

Williams Housing Authority Board of Directors seeks highly qualified and experienced applicants for the position of Executive Director.

Bachelor's degree, or Any equivalent combination of education and experience; effective written and verbal communication skills; demonstrated successful staff supervision and development; effective interpersonal skills; and demonstrated ability to work with individuals from diverse backgrounds, required.

Progressive management experience in public and affordable housing; demonstrated knowledge of ethical and regulatory requirements applicable to publicly funded housing; knowledge and understanding of equitable human resource practices; strong understanding of finance, community development, public administration or closely related field; and computer proficiency, preferred.

Possession of, or ability to obtain, certification as a Certified Housing Manager or Public Housing Manager, issued by the National Center of Housing Management (NCHM), International Real Estate Management Association (IREM), or National Association of Housing Redevelopment Officials (NAHRO).

Must have or obtain possession of valid Arizona driver's license during employment.

Salary is commensurate with experience and education. Benefits package includes retirement, health insurance, and paid vacation and sick leave. This position is approximately 32 hours per week.

Applications can be obtained Monday through Wednesday 8AM to 4pm at 620 W. Sheridan Ave., Williams, AZ 86046. Please also drop off or mail completed applications along with a resume to this address. Applications will be accepted until April 16, 2018.

The Williams Housing Authority is an Equal Opportunity Employer.