMMUNICATIONS	1,557	841	1,605	550	1,100
4350	DUES, MEMBERSHIPS & SUBSCRIP	450	125	500	500	500
4370	GASOLINE	1,282	1,317	1,822	2,000	4,000
4380	GENERAL SUPPLIES	2,590	1,778	4,000	750	2,200
4480	REPAIR	2,825		1,200		500
4500	TRAVEL & TRAINING				200	3,000
5350	ABATEMENT	668			200	750
	TOTAL SERVICES & SUPPLIES	**9,372**	**4,061**	**9,127**	**4,200**	**12,050**
	TOTAL PERSONNEL & S.S.	**131,190**	**75,153**	**127,922**	**162,399**	**164,537**
	CAPITAL		29,637	26,640	25,000	5,000
	TOTAL OTHER		**29,637**	**26,640**	**25,000**	**5,000**
	TOTAL BUILDING INSPECTION	**131,190**	**104,790**	**154,562**	**187,399**	**169,537**

- Increased training and travel budgets to accommodate training of new Building Inspector II position

Central Garage

DEPARTMENT DESCRIPTION

The Central Garage is responsible for maintaining and repairing city vehicles and equipment.

In addition to general mechanical services the department provides complete welding and metal fabrication services to city departments.

2015-2016 OBJECTIVES

- Complete comprehensive equipment/vehicle assessment and create replacement program to be implemented with FY 17 Budget
- Maintain existing equipment to extend useful service life

2014-2015 ACCOMPLISHMENTS

- Assisted with City-wide projects including:
    - Construction of new multi-purpose field at Cureton Park
    - Construction of new structures and displays in Glassburn Park
    - Erection of new bleacher covers at Rodeo Grounds
- Assisted in the location and acquisition of new asphalt roller
- Maintained airport facilities including lights, beacons, fuel system, and fire suppression systems
- Provided preventative maintenance at water and wastewater plants

CENTRAL GARAGE

970		Actual @ 6/30/14	F.Y.T.D. 12/31/2014	Projected @ 6/30/15	Budget 14/15	Proposed Budget 15/16
4100	REGULAR EMPLOYEES	129,622	78,520	133,745	121,453	148,330
4110	OVERTIME	7,290	1,738	3,000	3,000	3,000
4130	GROUP INSURANCE	26,171	18,308	31,384	24,781	35,996
4140	FICA	10,270	5,907	10,461	9,521	11,577
4150	ASRS	15,742	9,519	16,060	14,437	17,358
4170	UNEMPLOYMENT COMPENSATIC	958		695	695	674
4180	WORKERS' COMPENSATION	4,397	1,454	3,940	3,983	4,846
4190	FRINGE BENEFITS	1,650	1,800	2,400	3,000	1,800
	TOTAL PERSONNEL	**196,100**	**117,246**	**201,685**	**180,870**	**223,580**
4320	AUTO SUPPLIES	88,071	42,868	80,000	85,000	90,000
4330	CHEMICALS	259				800
4340	COMMUNICATIONS	1,438	451	1,000	2,000	2,000
4360	ELECTRICITY	4,660	2,245	4,400	5,000	5,000
4370	FUELS & LUBRICANTS	11,996	3,566	8,000	10,000	10,000
4380	GENERAL SUPPLIES	895	445	1,885	600	1,000
4420	NATURAL GAS	2,069	972	3,000	3,000	3,000
4480	REPAIR & MAINTENANCE SERVIC	3,664	955	3,000	3,000	3,000
4490	SMALL TOOLS & MINOR EQUIPM	566	141	500	1,000	2,500
4500	TRAVEL & TRAINING	108	223	300	500	1,000
4510	UNIFORMS	2,275	1,170	2,340	1,500	2,500
	TOTAL SERVICES & SUPPLIES	**116,001**	**53,036**	**104,425**	**111,600**	**120,800**
	TOTAL PERSONNEL & S.S.	**312,101**	**170,282**	**306,110**	**292,470**	**344,380**
	OTHER	682				
	SHOP EQUIPMENT		5,000	5,000	10,000	5,000
	TOTAL OTHER	**682**	**5,000**	**5,000**	**10,000**	**5,000**
	TOTAL CENTRAL GARAGE	**312,783**	**175,282**	**311,110**	**302,470**	**349,380**

Airport

DEPARTMENT DESCRIPTION

The Williams Municipal Airport, H.A. Clark Memorial Field, serves the aviation needs of the community and numerous other aviation users with the current focus on general aviation. Many of the Capital Improvements have been jointly funded by the Federal Aviation Administration, Arizona Department and Transportation and the City of Williams.

The Williams Municipal Airport has a main terminal, Fire Equipment Building, a commercial hanger and several general aviation hangers. The Airport also sells aviation fuel 24 hours per day.

2015-2016 OBJECTIVES

- Construct new T-hangars
- Complete phase two of the apron rehabilitation project (GA apron)

2014-2015 ACCOMPLISHMENTS

- Secured ADOT loan to construct ten new T-hangars
- Completed upgrade of the AWOS equipment

AIRPORT						
						Proposed
980		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4310	ADVERTISING	52	52	52		
4340	COMMUNICATIONS	2,932	651	1,600	2,500	2,500
4360	ELECTRICITY	31,848	13,114	27,940	20,000	25,000
4370	GASOLINE	39,540	15,779	35,000	50,000	40,000
4380	GENERAL SUPPLIES	3,317	635	1,000	1,000	1,000
4390	INSURANCE		6,200	8,000	8,000	7,000
4400	SUPPLIES			2,000	1,000	500
4410	LICENSE, PERMITS FEES	540	540	540	4,200	2,000
4420	NATURAL GAS				1,000	1,000
4430	OTHER PROFESSIONAL	969				1,000
4480	REPAIR & MAINTENANCE SERVICES	8,720	2,856	10,000	10,000	15,000
4520	UTILITIES - WATER				250	500
5100	AGENCY FEES	1,670	793	1,300	1,500	1,500
	TOTAL SERVICES & SUPPLIES	**89,588**	**40,620**	**87,432**	**99,450**	**97,000**
	AIRPORT GRANT MATCHING FUNDS	6,622	128	7,795	66,000	120,909
	EQUIPMENT		3,341	4,500		
	HANGAR LEASE PAYMENT					38,165
	TOTAL OTHER	**6,622**	**3,469**	**12,295**	**66,000**	**159,074**
	TOTAL AIRPORT	**96,210**	**44,089**	**99,727**	**165,450**	**256,074**

- Addition of $38,000 for payment on new hangars
- Increase matching funds for apron rehabilitation grant match

Senior Center

DEPARTMENT DESCRIPTION

The Williams Senior Center was built in 1987 with a CDBG Grant. The City maintains the building and Coconino County operates the building and it various senior programs. The Center has a full kitchen, dining area, several recreation areas, a thrift store and offices.

The Senior Center budget reflects the cost of building maintenance and utilities.

2015-2016 OBJECTIVES

- Continue to maintain the facility

2014-2015 ACCOMPLISHMENTS

- Maintained the facility to standards

SENIOR CENTER						
						Proposed
990		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4360	ELECTRICITY	7,920	3,178	5,900	8,200	8,300
4380	SUPPLIES	2,500				
4420	NATURAL GAS	4,769	1,337	3,465	4,000	4,200
4480	REPAIR & MAINTENANCE SERV	12,917	1,361	2,239	2,500	3,500
4520	UTILITIES	10,740	5,909	8,095	2,500	2,500
	TOTAL SERVICES & SUPPLIES	**38,846**	**11,785**	**19,699**	**17,200**	**18,500**
	OTHER			5,000	10,000	5,000
	TOTAL OTHER			**5,000**	**10,000**	**5,000**
	TOTAL SENIOR CENTER	**38,846**	**11,785**	**24,699**	**27,200**	**23,500**

Forest Service Building

DEPARTMENT DESCRIPTION

The City owns the building located at the South end of 6th Street. The building was originally built as the United States Forest Service, (USFS) Kaibab National Forest Supervisors Building on City land. Upon expiration of the original lease the property reverted back to the city in 2007.

The city provides janitorial service for the portion of the building used by the USFS. It also provides maintenance, including painting and snow removal.

2015-2016 OBJECTIVES

- Address minor maintenance issues

2014-2015 ACCOMPLISHMENTS

- Maintained facility to standards

FOREST SERVICE BUILDING FUND						
						Proposed
23		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	15,357	13,170	20,126	20,000	20,200
4140	FICA	1,143	899	1,540	1,593	1,609
4150	ASRS	1,771	1,600	2,431	2,320	2,343
	TOTAL PERSONNEL	**18,271**	**15,669**	**24,097**	**23,913**	**24,152**
4360	ELECTRICITY	16,487	7,405	17,000	20,000	21,000
4380	GENERAL SUPPLIES	412		3,000	3,000	3,000
4400	JANITORIAL SUPPLIES	3				2,000
4420	NATURAL GAS	6,378	1,911	5,500	9,500	9,500
4480	REPAIR & MAINTENANCE SERVICE	6,393	1,152	3,800	16,000	17,000
4520	UTILITIES - WATER	2,404	1,704	3,500	3,500	3,500
	TOTAL SERVICES & SUPPLIES	**32,077**	**12,172**	**32,800**	**52,000**	**56,000**
	TOTAL PERSONNEL & S.S.	**50,348**	**27,841**	**56,897**	**75,913**	**80,152**
	OTHER					
	BUILDING REPAIRS	19,288		47,000	50,000	
	TRANSFER OUT	50,000				
	TOTAL OTHER	**69,288**		**47,000**	**50,000**	
	TOTAL FOREST SERVICE	**119,636**	**27,841**	**103,897**	**125,913**	**80,152**

Housing Authority (separate entity)

The City Finance Department processes the Housing Authority Payroll which is reimbursed by the Housing Authority. The City's payroll system is set up to record the payroll disbursements as incurred. A temporary revenue account is used to record the reimbursements. The disbursements and reimbursements are off-set at fiscal year-end.

Community Facilities District

The Community Facilities District was established in 1989 as a special taxing district to help fund improvements within the district. The district covers the 6 main blocks within the historic downtown. Project within the district have included stamped sidewalks, historic street lights, and hanging flower baskets. The district has voted to impose a tax of $ 7,500 this fiscal year for additional improvements.

The City and property owners also contribute to these projects on a case by case basis.

Department Budgets – Bed Board and Booze Tax Fund

- Tourism Promotion
- Recreation Facilities
- Visitor Center

Tourism Promotion

DEPARTMENT DESCRIPTION

Department encompasses City's efforts towards tourism promotion, event promotion, ancillary economic development services, and staffing of the Visitor Center. This Department budget also includes the contracted funding for the Chamber of Commerce to provide tourism marketing services for the City.

2015-2016 OBJECTIVES

- Continue to provide marketing, tourism and economic development services to the City of Williams to include creation of a comprehensive marketing plan.
- Continue to look for new markets to promote Williams.
- Participate in the AOT Cooperative Marketing Program.
- Develop campaigns to attract new and returning visitors to Williams.
- Continue to utilize social media to attract visitors to Williams.
- Work with other businesses and organizations to bring events to Williams.

2014-2015 ACCOMPLISHMENTS

- Continued use of brand "Experience Williams, an extraordinary way to enjoy the Grand Canyon"
- Hosted 30-40 journalists via AOT leads resulting in more than fifteen articels about Williams being published around the world
- Particiapted in Search Engine Marketing opportunity that exceeded expections with a 2.86% click-through rate (standard rate is 1%)
- Participated in AOT Cooperative Program resulting in an investment of over $31,000
- Attended IPW and met with more than 35 tour operators and 40 journalists
- Organized and ran several evetns such as the Northern Arizona BBQ Festivel (which will be replaced with Williams Wild West Weekend and Party on the Plaza in 2015/2016), National Train Day, four parades, and Montain Vilalge Holiday; worked with local service organizations and businesses to promote their events
- Developed itineraries and assisted with various groups visiting the City, assisting with accomodations , meals, and attractions

	TOURISM PROMOTION					
						Proposed
010		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
	CHAMBER OF COMMERCE					
4100	REGULAR EMPLOYEES	103,480	56,230	90,408	92,680	56,916
4130	GROUP INSURANCE	20,987	12,319	17,655	19,629	9,081
4140	FICA	7,537	3,936	6,916	7,090	4,354
4150	ASRS	11,213	6,329	10,185	10,751	6,528
4170	UNEMPLOYMENT COMPENSATION	1,176	39	927	927	449
4180	WORKERS' COMPENSATION	270	62	245	245	151
	TOTAL PERSONNEL	**144,663**	**78,915**	**126,336**	**131,322**	**77,479**
5202	TOURISM PROMOTION	257,067	159,416	259,000	273,000	**233,000**
	SUPPLIES	1,086	2	500		
5208	GUNFIGHTERS					
	TOTAL SERVICES & SUPPLIES	**258,153**	**159,418**	**259,500**	**273,000**	**233,000**
	CITY OF WILLIAMS					
	SPECIAL EVENTS	5,638		5,000	5,000	
	CONTINGENCY FUND			5,000	25,000	
	POLICE OT (IN TRANSFERS)					
	FIREWORKS				5,000	
	YOUTH CENTER PROJECT					
	TOTAL CITY OF WILLIAMS	**5,638**		**10,000**	**35,000**	
	TOTAL CHAMBER	**408,454**	**238,333**	**395,836**	**439,322**	**310,479**

- Funding level to Chamber of Commerce remains unchanged at $233,000 (after Event Coordinator position funding was eliminated)

Recreation Facilities

DEPARTMENT DESCRIPTION

The Recreation Facilities function is overseen in cooperation by several Departments including Public Works, Maintenance, and Recreation. Funded by a portion of BBB collections, this budget is used to enhance the recreation facilities of the City. Over the years, these funds have assisted with the building or improvement of many recreation facilities including the Rodeo Grounds, Aquatic Center, Recreation Center, and the Skate Park. These funds have also been critical in past and future improvements to various City parks including Glassburn, Cureton, Monument, and Buckskinner.

2015-2016 OBJECTIVES

- Complete improvements at Cureton Park (new field, new parking, safety improvments)
- Prioritize and continue work on CIP for all facilities
- Implement new signage program for parks
- Install water collection system on bleacher covers to collect/store water use at various events

2014-2015 ACCOMPLISHMENTS

- Constructed new maintenance building at Cureton Park

RECREATION FACILITIES						
						Proposed
020		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4380	SUPPLIES		669	900		5,500
4470	RENTAL CONTRACTS		1,065	1,420		
4480	REPAIR		1,322	8,730		
4520	UTILITIES		368	553		
	BUCKSKINNER PARK				25,000	1,000
	REC CENTER IMPROVEMENTS	50,458	4,043		7,000	
	CURETON PARK	602	15,257	50,000	50,000	8,000
	DOWNTOWN PARKING LOT	7,993				
	GLASSBURN PARK	496				2,000
	MONUMENT PARK	712				2,000
	OTHER	79	872			
	RAILROAD MUSEUM GRANT MATCH	4,478			1,500	
	RODEO GROUND	11,461	27,338	30,000	5,500	38,000
	SWIMMING POOL				6,000	26,000
		76,279	**50,934**	**91,603**	**95,000**	**82,500**

- Includes $26,000 for pool building rehab costs
- Includes $38,000 for construction improvements at Rodeo Grounds

Visitor Center

DEPARTMENT DESCRIPTION

The facility is shared by the Visitor Center and the Williams Grand Canyon Chamber of Commerce. The Visitor Center, located in the west side of the building, will be operated solely by the City beginning in early 2015. The Department Budget has changed significantly to reflect the new operation responsibility.

2015-2016 OBJECTIVES

- Increase revenues to make the Visitors Center as self-sufficient as possible

Visitor Center						
030		Actual @ 6/30/14	F.Y.T.D. 12/31/2014	Projected @ 6/30/15	Budget 14/15	Proposed Budget 15/16
4100	REGULAR EMPLOYEES	12,633	12,150	39,608	20,000	81,820
41XX	COMMISSIONS		471	471		10,000
4130	GROUP INSURANCE			12,263		10,270
4140	FICA	934	929	3,066	1,593	7,024
4150	ASRS	1,453	1,464	4,301	2,320	9,385
4170	UNEMPLOYMENT COMPENSATION					1,124
4180	WORKERS' COMPENSATION					217
	TOTAL PERSONNEL	**15,020**	**15,014**	**59,709**	**23,913**	**119,839**
4310	ADVERTISING					1,000
4340	COMMUNICATIONS	1,460	625	2,500	2,500	1,500
4360	ELECTRICITY	5,148	2,644	5,000	5,000	5,500
4380	GENERAL SUPPLIES	350	289	2,200	500	1,500
4400	OTHER			1,516		6,000
4420	NATURAL GAS	2,434	750	2,216	3,750	2,500
4480	REPAIR & MAINTENANCE	1,404	1,844	5,420	15,000	3,000
4520	UTILITIES	3,776	2,358	3,500	3,500	3,600
	TOTAL SERVICES & SUPPLIES	**14,572**	**8,510**	**22,352**	**30,250**	**24,600**
	TOTAL PERSONNEL & S.S.	**29,592**	**23,524**	**82,061**	**54,163**	**144,439**
	OTHER			6,000	6,000	5,000
	PURCHASES			10,000		60,000
	EQUIPMENT			1,285		
	TOTAL OTHER			**17,285**	**6,000**	**65,000**
	TOTAL VISITOR CENTER	**29,592**	**23,524**	**99,346**	**60,163**	**209,439**

Department Budgets – Special Revenue Funds

- Street Department
- Grants

Street Department

DEPARTMENT DESCRIPTION

The Street Department oversees the maintenance of city streets, alleys, and drainage structures within the City.

The Department is responsible for the overall maintenance of city streets, street stripping, sidewalks, and storm drains. The department also cleans city streets and responds to emergencies including snow removal and accident removal.

The department assists other city operating department with heavy equipment and manpower needs including assisting with special events and projects.

2015-2016 OBJECTIVES

- Begin a full Street Maintenance Program

2014-2015 ACCOMPLISHMENTS

- Flood Control Projects replaced several heavily traveled blocks and corrected potential flooding problems

STREET DEPARTMENT						
						Proposed
05		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	229,259	127,496	215,510	252,632	258,311
4105	CONTINGENCY B/O				3,000	
4110	OVERTIME	3,515	3,890	8,730	25,000	25,000
4130	GROUP INSURANCE	35,520	21,781	37,338	45,515	45,420
4140	FICA	17,850	9,890	17,154	21,239	21,673
4150	ASRS	25,839	15,062	25,745	31,895	32,210
4170	UNEMPLOYMENT COMPENSATION	1,238		1,479	1,479	1,428
4180	WORKERS' COMPENSATION	23,645	6,203	27,706	27,818	28,384
	TOTAL PERSONNEL	**336,866**	**184,322**	**333,662**	**408,578**	**412,427**
4320	AUTO SUPPLIES	12,994	8,328	19,000	20,000	25,000
4340	COMMUNICATIONS	411	206	500	1,000	500
4360	ELECTRICITY	10,622	4,289	9,245	6,000	11,000
4370	GASOLINE	32,284	21,544	50,000	60,000	55,000
4380	GENERAL SUPPLIES	2,997	3,936	5,835	4,000	4,000
4410	LICENSES, PERMITS & FEES				400	400
4420	NATURAL GAS	7,153	2,474	6,000	6,000	6,000
4430	OTHER PROFESSIONAL	623	96	500	1,000	1,000
4470	RENTAL OF EQUIP & VEHICLES		277	500	2,000	3,000
4480	REPAIR & MAINTENANCE SERVICES	4,805		1,000	7,500	7,000
4490	SMALL TOOLS & MINOR EQUIPMENT	965	2,380	3,200	1,500	6,500
4500	TRAVEL	405	19	100	1,000	500
4510	UNIFORMS			1,000	1,000	2,000
4540	SAFETY EQUIP/SIGNS	3,087	1,015	3,000	6,000	6,000
5040	PROF SERVICES ENGINEERING	32,535	11,333	15,000	15,000	15,000
	TOTAL SERVICES & SUPPLIES	**108,881**	**55,897**	**114,880**	**132,400**	**142,900**
	TOTAL PERSONNEL & S.S.	**445,747**	**240,219**	**448,542**	**540,978**	**555,327**
	OTHER					
	OTHER	13,500		7,133		
	STREET PROJECTS - FLOOD		4,586			250,000
	CONSTRUCTION MATERIAL	18,545	218,829	350,000	350,000	450,000
	STREET AND CURB STRIPING	3,940	1,664	9,000	9,000	15,000
	TOTAL OTHER	**35,985**	**225,079**	**366,133**	**359,000**	**715,000**
	TOTAL STREET DEPARTMENT	**481,732**	**465,298**	**814,675**	**899,978**	**1,270,327**

- Total amount available for street improvements (excluding Flood Control monies) is $450,000. Including Flood Control Funds, the amount available for Capital Projects in $700,000.

Grants

DEPARTMENT DESCRIPTION

The Grants Fund accounts for all City grant activity. Grant matching funds are accounted for in each department.

2015-2016 OBJECTIVES

The City anticipates several major grants in Fiscal Year 2016:

- Arizona Commerce Authority Grant to upgrade line on Garland Prairie to support economic development in the area
- ADOT/FAA Grant to complete apron rehabilitation at airport
- Continue to actively pursue other grant opportunities.

2014-2015 ACCOMPLISHMENTS

Numerous Programs and Projects were funded by grants during the fiscal year including;

- Route 66 Repaving project (Pine to ADOT yard)
- Forest Service Road Patrols
- Library Grant Equity Funding
- Railroad Museum Artifact Acquisition
- Car Seat Program
- School Craft Night
- RICO Police Equipment Funding
- Wednesday Night Basketball
- Open Gym
- Friday Teen Time
- GOHS grants for Police overtime, traffic, and DUI enforcement
- Summer Softball

GRANT FUND

24	Revenue FY 14/15	Expenses FY 14/15	Projected Ending Fund FY 14/15	Estimated Revenue FY 15/16	Estimated Expenses FY 15/16	Projected Ending Fund FY 15/16
Library Grants Fund 22						
County Equity Funds	28,000	28,000				
(now part of General Fund)						
Police Department Fund 24						
DOJ Vest Grant	3,000	3,000		3,000	3,000	
State Grants - Various				25,000	25,000	
USFS Law Enforcement Coop				12,000	12,000	
County Initiatitive						
Police Local Programs				10,000	10,000	
GOHS Grants						
Homeland Security				50,000	50,000	
Police Equipment Sales						
Airport Grants Fund 20						
Airport ADOT Grants	3,000,000	3,000,000		2,000,000	2,000,000	
FAA Grants				750,000	750,000	
Other Federal Grants				100,000	100,000	
Other Grants				250,000	250,000	
CDBG Grant Fund 21						
NACOG	1,500,000	1,500,000		1,200,000	1,200,000	
CDBG						
Fire Department Fund 22						
State Fire Programs	50,000	50,000		25,000	25,000	
Federal Fire Programs	50,000	50,000		50,000	50,000	
Other Department Fund 22						
Local Programs	50,000	50,000		25,000	25,000	
Federal/State Programs	319,000	319,000				
Total	5,000,000	5,000,000		4,500,000	4,500,000	

Department Budgets – Enterprise Funds

- Electric System
- Water
- Wastewater
- Sanitation
- Golf

Electric System

DEPARTMENT DESCRIPTION

The City of Williams purchased the Electric Distribution System in 1992. The City contracts with Arizona Public Service to operate the system. Net Income from the system has been pledged to help the city drill wells, upgrade the water plant, and build a new wastewater treatment plant.

2015-2016 OBJECTIVES

- Construct grant-funded upgrade to Garland Prairie distribution line
- Renegotiate O&M contract per APS request
- Work on obtaining a portion of the Hoover Dam Preference Power allocation.
- Continue voltage conversion projects

2014-2015 ACCOMPLISHMENTS

- Built new Kaibab substation, significantly increasing capacity and allowing conversion projects to continue
- Completed tree maintenance project to protect power lines (was 5 years past due)
- Completed another phase of the voltage conversion project

ELECTRIC SYSTEM						
						Proposed
55		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4350	DUES, FEES & MEMBERSHIPS	3,000	1,500	2,500	2,500	3,000
4380	GENERAL SUPPLIES			1,000	1,000	1,000
4410	LICENSES, PERMITS, & FEES		21	21	2,500	2,500
4430	OTHER PROFESSIONAL	25,740	12,903	23,000	20,000	20,000
4480	REPAIR & MAINTENANCE	11,739	56,490	79,200	65,000	65,000
5100	BANK & AGENCY FEES				1,500	1,500
5135	BAD DEBT EXPENSE				2,000	2,000
5198	INTEREST EXPENSE	574	196	280		500
5500	APS ANNUAL CONTRACT			48,000	48,000	49,200
5502	CUSTOMER SERVICE - OFFICE	248,175	87,514	150,000	150,000	153,000
5503	WHOLESALE POWER	1,758,990	892,841	1,800,000	1,850,000	1,900,000
	PROJECTS			77,500		100,000
	SYSTEM MAINTENANCE		250,000	250,000	250,000	250,000
	TOTAL SERVICES & SUPPLIES	**2,048,218**	**1,301,465**	**2,431,501**	**2,392,500**	**2,547,700**
	NORTHSIDE SUBSTATION PAYMENT			453,000		300,000
5105	DEPRECIATION	161,659		162,000	162,000	200,000
5195	INTEREST EXPENSE					
	TOTAL OTHER	**161,659**		**615,000**	**162,000**	**500,000**
	TOTAL ELECTRIC SYSTEM	**2,209,877**	**1,301,465**	**3,046,501**	**2,554,500**	**3,047,700**

Water Department

DEPARTMENT DESCRIPTION

The City of Williams Water Department provides the community with potable water from five lakes and two wells through various tanks, valves, and miles of pipeline.

The Department, via a contracted operator, maintains the Water Treatment Plant to ensure the highest quality water to customers. Department employees assist with routine testing to ensure compliance with permit requirements.

The Department operates and maintains the distribution system, service connections, valves, and hydrants.

2015-2016 OBJECTIVES

- Implement rate increase to reduce dependency on Electric Fund transfers
- Continue developing water supply with new sources and better management of existing sources
- Perform strategic main/service replacement in conjunction with Street Maintenance program when possible
- Deploy WIFA funds to complete implementation of the meter replacement program to capture full revenues

2014-2015 ACCOMPLISHMENTS

- Extensive work to salvage Dogtown #1 Well
- Began extensive water meter replacement program
- Surveyed and developed location for new Sweetwater well

	WATER DEPARTMENT					
						Proposed
60		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	168,023	29,866	53,914	158,744	65,897
4105	CONTINGENCY B/O				8,400	
4110	OVERTIME	20,914	11,957	16,700	10,000	10,000
4130	GROUP INSURANCE	68,019	21,558	36,412	77,548	34,761
4140	FICA	17,250	3,350	5,402	12,909	5,806
4150	ASRS	22,292	5,305	8,650	19,574	8,705
4170	UNEMPLOYMENT COMPENSATION	2,563		1,833	1,833	899
4180	WORKERS' COMPENSATION	14,308	1,403	4,100	6,438	2,824
	TOTAL PERSONNEL	**313,369**	**73,439**	**127,011**	**295,446**	**128,892**
4310	ADVERTISING	63				
4320	AUTO SUPPLIES	760	15	3,000	3,000	3,000
4330	CHEMICALS	51,258	31,682	85,000	90,000	90,000
4340	COMMUNICATIONS	3,661	1,409	3,000	2,500	6,000
4350	DUES, MEMBERSHIPS & SUBSCRIPT	2,262	366	1,300	1,000	1,000
4360	ELECTRICITY - WATER	53,773	21,475	50,000	50,000	53,000
4360	ELECTRICITY - WELLS	326,537	146,249	272,000	250,000	325,000
4370	FUELS AND LUBRICANTS	18,407	9,430	18,000	20,000	20,000
4380	GENERAL SUPPLIES	16,077	6,507	20,000	15,000	15,000
4400	JANITORIAL SUPPLIES	108	13			
4410	LICENSES, PERMITS & FEES	10,725	18,792	25,600	17,000	25,000
4420	NATURAL GAS	10,903	4,342	12,000	12,000	10,000
4430	OTHER PROFESSIONAL	44,456	175,105	308,100	5,000	375,000
4470	RENTAL & MAINT CONTRACTS	5,247	1,658	7,000	5,000	3,500
4475	REPAIR & MAINT WELLS	16,689	9,791	14,000	15,000	20,000
4480	REPAIR & MAINTENANCE SERVICES	38,354	23,891	50,000	50,000	50,000
4490	SMALL TOOLS & MINOR EQUIPMENT	9,972	1,818	10,000	10,000	10,000
4500	TRAVEL	4,083	289	500	2,500	2,000
4510	UNIFORMS	1,839	602	1,500	1,100	3,000
5020	SALES TAX	1,325	880	1,600	1,000	2,000
5030	PROF - LEGAL AND CONSULTING					
5040	PROF - ENGINEERING	50		5,000	5,000	5,000
5100	BANK AGENCY FEES	16,077	13,504	22,500	15,000	25,000
5135	BAD DEBT EXPENSE		3,749	5,000	10,000	5,000
5230	LAB & TESTING FEES	6,343	5,952	8,400	10,000	12,000
5250	PIPES AND VALVES	20,566	8,930	30,000	40,000	25,000
5280	WATER METER REPLACEMENT	11,081	5,352		50,000	
5530	EMERGENCY CONTINGENCY	9,875		50,000	50,000	
	TOTAL SERVICES & SUPPLIES	**680,491**	**491,801**	**1,003,500**	**730,100**	**1,085,500**
	TOTAL PERSONNEL & S.S.	**993,860**	**565,240**	**1,130,511**	**1,025,546**	**1,214,392**
	OTHER					
5105	DEPRECIATION EXPENSE	**469,610**		**472,000**	**472,000**	**475,000**
5195	INTEREST EXPENSE	81,452	99,473			
	INTEREST EXP. WIFA 2000	56,891		49,716	49,716	42,244
	INTEREST EXP. WIFA 2015			3,123		4,586
	INTEREST EXP. GADA 2014	38,207		108,820	116,950	108,170
	INTEREST EXP. WIFA 2006 DW	37,121		34,778	34,777	32,358
	INTEREST EXP. WATER DOCK 2014			997	998	212
	INTEREST EXP ZIONS	17,798		1,512	15,912	13,752
	TOTAL INTEREST	**231,469**	**99,473**	**198,946**	**218,353**	**201,322**
	EQUIPMENT	3,726				22,000
	OTHER	52,863			75,000	20,000
	NORTHSIDE WELL DEVELOPMENT			1,500,000		
	WATER METER PROJECT			1,750,000		
	WATER SUPPLY DEVELOPMENT	564,268	1,700,026	1,830,000		
	TOTAL OTHER	**620,857**	**1,700,026**	**5,080,000**	**75,000**	**42,000**
	TOTAL WATER DEPARTMENT	**2,315,796**	**2,364,739**	**6,881,457**	**1,790,899**	**1,932,714**

- Increased funding available for well electricity
- Adjusted personnel costs to accurately reflect organizational structure

Wastewater Department

DEPARTMENT DESCRIPTION

The Wastewater Treatment Facility was constructed to comply with discharge requirements issued by the State of Arizona. Waters discharged from a treatment facility into receiving waters are regulated by the State environmental agencies. Continual monitoring, sampling, and reporting are required to meet the health and safety guidelines.

The Wastewater Department operates a collection system and assists a contract operator with the plant. The contractor and staff conduct rigorous testing and sampling of effluent to ensure permit compliance. The Department also coordinates the use of effluent water through standpipe sales and Golf Course usage.

2015-2016 OBJECTIVES

- Complete the "Clean Closure" of the lagoons at the Wastewater Treatment Plant and convert lagoons to treated effluent storage for golf course/sale
- Convert plant process water from potable to effluent water
- Continue reducing chemical usage with adjustments to treatment process
- Reduce sampling costs with strategic changes to operating permit

2014-2015 ACCOMPLISHMENTS

- Reduced potable water used in plant processes
- Adjusted treatment process to reduce chemical usage

WASTE WATER						
						Proposed
61		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	141,838	34,427	58,475	158,744	65,897
4140	FICA	10,271	2,490	4,473	11,698	5,041
4150	ASRS	14,326	3,950	6,755	18,414	7,558
4170	UNEMPLOYMENT COMPENSATION				1,833	899
4180	WORKERS' COMPENSATION				6,179	2,565
	TOTAL PERSONNEL	**166,435**	**40,867**	**69,703**	**196,868**	**81,961**
4320	AUTO SUPPLIES	846	281	1,000	1,000	
4330	CHEMICALS	41,945	16,572	75,000	75,000	60,000
4340	COMMUNICATIONS	4,405	1,785	3,825	4,500	4,000
4360	ELECTRICITY	90,157	49,198	100,000	110,000	100,000
4370	FUELS AND LUBRICANTS	1,572	6	200		
4380	GENERAL SUPPLIES	14,362	15,446	30,600	12,000	15,000
4400	JANITORIAL SUPPLIES	66				
4410	LICENSES, PERMITS & FEES	17,972	5,582	12,000	12,000	12,000
4420	NATURAL GAS	14,914	6,417	18,000	20,000	20,000
4430	OTHER PROFESSIONAL	1,669	3,989	5,320	3,000	3,000
4480	REPAIR & MAINTENANCE SERVICES	116,495	22,475	50,000	50,000	100,000
4490	SMALL TOOLS & MINOR EQUIPMENT	4,628	827	5,000	5,000	5,000
4500	TRAVEL	840	740	1,000	1,000	2,000
4510	UNIFORMS	380	64	400		
5040	PROF - ENGINEERING	558	117	5,000	5,000	5,000
5230	LAB & TESTING FEES	27,075	8,907	25,000	40,000	35,000
5250	PIPES AND VALVES	2,101	353	375		25,000
5260	LANDFILL / TIPPING FEES	30,996	16,097	42,000	45,000	45,000
5135	BAD DEBT EXPENSE	22,030	4,087	5,500		5,500
	TOTAL SERVICES & SUPPLIES	**393,011**	**152,943**	**380,220**	**383,500**	**436,500**
	TOTAL PERSONNEL & S.S.	**559,446**	**193,810**	**449,923**	**580,368**	**518,461**
	OTHER					
5105	DEPRECIATION EXPENSE	**465,891**		**465,000**	**470,000**	470,000
	INTEREST EXPENSE	542,356	299,121			
5195	INTEREST EXP. WIFA 1998 SEW			17,396	17,395	11,777
5195	INTEREST EXP. WIFA 2006 CW			250,895	292,726	205,653
5195	INTEREST EXP. WIFA 2007 CW			201,286	201,285	191,543
	TOTAL INTEREST	**542,356**	**299,121**	**469,577**	**511,406**	**408,973**
	CAPITAL					
	EQUIPMENT	120	253	1,000	5,000	238,500
	CAPITAL					
	TOTAL	**120**	**253**	**1,000**	**5,000**	**238,500**
	TOTAL WASTE WATER DEPT.	**1,567,813**	**493,184**	**1,385,500**	**1,566,774**	**1,635,934**

Sanitation

DEPARTMENT DESCRIPTION

The Sanitation Department is responsible for picking up residential and business trash and recycles daily. It also operates a Transfer Station where trash and recycle can be dropped off by private citizens and businesses. The Transfer Station is partially funded by Coconino County, allowing County residents access to its services. The department provides service seven days a week. In addition to picking up trash/recycle, the Department transports the solid waste to the Waste Management transfer station facility. The Department also provides support for all scheduled events and assists with snow removal.

2015-2016 OBJECTIVES

- Improve routine maintenance on trucks to extend service life

2014-2015 ACCOMPLISHMENTS

- Built a new weigh station building and related equipment to improve appearance and functionality of facility
- Implemented new billing software and hardware (increased customer service abilities)
- Continued clean-up and organization of facility with new storage options
- Strengthened cooperation with other agencies (County Clean-Up Days)
- Implemented roll-off rental program
- Assisted in expanding available resources when possible

	SANITATION					
						Proposed
65		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	217,105	98,974	171,555	197,015	194,581
4105	BUYOUT				4,000	
4110	OVERTIME	7,825	5,028	7,040	5,000	6,000
4130	GROUP INSURANCE	34,344	17,645	30,321	34,757	44,915
4140	FICA	19,209	8,399	13,663	15,531	15,344
4150	ASRS	24,172	10,767	20,936	23,550	23,007
4170	UNEMPLOYMENT COMPENSATION	1,600	733	1,159	1,159	1,348
4180	WORKERS' COMPENSATION	20,167	4,513	16,015	16,015	15,821
	TOTAL PERSONNEL	**324,422**	**146,059**	**260,688**	**297,027**	**301,017**
4320	AUTO SUPPLIES	17,953	9,128	13,802	12,000	12,000
4340	COMMUNICATIONS	1,600	861	1,717	1,500	1,500
4360	ELECTRICITY	648	462	1,220	1,200	1,200
4370	FUEL/GASOLINE	58,012	33,846	50,200	65,000	65,000
4380	GENERAL SUPPLIES	8,398	7,743	12,000	2,500	2,500
4410	LICENSES, PERMITS & FEES	1,200	1,200	1,610	450	2,000
4420	NATURAL GAS	618	214	350	1,000	600
4430	PROFESSIONAL	828	817	1,880		1,200
4480	REPAIR & MAINTENANCE SERVICES	3,584	28,959	40,000	5,000	5,000
4490	MINOR EQUIPMENT	12,576	16	100		4,500
4500	TRAVEL	1,568	96	130	500	250
4510	UNIFORMS	308	583	780	1,000	1,800
5100	BANK FEES		65	215		200
5135	BAD DEBT EXPENSE	16,664	2,994	4,000	5,000	5,000
5260	TIPPING FEES	168,120	99,982	188,900	180,000	200,000
5265	COUNTY REIMBURSEMENT	27,734	8,379	26,338	26,780	33,000
	TOTAL SERVICES & SUPPLIES	**319,811**	**195,345**	**343,242**	**301,930**	**335,750**
	TOTAL PERSONNEL & S.S.	**644,233**	**341,404**	**603,930**	**598,957**	**636,767**
	OTHER					
	EQUIPMENT			11,650	10,000	10,000
	CONTAINERS			10,000		9,000
5105	DEPRECIATION EXPENSE	50,036		97,000	76,000	78,000
	SCALE BUILDING REBUILD		9,394	9,400		
	COMPUTER EQUIPMENT	953	11,646			500
	INTEREST EXPENSE	1,723	3,671	5,000	6,366	5,242
	TOTAL OTHER	**52,712**	**24,711**	**133,050**	**92,366**	**102,742**
	TOTAL SANITATION	**696,945**	**366,115**	**736,980**	**691,323**	**739,509**

Golf Course

DEPARTMENT DESCRIPTION

The Municipal Golf Course, Elephant Rocks at Williams is a 18 hole course. At 7000 feet above sea level, the course meanders its way through stands of large Ponderosa pines. There has been a course here since the 1920's but it was not until 1990, when the course was reconfigured by Gary Panks. In 2000, Gary Panks designed an additional nine holes around the Highland Meadow Subdivision.

The City is responsible for the maintenance of the course, buildings, and equipment. The City contracts with a Golf Professional to oversee the operation of the clubhouse including food and beverage and facility rental.

2015-2016 OBJECTIVES

- Maintain pristine condition of golf course and related facilities
- Upgrade irrigation pump house equipment
- Continue replacing aging sprinkler system

2014-2015 ACCOMPLISHMENTS

- Replaced portions of aging sprinkler system
- Managed the course without supplemental water from Cataract due to water restrictions
- Assisted other Departments with various projects including:
    - New furniture for Visitors Centers
    - New multi-purpose field at Cureton Park
- Added to course facilties (new tee boxes)

	GOLF COURSE					
						Proposed
70		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
4100	REGULAR EMPLOYEES	218,020	90,318	188,058	188,058	193,214
4110	OVERTIME	2,791	1,124	5,000	5,000	5,000
4130	GROUP INSURANCE	30,435	18,899	32,009	33,025	32,829
4140	FICA	16,551	8,315	14,769	14,769	15,163
4150	ASRS	21,774	11,289	18,300	18,727	18,925
4170	UNEMPLOYMENT COMPENSATION	2,440	701	2,080	2,085	2,022
4180	WORKERS' COMPENSATION	4,951	1,842	4,600	4,599	4,723
	TOTAL PERSONNEL	**296,962**	**132,488**	**264,816**	**266,263**	**271,878**
4310	ADVERTISING	237	631	100		
4320	AUTO SUPPLIES	478	335	500	500	500
4330	CHEMICALS	21,699	11,163	20,000	20,000	25,000
4340	COMMUNICATIONS	4,507	1,823	6,000	6,000	4,600
4350	DUES, MEMBERSHIPS & SUBSCRIPTIONS		270	270		300
4360	ELECTRICITY	31,063	15,677	30,000	32,000	32,000
4370	GASOLINE	25,704	14,679	32,250	32,000	29,000
4380	GENERAL SUPPLIES	5,569	518	1,100	1,000	700
4400	JANITORIAL SUPPLIES	362	287	500	500	500
4410	LICENSES, PERMITS & FEES	602		1,000	1,000	500
4420	NATURAL GAS	7,505		7,000	7,000	7,000
4430	OTHER PROFESSIONAL		123	125		
4470	MAINTENANCE CONTRACTS	1,786	1,169	2,500	2,500	2,500
4480	REPAIR AND MAINTENANCE	5,283	182	12,000	12,000	10,000
4490	SMALL TOOLS & MINOR EQUIPMENT	4,061	371	2,251	1,500	1,500
4500	TRAVEL	138		500	500	500
4510	UNIFORMS	864	363	1,000	1,000	1,000
4520	UTILITIES - WATER	4,975	5,810	8,140	1,500	9,500
5020	SALES TAX	2,106	2,106	5,000	5,000	5,000
5100	BANK AGENCY FEES	7,306		10,000	500	10,000
5270	COURSE REPAIRS & MAINT.	18,079	12,126	21,000	15,000	15,000
5271	BUILDING REPAIRS & MAINTENANCE	8,445	1,162	5,000	7,000	7,000
5272	EQUIPMENT REPAIRS & MAINT.	27,394	13,682	25,300	12,000	15,000
5273	IRRIGATION & PUMP MAINTENANCE	8,759	5,190	7,000	5,000	6,000
5274	CART REPAIR & MAINT	2,803	1,760	6,000	5,000	6,000
5310	U.S.F.S. LEASE PAYMENT	38,236	769	6,000	6,000	6,000
	TOTAL SERVICES & SUPPLIES	**227,961**	**90,196**	**210,536**	**174,500**	**195,100**
	TOTAL PERSONNEL & S.S.	**524,923**	**222,684**	**475,352**	**440,763**	**466,978**
	OTHER					
5105	DEPRECIATION EXPENSE	97,804		99,000	101,310	98,000
5195	INTEREST EXPENSE	5,434	3,188			
	CAPITAL	13,325			10,000	
	CONTRACT EXPENSE	23,395		9,530		10,000
	GOLF EQUIP 2013 INTEREST			4,905	3,978	4,240
	GOLF CARTS 2011 INTEREST				753	9
	BUILDING RENOVATIONS	24,300			8,000	
	EQUIPMENT		710			30,000
	TOTAL OTHER	**164,258**	**3,898**	**113,435**	**124,041**	**142,249**
	TOTAL GOLF COURSE	**689,181**	**226,582**	**588,787**	**564,804**	**609,227**

Department Budgets – Capital Projects Fund

- Impact Fee Fund
- Capital Projects
- Flood Control District

Impact Fee Fund

DEPARTMENT DESCRIPTION

The City of Williams adopted Impact Fees in 2005. Recent legislative changes will require the City to evaluate the fees currently being charged on new construction and the amount of future impact fees.

The current impact fee fund activity and balances for Fiscal Years 2015 and 2016 are summarized below.

IMPACT FEE FUND									
	Water Treatment	Wastewater	Water Supply	Police Department	Fire Department	Street Department	Library	Parks & Recreation	Total
Ending Balance 6/30/14	179,898	206,061	125,156	4,546	1,823	49,757	34,250	15,939	342,842
Projected Revenues FY 14/15									
Projected Expenses									
Streets									
Refuse Containers									
Library Improvements									
Accounting Software									
Projected Expenses FY 14/15									
Ending Balance 6/30/15	179,898	206,061	125,156	4,546	1,823	49,757	34,250	15,939	342,842
Projected Revenues FY 15/16	5,000	5,000	5,000						15,000
Projected Expenses									
Streets									
Refuse Containers									
Shelving/Furniture/Equipment									
Accounting Software									
Projected Expenses FY 15/16									
Ending Balance 6/30/16	184,898	211,061	130,156	4,546	1,823	49,757	34,250	15,939	357,842

- $15,000 in revenues shown in event of any capital contributions via possible Development Agreements

Capital Projects Fund

DEPARTMENT DESCRIPTION

The Capital Projects Fund was initially funded with a GADA bond issue in 2008. The table below summarizes the planned outlay in the fund.

CAPITAL PROJECTS						
						Proposed
50		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
	RT 66 ADOT REPAVING		56,182	56,182	55,000	
	RODEO BARN RENOVATION	88,000				
	PARK IMPROVEMENTS					
	AIRPORT HANGARS			507,625	507,625	
	TOTAL CAPITAL PROJECTS	**88,000**	**56,182**	**563,807**	**562,625**	

- $507,625 for continued airport hangar construction with ADOT loan

Flood Control District

Coconino County oversees the Flood Control District as a Special District. A portion of the tax is distributed to the City annually. These funds may be used for Flood Control Projects. The tax rate increased from 0.2000 per $100 valuation in 2011 to 0.4000 per $100 valuation in 2012.

FLOOD CONTROL						
						Proposed
26		Actual	F.Y.T.D.	Projected	Budget	Budget
		@ 6/30/14	12/31/2014	@ 6/30/15	14/15	15/16
	OUTLAY					
	ENGINEERING					
	STREET DRAINAGE IMPROVEMENT		125,000	125,000	125,000	**250,000**
	OTHER	9,598				
	TOTAL FLOOD CONTROL	**9,598**	**125,000**	**125,000**	**125,000**	**250,000**

- Flood expenditures proposed as transfer funding out to Streets projects.

Budgets – Other

Court Enhancement & JCEF Funds

The Judicial Collection Enhancement Fund (JCEF) oversees the funds collected by the court. Use of these funds is approved by the Administrative Office of the Courts.

COURT RELATED FUNDS			
25	Actual	Projected	Budget
JCEF Fund	12/31/2014	14/15	Fiscal Year 2016
Supplies	0	4,000	4,000
Capital	0	2,500	2,500
Total	0	6,500	6,500
29	Actual	Projected	Budget
COURT ENHANCEMENT Fund	12/31/2014	14/15	Fiscal Year 2016
Supplies	512	3,000	3,000
Capital			
Total	512	3,000	3,000

Firemen's Pension Fund

The Firemen's Pension Fund is a Trust fund managed by an independent company but recorded by the City to provide pension benefits to the Volunteer Firefighters. The City matches contributions each month per volunteer. The fund is administered by the City's Human Resource department.

Individual contribution records are maintained by the independent company contracted with by the city.

City of Williams Indebtedness

The total indebtedness for the City is summarized below for Fiscal Year 2015. The payments for the General Government Debt are recorded and paid in the Debt Service Fund. The Enterprise Funds account for their debt within their respective funds.

The City refunded the GADA 2003A bond issue with GADA 2014. The GADA 2014 Refunding Bond is provided in the fiscal year 2015-2016 budget.

Williams Debt Service Fund			
Governmental Funds - Budgeted Payments & Debt Fiscal Year 2016			
	Principal	Interest	Principal Outstanding
Northside Sewer (Paid in full)	0	0	0
Fire Truck Lease (Paid in full)	0	0	0
Fire SCBA Lease	7,158	81	0
GADA 2003 (Refunded)	0	0	0
GADA 2005	75,000	38,038	820,000
GADA 2008	130,000	103,706	2,115,000
GADA 2014 (Refunded 2003 issue)	9,733	8,082	161,293
Zions Loan 2010	82,228	21,429	362,361
Airport Hangar Loan	16,654	21,511	482,911
	320,773	192,847	3,941,565

Williams General Long Term Debt Group			
Governmental Funds - Fiscal Year Debt Outstanding			Budget
	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016
Northside Sewer	0	0	0
Fire Truck Lease Chase	7,704	0	0
Fire SCBA Lease Kansas State	34,995	7,158	0
GADA 2003 - Refunded	0	0	0
GADA 2005	965,000	895,000	820,000
GADA 2008	2,370,000	2,245,000	2,115,000
GADA 2014 Refund of GADA 2003	173,403	171,026	161,293
Zions Loan 2010	523,773	444,590	362,361
Airport Hangar Loan	0	499,565	482,911
	4,074,875	4,262,339	3,941,565

Enterprise Debt & Payments

The City of Williams currently has twelve enterprise fund debt instruments outstanding. The table below summarizes the details of each issue.

Williams Enterprise Debt			
Enterprise Fund Budgeted Payments & Debt Fiscal Year 2016			
			Principal
	Principal	Interest	Outstanding
WIFA 1998	166,566	11,777	171,863
WIFA 2000 Wells	188,604	42,244	835,490
WIFA 2006 Water DW 106-06	77,437	32,358	925,909
WIFA 2006 Wastewater CW 85-06	372,418	205,653	5,605,874
WIFA 2007 CW 99-08	303,902	191,543	5,479,389
WIFA 2015	84,699	4,586	1,898,634
ZIONS 2011	52,772	13,552	232,638
GADA 2014A	130,267	108,170	2,158,707
Sanitation Truck Lease	48,574	5,242	152,090
Golf Cart Lease Yahama	2,250	9	0
Golf Equipment Lease	33,636	4240	106,735
Water Dock Loan	8,026	212	0
	1,469,151	619,586	17,567,329
This table includes payments made January 1 and July 1, 2016			

Northside Sewer District # 2

The City issued special assessment debt with government commitment in 1995 and formed the Northside Sewer District #2. The proceeds were used to construct a sanitary sewer for the property owner in the district. The debt was secured by the lien upon the lots, tracts and parcels of land within the district.

This Special Assessment debt was paid-in-full during fiscal year 2013-2014. This debt is retired and debt service for this purpose will no longer need to be included in the budget.

State of Arizona Budget Forms

Schedule A

CITY OF WILLIAMS
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2016

Fiscal Year		Sch	FUNDS							
			General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
2015	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	5,955,639	5,899,978	535,154	647,625	50,000	7,168,300	0	20,256,696
2015	Actual Expenditures/Expenses**	E	5,862,116	5,814,675	535,154	563,807	50,000	7,559,225	0	20,384,977
2016	Fund Balance/Net Position at July 1***					75,000				75,000
2016	Primary Property Tax Levy	B	606,740							606,740
2016	Secondary Property Tax Levy	B								0
2016	Estimated Revenues Other than Property Taxes	C	6,638,204	5,162,063	0	175,000	50,000	8,742,584	0	20,767,851
2016	Other Financing Sources	D	0	0	0	0	0	0	0	0
2016	Other Financing (Uses)	D	0	0	0	0	0	0	0	0
2016	Interfund Transfers In	D	336,000	562,063	513,620	0	0	1,051,000	0	2,462,683
2016	Interfund Transfers (Out)	D	849,620	312,063	0	250,000	0	1,051,000	0	2,462,683
2016	Reduction for Amounts Not Available:									
LESS:	Amounts for Future Debt Retirement:									0
										0
										0
										0
2016	Total Financial Resources Available		6,731,324	5,412,063	513,620	0	50,000	8,742,584	0	21,449,591
2016	Budgeted Expenditures/Expenses	E	6,361,538	5,314,675	513,620	0	50,000	7,965,084	0	20,204,917

EXPENDITURE LIMITATION COMPARISON	2015	2016
1. Budgeted expenditures/expenses	$ 20,256,696	$ 20,204,917
2. Add/subtract: estimated net reconciling items		256,321
3. Budgeted expenditures/expenses adjusted for reconciling items	20,256,696	20,461,238
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	$ 20,256,696	$ 20,461,238
6. EEC expenditure limitation	$	$ 20,524,880

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

Schedule B

CITY OF WILLIAMS
Tax Levy and Tax Rate Information
Fiscal Year 2016

	2015	2016
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	$ 716,353	$ 737,726
2. Amount received from primary property taxation in the **current year** in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	$	
3. Property tax levy amounts		
A. Primary property taxes	$ 600,963	$ 606,740
B. Secondary property taxes		
C. Total property tax levy amounts	$ 600,963	$ 606,740
4. Property taxes collected*		
A. Primary property taxes		
(1) **Current** year's levy	$ 600,963	
(2) Prior years' levies		
(3) Total primary property taxes	$ 600,963	
B. Secondary property taxes		
(1) **Current** year's levy	$	
(2) Prior years' levies		
(3) Total secondary property taxes	$	
C. Total property taxes collected	$ 600,963	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	1.6040	1.5939
(2) Secondary property tax rate		
(3) Total city/town tax rate	1.6040	1.5939

B. Special assessment district tax rates

Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating No special assessment districts for which seconda property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

Schedule C

CITY OF WILLIAMS
Revenues Other Than Property Taxes
Fiscal Year 2016

SOURCE OF REVENUES	ESTIMATED REVENUES 2015	ACTUAL REVENUES* 2015	ESTIMATED REVENUES 2016
GENERAL FUND			
Local taxes			
City Sales Tax	$ 3,552,418	$ 3,889,402	$ 4,083,872
Bed, Board & Booze Tax	733,921	860,718	903,754
Licenses and permits			
Business, Building & Other	54,190	92,195	95,262
Intergovernmental			
Library Assistance	28,028	46,419	92,000
Auto Lieu	129,496	129,496	135,357
State Revenue Sharing	365,920	365,920	363,969
State Sales Tax	273,207	273,207	288,797
Charges for services			
Various	99,521	100,109	135,150
Fines and forfeits			
Police Fines	49,346	32,610	34,703
JCEF & Court	8,120	8,000	8,000
Interest on investments			
Interest	500	3,802	2,000
Miscellaneous			
Other	204,352	254,330	243,000
Franchise & Lease	58,135	43,369	32,000
Community Facilities	7,500	7,500	7,500
Rental Income	208,944	211,424	212,840
Total General Fund	$ 5,773,598	$ 6,318,501	$ 6,638,204
SPECIAL REVENUE FUNDS			
Highway User Revenue	$ 298,051	$ 298,051	$ 312,063
Grants	5,000,000	5,000,000	4,500,000
Streets Fund	350,000	387,187	350,000
	$ 5,648,051	$ 5,685,238	$ 5,162,063
Total Special Revenue Funds	$ 5,648,051	$ 5,685,238	$ 5,162,063
CAPITAL PROJECTS FUNDS			
Debt Proceeds	$ 507,625	$ 507,625	$
Flood Control	125,000	155,000	160,000
Buy-In Fees	704,072		15,000
Total Capital Projects Funds	$ 1,336,697	$ 662,625	$ 175,000
PERMANENT FUNDS			
Firemen's Pension	$ 50,000	$ 50,000	$ 50,000
Total Permanent Funds	$ 50,000	$ 50,000	$ 50,000
ENTERPRISE FUNDS			
Electric System	$ 3,995,803	$ 3,970,028	$ 4,168,454
Water	979,900	878,591	1,244,693
Wastewater	1,117,848	1,100,381	2,035,031
Sanitation	674,661	708,185	737,986
Golf Course	$ 538,000	$ 546,000	$ 556,420
Total Enterprise Funds	$ 7,306,212	$ 7,203,185	$ 8,742,584
TOTAL ALL FUNDS	$ 20,114,558	$ 19,919,549	$ 20,767,851

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Schedule D

CITY OF WILLIAMS
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2016

FUND	OTHER FINANCING 2016 SOURCES	OTHER FINANCING 2016 <USES>	INTERFUND TRANSFERS 2016 IN	INTERFUND TRANSFERS 2016 <OUT>
GENERAL FUND				
General Fund	$	$	$ 336,000	$ 849,620
Total General Fund	$	$	$ 336,000	$ 849,620
SPECIAL REVENUE FUNDS				
Streets Fund	$	$	$ 562,063	$
HURF Fund				312,063
Total Special Revenue Funds	$	$	$ 562,063	$ 312,063
DEBT SERVICE FUNDS				
Debt Service	$	$	$ 513,620	$
Total Debt Service Funds	$	$	$ 513,620	$
CAPITAL PROJECTS FUNDS				
Capital Projects	$	$	$	$ 250,000
Total Capital Projects Funds	$	$	$	$ 250,000
ENTERPRISE FUNDS				
Electric	$	$	$	$ 1,051,000
Water			863,000	
Wastewater			188,000	
Sanitation				
Golf Course				
Total Enterprise Funds	$	$	$ 1,051,000	$ 1,051,000
TOTAL ALL FUNDS	$	$	$ 2,462,683	$ 2,462,683

Schedule E

CITY OF WILLIAMS
Expenditures/Expenses by Fund
Fiscal Year 2016

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2015	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2015	ACTUAL EXPENDITURES/ EXPENSES* 2015	BUDGETED EXPENDITURES/ EXPENSES 2016
GENERAL FUND				
Mayor & Council	$ 85,465	$	$ 75,920	$ 76,465
City Court	157,799		151,694	171,139
Administrative	996,323		1,018,565	1,040,535
Finance	407,678		407,576	453,664
Maintenance	286,728		283,885	283,751
Library	117,808		117,731	132,727
Recreation	219,292		219,200	234,099
Pool	89,594		90,503	92,781
Police	1,721,041		1,745,699	1,910,288
Fire	203,523		223,048	187,740
Public Works	102,971		100,515	132,788
Building	187,399		154,562	169,537
Garage	302,470		311,110	349,380
Airport	165,450		99,727	256,074
Senior Ctr / Housing / Other	186,700		166,699	183,000
Community Facilities District	5,000		5,000	5,000
Forest Service Facility	125,913		103,897	80,152
Tourism	439,322		395,836	310,479
Rec Facilities	95,000		91,603	82,500
Visitor Center	60,163		99,346	209,439
Total General Fund	$ 5,955,639	$	$ 5,862,116	$ 6,361,538
SPECIAL REVENUE FUNDS				
Streets / HURF	$ 899,978	$	$ 814,675	$ 814,675
Grants	5,000,000		5,000,000	4,500,000
Total Special Revenue Funds	$ 5,899,978	$	$ 5,814,675	$ 5,314,675
DEBT SERVICE FUNDS				
Debt Service	$ 535,154	$	$ 535,154	$ 513,620
Total Debt Service Funds	$ 535,154	$	$ 535,154	$ 513,620
CAPITAL PROJECTS FUNDS				
Flood Control	$	$	$	$
Buy-In Fees	85,000			
Capital Projects	562,625		563,807	
Total Capital Projects Funds	$ 647,625	$	$ 563,807	$
PERMANENT FUNDS				
Firemens Pension	$ 50,000	$	$ 50,000	$ 50,000
Total Permanent Funds	$ 50,000	$	$ 50,000	$ 50,000
ENTERPRISE FUNDS				
Electric	$ 2,554,500	$	$ 3,046,501	$ 3,047,700
Water	1,790,899		1,801,457	1,932,714
Wastewater	1,566,774		1,385,500	1,635,934
Sanitation	691,323		736,980	739,509
Golf Course	564,804		588,787	609,227
Total Enterprise Funds	$ 7,168,300	$	$ 7,559,225	$ 7,965,084
TOTAL ALL FUNDS	$ 20,256,696	$	$ 20,384,977	$ 20,204,917

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Glossary

ACCRUAL BASIS. Accounting basis which records the effect of transactions in the period in which they were earned or liability incurred, rather that the period the cash is revived or paid.

ANNUAL BUDGET. A budget that applies to a single fiscal year (July 1 – June30).

APPROPRIATION. A legal authorization granted by the City Council to incur expenditures and obligations for a specific period.

ASSESSED VALUATION. A valuation upon real estate as a basis for levying taxes.

ASSET. Anything having a commercial or exchange value.

BASIS OF ACCOUNTING. A term used to refer to when revenues, expenditures, transfers and their related assets and liabilities are recognized and reported within the financial statements. Also refer to Accrual and Modified Accrual. See the Accounting Structure and Basis section for more information.

CAPITAL IMPROVEMENTS PROGRAM. Also referred to as CIP. A separate budgetary process that occurs to appropriate funds for projects that are capital in nature and generally financed by long-term debt.

CAPITAL ASSEST. Long-lived tangible assets obtained as a result of capital outlay or other event such as a donation. Examples include land, buildings, improvements and equipment.

CAPITAL OUTLAY. Expenditures resulting in the addition or acquisition of assets to the City, generally in excess of $5,000 with a service life of greater than one year.

CONSTANT DOLLARS. Dollars adjusted for inflation using a specified year as the base year in order to ascertain actual purchasing power over a period of time.

DEBT. An obligation of the City resulting from borrowing money in the form of bonds or capital leases. Can also refer to unpaid purchases of goods and services.

DEBT LIMIT. The maximum amount of debt legally permitted.

DEBT SERVICE. The payment of principal and interest on outstanding debt.

DEFERRED REVENUE. Amounts for which asset recognition has been met, but for which revenue recognition has not been met. For example, under the modified accrual basis of accounting, amounts that are measurable, but not available (not collected within 60 days after fiscal year end).

DEFICIT. Relating to financial position (1) excess of liabilities of a fund over its assets. Relating to operations (2) the excess of actual expenditures over actual revenues during a fiscal year.

DEFICIT SPENDING. Excess of expenditures over revenue. The net loss lowers fund balance.